

Bicycle & Pedestrian Advisory Committee

Wednesday, December 10, 2008

MINUTES

CALL TO ORDER

The Regular Meeting of the Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:06 p.m. by Chairperson Swent in Auditorium, Building A, VTA, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	<u>Representative Cities</u>	Status	Arrived
Cheryl Bunnell	City of Milpitas	Absent	
Celia Chung	Alt. Ex-Officio SVBC	Absent	
Bruce Entin	Town of Los Gatos	Present	
Chris Fernandez	County of Santa Clara	Present	
Carl Hagenmaier	City of Los Altos	Present	
Nancy Ginzton	Town of Los Altos Hills	Present	
William (Bill) Manry	City of Monte Sereno	Present	
Jerri-Ann Meyer	City of Mountain View	Present	
Thomas Muniz	City of Gilroy	Present	
Lane Parker	City of San Jose	Absent	
Marian Sacco	City of Morgan Hill	Present	
David Simons	City of Sunnyvale	Present	
Jim Stallman	City of Saratoga	Present	
John Sullivan	City of Santa Clara	Present	
Richard Swent	City of Palo Alto	Present	
Herman Wadler	City of Campbell	Present	

Joseph Walton	City of Cupertino	Present	
Corinne Winter	SVBC	Absent	

A quorum was present.

2. ORDERS OF THE DAY

Member Stallman requested the following items to be removed from the Consent Agenda: Agenda Item #6. Approve the Minutes of November 12, 2008; and Agenda Item #7. Receive the Proactive CMP Reviewed and Approved Project Quarterly Status Report.

On order of Chairperson Swent and there being no objection, the Orders of the Day were accepted.

3. PUBLIC PRESENTATIONS

There were no Public Presentations.

4. Committee Staff Report

Chris Augenstein, CMA Deputy Director, introduced Ying Smith, Transportation Planning Manager. Ms. Smith will be the new staff liaison for BPAC effective January 2009.

Michelle DeRobertis, Senior Transportation Planner, thanked Member Walton for the information he forwarded to staff about the federal bailout incentives for bike commuters.

- **Highway Program Update**

There was no report on the Highway Program Update.

- **Conditions of Approval Update**

There was no report on the Conditions of Approval Update.

- **County Report**

There was no County Report.

5. Chairperson's Report

Chairperson Swent reminded the BPAC to always be informed and continue advocating for bicycle and pedestrian rights.

CONSENT AGENDA

6. **(Removed from the Consent Agenda and placed on the Regular Agenda)**

Approve the Minutes of November 12, 2008.

7. **(Removed from the Consent Agenda and placed on the Regular Agenda)**

Receive the Proactive CMP Reviewed and Approved Project Quarterly Status Report.

REGULAR AGENDA

6. **Minutes of November 12, 2008**

Member Stallman noted the need for a feedback mechanism that the public or Committee Members can utilize to inform VTA staff about concerns regarding certain projects. He requested the following e-mailed comments to be included in the Minutes for November 12, 2008:

- His e-mailed comments regarding Agenda Item #7, Programmed Projects Quarterly Monitoring Report for July, which include: “a) SCL991023 237/880 Traffic Improvements - transfer funds to 237 Power Plant Bike Path repair \$380k; b) SCL070051 Foothill Loyola Undercrossing shoulder widening - need to change project cost to \$0.5M in VTP2035 where it is noted as \$4.5M; c) SCL010019 Coleman 880 Interchange Makeover - make sure that landscaping doesn't encroach on sidewalk location along Airport Blvd. and put in an interim DG path as part of the landscaping project to provide a path where the sidewalk is missing; d) SCL070016 880 HOV at Brokaw - restore direct O'Toole bike/ped access to Brokaw; and e) SCL991013 I-880 Smart Park - E lockers are needed for bike parking” (This information was not discussed on the November 12, 2008 and will be reflected in the December 10, 2008 Minutes only.)
- Note the action taken for Agenda Item #14, Revised BEP Evaluation Criteria #7 and 8, Bicycle Technical Guidelines were bonus points.

Chairperson Swent noted correction on Agenda Item #9 to correct the typographical error from Walter to “Wadler.”

Member Wadler noted correction on Roll Call, noting that he represents the City of Campbell.

