



Santa Clara Community Working Group Meeting

Date of Meeting: May 19th, 2022 (4:00 p.m. to 5:30 p.m.)

Location: Zoom

Attendees:

Members in Attendance: Adam Thompson (on behalf of Jonathon Evans), Ana Vargas-Smith, Jack Morash, Ron Miller

Members not in Attendance: Luke De Vogelaere, Curtis Leigh, Christian Malesic, John Urban, Jonathon Evans

Other Speaker Attendees: Bernice Alaniz (VTA), Doug Moody (VTA), Erica Roecks (VTA)

Project Team in Attendance: Marissa Sanchez (VTA)

Project Team not in Attendance: Kristen Mei (VTA)

Meeting Agenda:

- Welcome and Introductions
- Focused Follow-up Items
- CWG Chairs & 2022 CWG Workplan/Survey Discussion
- Phase II Updates: May Board Recap
- Contract Specific Construction Transportation Management Plan Process
- CWG Member Input & Report Out
- Next Steps

Follow-Up Items:

Comment, Issues, and Questions	Response
Focused Follow-Up Items	
No questions	
CWG Chairs & 2022 CWG Workplan/Survey Discussion	
Due to amount of money being spent, is there any consideration of compensation for the CWG chair member due to the role being demanding and time consuming?	We will look into it and review any legal implications before making a decision.
Is there an online poll that will be included in the vote for CWG chair?	The poll was for nominees not for voting decisions. Only CWG members are able to vote.
Can CWG Chair nominees take part in voting?	Yes, all CWG members, including nominees, can vote.
Does the Brown Act apply?	No, it does not apply to the CWGs.
Have we considered having Eileen Goodwin be CWG facilitator again?	We are not sure if Eileen is available for the role. We need to determine what everyone is looking for in a facilitator.
We need to look for a facilitator that has worked on a public project of this size.	We will look for someone who's skill set is similar to and aligned with working with CWG efforts.
Will there be a short list for candidates and will CWG members be able to choose the facilitator, and be part of the interview process?	Yes, we would be open to it but have to check in with VTA's Procurement department on the process.
Phase II Updates: May Board Recap	
How accurate is the schedule given today's global situation, inflation, shortages? Is scheduling taking this into account? We should consider getting the boring machine first.	8 months were added to the tunnel and trackwork contract package mainly due to the tunnel boring, but we haven't extended out past 2030. This is in part due to what is occurring within tunnel and trackwork contract as they advance the design. They'll do an open book cost and schedule with us through progressive design build. VTA will have much more certainty with regards to schedule and cost in the next 12 -18 months. The timeline and final cost could change.
Contract Specific CTMP Process	
No questions	
CWG Member Report Back	
The recent Santa Clara City Council Session meeting needs to address concerns/feedback. I feel like the meeting	Comment noted. We heard and took all that input with the utmost consideration. We are looking at what is possible to

was one sided and not a lot of interest or input from community.	respond and plan to respond to those requests.
It looks like VTA has taken steps to improve community feedback. Are there opportunities for VTA to present design charrette to community on stations and architectural styling?	We had the Station Look and Feel effort last year that included a large engagement effort. The summary for that is up on the website. Going forth, there will be opportunities for collaborative work once the contractor is onboard.
Are there critical path items that would delay projects – just want to ensure that multiple agencies are on the same page. Are there items that we need other agencies to approve?	We've been proactive in working with all the utilities and third parties to set things up for success.
CWG members/community members that were invited to meetings are not attending. Open up to other community members.	We want these meetings to be meaningful and engaging. We're open to suggestions on how to engage and immerse members into the project. Yes, we do keep track of who attends.

Next CWG Meeting: July 21, 2022, 4:00 PM, Zoom

Prepared by: Kristen Mei (VTA)
Concurred by: Erica Roecks (VTA)
Distribution: CWG Members
Project Team
City & Public Agency Staff
Distribution List