

Date: \_\_\_\_\_ February 7, 2008

Committee Meeting Date: \_\_\_\_\_ February 13, 2008

Board Meeting Date: \_\_\_\_\_ March 6, 2008

**BOARD MEMORANDUM**

**INFORMATION ITEM**

**TO:** Bicycle and Pedestrian Advisory Committee  
Santa Clara Valley Transportation Authority  
Board of Directors

**THROUGH:** Michael T. Burns  
General Manager

**FROM:** John H. Ristow  
Chief CMA Officer

**SUBJECT:** Programmed Projects Quarterly Monitoring Report for October-December 2007

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**FOR INFORMATION ONLY**

Every quarter, the Programmed Projects Quarterly Monitoring Report is presented to the VTA Board of Directors and the Policy and Technical Advisory Committees. The objective of the report is to assist VTA staff, the Advisory Committees, the VTA Board and project sponsors in tracking progress of the projects funded through programming actions of the VTA Board.

The Programmed Projects Quarterly Monitoring Report for October 2007 to December 2007 is attached for review. This report provides the current status on discretionary funded projects. A project summary sheet highlighting projects with funds expiring in 2008 is also attached.

The project summary sheet identifies projects in three categories:

- Red – Projects at the risk of losing funds due to delivery difficulties.
- Yellow – Projects that may need extra attention or will risk running into difficulties.
- Green – Projects are progressing smoothly.

Of the 18 projects with obligation deadlines of May 31, 2008, 16 are labeled green and appear to be making adequate progress toward their delivery deadline. There is one project that is currently labeled yellow and one project labeled red. These projects are being monitored by VTA and project sponsor staff.

The next Programmed Projects Quarterly Monitoring Report will be prepared for the quarter between January and March 2008.

Prepared By: Bill Hough, Transportation Planner III