M/S/C (Stallman/Simons) to approve the Minutes as amended.

7. Proactive CMP Reviewed and Approved Project Quarterly Status Report

Member Stallman noted the following: a) there should be bicycle parking at the Hyatt Hotel, where Board of Directors' workshops are held; and b) The Tasman/Fair Oaks Pedestrian Circulation Plan should consider including a bus shelter for the southbound Bus Route #26.

On order of Chairperson Swent and there being no objection, the Proactive CMP Reviewed and Approved Project Quarterly Status report was received.

8. BPAC 2009 Chairperson and Vice Chairperson Election

M/S/C (Wadler/Entin) to close nominations for 2009 BPAC Chairperson and Vice Chairperson.

M/S/C (Wadler/Entin) to elect Member Walton as BPAC Chairperson and Member Stallman as Vice Chairperson for Calendar Year 2009.

9. Advisory Committee Enhancement Update: December

Jennie Loft, Public Information Officer, reported the accomplishments on the Advisory Committee Enhancement Program to date and the upcoming steps: a) review and define advisory committee's role and alignment to the Standing Committees; and b) convene the Advisory Committee Enhancement (ACE) Task Force to review the roles and responsibilities of all advisory committees. The Task Force is expected to meet in January 2009.

On order of Chairperson Swent and there being no objection, the Committee received a Brief Update on the Status and Progress of the Advisory Committee Enhancement Process to Date.

10. Advisory Committee Enhancement Subcommittee Report

There was no Advisory Committee Enhancement Subcommittee Report.

11. VTP 2035 Plan Adoption

Mr. Augenstein reviewed the planning and public review process for the Valley Transportatin Plan (VTP) 2035. Mr. Augenstein stated VTA staff is advocating the following: 1) projects under the approved Countywide Plan should be eligible for regional bike funding; and 2) the regional bike plan should identify "real dollars." Mr. Augenstein briefly reviewed the elements of VTP 2035 and adoption schedule. Mr. Augenstein noted VTP 2035 is a planning document and not prioritization of projects. Chairperson Swent noted the importance investing monies on regional bike routes.

Member Stallman provided the following comments: 1) Highway Project 65 (SR 237 Auxilliary Lane Zanker to North First Street east bound should include restoration of direct parallel Bike Route; 2) Highway Project 75 I880 HOV Lanes should restore direct

O'Toole bike/ped access to Brokaw; 3) Highway Project 85-10 VTP 2030 needs to "make the cut" and be included in VTP2035 in order to bring The Dalles POC into compliance with ADA as a Safe Routes to School facility; and 4) Bernardo Caltrain Intercrossing should be included in the Bike List of VTP 2035. Member Stallman stated projects not in the constrained list should be considered if funding becomes available.

Upon inquiry of the Committee, Mr. Augenstein noted VTA's support for Complete Streets.

M/S/C (Hagenmaier/Stallman) to review and recommend the draft Valley Transportation Plan 2035 (VTP 2035) as Santa Clara County's long-range countywide transportation plan and for staff to review if certain projects (i.e. H 85-10) can be included in the constrained list.

12. Multi-Modal Design Practices and Principles

Margaret Simmons-Cross, Highway Deputy Project Manager, discussed the proposed multi-modal design practices and principles, proposed interchange improvements, and proposed schedule.

Upon inquiry of Member Hagenmaier, Ms. Simmons-Cross responded lanes are proposed to be narrowed down to allow for a 10' sidewalk, which will be better for pedestrians.

Member Muniz noted the importance of choosing the appropriate landscape design that will not block lighting in the corridor. There should be visible signages and sensors for safe pedestrian and bicycle crossings on the interchange.

M/S/C (Wadler/Walton) to recommend the Board of Directors direct staff to follow the multi-modal design approach (ie. Community Design & Transportation, Bicycle Technical Guidelines) used for the US 101/Tully Road interchange project on all future roadway improvements, including projects within the State right of way.

13. Select BEP Scoring Committee

Staff requested deferral of the nomination of four to five members from the BPAC to serve on the BEP Scoring Committee to January 2009.

On order of Chairperson Swent and there being no objection, the BEP Scoring Committee Selection was deferred.

14. Review Update of TIA Guidelines

Ms. DeRobertis reviewed the Transportation Impact Analysis (TIA) Guidelines including the elements that need to be included in the analysis such as: evaluation of traffic operations, transit facilities, bicycle and pedestrian facilities, site circulation and access, parking, and mitigation measures.

Members Hagenmaier and Simons noted the TIA should also evaluate the unofficial, ad-hoc, or improvised paths that pedestrians use.

On order of Chairperson Swent and there being no objection, the Committee reviewed the update of the TIA Guidelines.

15. Bike Sharing Program

Mr. Augenstein reported Board Members Liccardo and Kishimoto's requested staff to consider a pilot program for Bike Sharing. If approved, VTA staff will collaborate with the Silicon Valley Bicycle Coalition (SVBC) to conduct the pilot program.

Chairperson Swent reported Palo Alto's decision to defer their local bike sharing program and instead integrate the bike sharing with the regional program.

Member Stallman suggested including in the bike share type operations the following: free use of zip cars, more zip car locations, and bike parking facilities. He noted these may encourage people to use bikes instead of personal vehicles.

On order of Chairperson Swent and there being no objection, the Committee received a report on a potential bike share program in Santa Clara County.

16. Countywide Expressway Study - 2008 Update

Staff reported this item will go to the Congestion Management Program as an information item and not an action item, thus, the Committee is not required to take action.

Member Wadler commented the County should adopt the VTA guidelines such as the Bicycle Technical Guidelines.

Upon inquiry of Member Stallman, Dan Collen, Santa Clara County Roads and Airports Department, clarified the 2008 Update is a standalone document and will supersede past policies. With regard to the prohibitions on expressways, Mr. Collen noted the city with jurisdiction will be the one to decide if there should be ordinance that prohibits pedestrians on expressways.

The Committee requested for this item to go back to the BPAC as an action item in January 2009 and requested clarification on the requirement from changing a printed agenda item from an action to an information item.

17. County Ordinance to Require Permits - Bicycle Events (County Item)

Mr. Collen noted the County Roads & Airports Department's effort of drafting revisions to the existing Ordinance Code language related to encroachment permits to provide how to deal with special events on County Roads. The proposal, if approved will require encroachment permits for special events (as defined in the staff report) such as bicycle events.

John Graff, Interested Citizen, opposed the ordinance proposal noting it affects peoples' right to assemble, discourages bicyclists from visiting Santa Clara County, and discourages use of bicycles.

Chairperson Swent noted the foreseen negative effects of this proposal including economic losses, civil rights lawsuits because the proposal takes away freedom of speech and is unconstitutional. Chairperson Swent reported he called the County Legal Counsel's Office and they have agreed that it should be taken off the Santa Clara County Board of Supervisor's Agenda.

The Committee expressed opposition to the ordinance proposal.

M/S/C (Wadler/Simons) to oppose and table the proposal indefinitely.

The Committee thanked Mr. Collen for bringing the proposal for BPAC to review and to comment.

OTHER

18. BPAC Work Plan

The work plan changes are: BEP Scoring Committee selection was deferred to January 2009; addition of Bicycle Expenditure Program Cleanup of Allocations & Programmed Amounts and County TDA Project Development List (County item); and deletion of TIA guidelines in the future items.

Member Stallman expressed interest for an audit of pedestrian pathway crossings of the BART Extension right-of-way. He noted the need to identify it now so that these pathways could be maintained once the project is implemented.

Member Muniz requested the inclusion of bikes on light rail as a future item. Staff responded that there is no current data and a special survey needs to be conducted to receive the data.

On order of Chairperson Swent and there being no objection, the Committee reviewed the Committee Work Plan.

19. Announcements

Member Meyer announced the Silicon Valley Bicycle Coalition's Winter Party is scheduled of December 11, 2008, 6:00 p.m. to 9:00 p.m. at Downtown Mountain View.

Member Stallman reported VTA's effort of gathering feedback about bus routing changes in the City of Saratoga. The change will be effective July 2009.

Vice Chairperson Walton reported Mary Avenue Bicycle and Pedestrian Bridge is slated to open in April 2009. He also provided information about the federal bailout incentives (\$20 per month per employee) for employers who encourage bicycle use for their employees.

20. ADJOURNMENT

On order of Chairperson Swent and there being no objection, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Elaine F. Baltao, Board Assistant
VTA Board of Directors