

## **BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**

Wednesday, April 8, 2009  
6:00 PM

VTA Auditorium  
3331 North First Street  
San Jose, CA

### **AGENDA**

#### **CALL TO ORDER**

- 1. ROLL CALL**
- 2. ORDERS OF THE DAY**
- 3. PUBLIC PRESENTATIONS:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

- 4. Receive Committee Staff Report. (Verbal Report) (Y. Smith)**
  - Highway Program Update
  - Conditions of Approval Update
  - County Report (Collen)
- 5. Receive Chairperson's Report. (Verbal Report) (Walton)**

#### **CONSENT AGENDA**

- 6. Approve the Regular Meeting Minutes of March 11, 2009.**

#### **REGULAR AGENDA**

- 7. INFORMATION ITEM - Receive a Brief Update on the Status and Progress of the Advisory Committee Enhancement Process to Date.**
- 8. Receive BPAC Advisory Committee Enhancement (ACE) Subcommittee Report. (Verbal Report)**
- 9. INFORMATION ITEM - Bike Sharing Pilot Program Update.**

10. INFORMATION ITEM - BPAC Over and Under Tour - Bike to Work Week Event.
11. Receive verbal report from the Traffic Safe Communities Network. (Verbal Report) (County Item)
12. Receive the County Roads Capital Projects Update. (Verbal Report) (County Item)

## OTHER

13. Review BPAC Work Plan. (Y. Smith)

## 14. ANNOUNCEMENTS

## 15. ADJOURN

**NOTE COMMITTEE MEMBERS:** In order to establish a quorum for this meeting, members are asked to call the Board Secretary's Office at (408) 321-5680 or E-mail: board.secretary@vta.org before 5:00 p.m. on the day prior to the meeting. Thank you for your cooperation.

In compliance with the Americans with Disabilities Act (ADA), those requiring accommodations or accessible media for this meeting should notify the Board Secretary's Office 48 hours prior to the meeting at (408) 321-5680 or e-mail: board.secretary@vta.org, TDD (408) 321-2330. VTA's Homepage is located on the Web at: <http://www.vta.org/>.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at [www.vta.org](http://www.vta.org) <http://www.vta.org/> and also at the meeting.



## Bicycle & Pedestrian Advisory Committee

Wednesday, March 11, 2009

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:02 p.m. by Chairperson Walton in Auditorium, Building A, VTA, 3331 North First Street, San Jose, California.

#### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Cheryl Bunnell	City of Milpitas	Present	6:17 PM
Bruce Entin	Town of Los Gatos	Present	
Chris Fernandez	County of Santa Clara	Present	
Carl Hagenmaier	City of Los Altos	Present	
Nancy Ginzton	Town of Los Altos Hills	Present	
William (Bill) Manry	City of Monte Sereno	Present	
Jerri-Ann Meyer	City of Mountain View	Present	
Thomas Muniz	City of Gilroy	Present	6:04 PM
Marian Sacco	City of Morgan Hill	Absent	
David Simons	City of Sunnyvale	Present	
Jim Stallman, Vice Chairperson	City of Saratoga	Present	
John Sullivan	City of Santa Clara	Present	
Richard Swent	City of Palo Alto	Absent	
Herman Wadler	City of Cupertino	Present	
Joseph Walton, Chairperson	City of Cupertino	Present	
Corinne Winter	SVBC	Absent	

Jana Zavala	City of San Jose	Absent	
Vacant	City of Monte Sereno		

## 2. **ORDERS OF THE DAY**

There were no Orders of the Day.

## 3. **PUBLIC PRESENTATIONS**

There was no Public Presentations.

Member Muniz took his seat at 6:04 p.m.

## 4. **Committee Staff Report**

Michelle DeRobertis, Senior Transportation Planner, reported the following: 1) VTA completed installation of 61 e-bike lockers. VTA will receive eight more e-lockers in the coming weeks and with a budget for about 43 more e-lockers; and 2) There is an on-going internal coordination within VTA for site planning for future BART stations.

- **Highway Program Update**

Ms. DeRobertis referred to the Charcot Avenue Project and reported the City of San Jose's decision to maintain a 14 foot wide shared lane at the off-ramp with a 4 foot wide shoulder to the left.

- **Conditions of Approval Update**

Robert Swierk, Senior Transportation Planner, reported the following conditions of approval: 1) City of Santa Clara's San Tomas Business Park Campus Project required the developer to construct a sidewalk near the VTA Bus Stop along San Tomas Expressway; and 2) The Lawrence Station Road Residential Project in Sunnyvale included sidewalk improvements on Lawrence Expressway, lighted crosswalk to Vienna Light Rail Station, and bike parking.

- **County Report**

There was no County Report.

## 5. **Chairperson's Report**

Chairperson Walton congratulated Member Meyer and the City of Mountain View for receiving the Bronze Bicycle Friendly Community Award. Other award recipients include Stanford, Palo Alto, and Sunnyvale.

Member Bunnell took her seat at 6:17 p.m.

Chairperson Walton suggested inviting guest speakers to the BPAC Meeting like Dolly Sandoval, VTA Board Chairperson. Other members suggested inviting other VTA

Advisory Committees and/or other agencies/groups from other counties with similar roles to the BPAC.

## CONSENT AGENDA

### 6. Minutes of February 11, 2009

M/S/C (Stallman/Wadler) to approve the Minutes of February 11, 2009.

### 7. Proactive CMP Reviewed and Approved Projects Quarterly Status Report

M/S/C (Stallman/Wadler) to receive the Proactive CMP Reviewed and Approved Projects Quarterly Status Report.

## REGULAR AGENDA

### 8. Advisory Committee Enhancement Update: March

Jennie Loft, Public Information Officer, noted the second Task Force meeting held on February 25, 2009, included review of the Hay Group and State Audit Reports and discussion of Best Practices for committee processes. On March 25, 2009, the Task Force Members are asked to come back with a priority list of six items the Task Force can pursue.

**On order of Chairperson Walton** and there being no objection, the Committee received a Brief Update on the Status and Progress of the Advisory Committee Enhancement Process - March 2009.

### 9. Receive BPAC Advisory Committee Enhancement (ACE) Subcommittee Report

Vice Chairperson Stallman reported he and Member Wadler attended the last Task Force Meeting. He noted the Task Force Members' responses will be summarized and the Task Force will make a determination which ideas to pursue.

**On order of Chairperson Walton** and there being no objection, the Committee received the BPAC Advisory Committee Enhancement (ACE) Subcommittee Report.

### 10. 2009 Transportation Fund for Clean Air Program Manager Fund

Bill Hough, Transportation Planner III, explained the source of the TFCA funds and VTA Board adopted policy on TFCA allocation. Mr. Hough noted staff prioritized the Bicycle Expenditure Program (BEP) Projects for 2009/10 TFCA to offset the amount owed by the competitive program to the BEP. Staff recommends six BEP and ongoing operating projects and four competitive funded projects as outlined in the staff report.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

Committee Members expressed concern about the difficulty for BEP projects to qualify for the TFCA grants due to the cost-effectiveness criteria set by the Bay Area Air Quality Management District (BAAQMD). Mr. Hough noted agencies can make formal comments to the criteria annually. Mr. Hough offered to send VTA's own scoring criteria at Members' request.

**M/S/C (Stallman/Simons)** to recommend the Board to approve the programming of FY 2009/10 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects as shown in Attachment A.

Member Stallman noted VTA should brainstorm how to attract project applications that are related to Safe Routes to School or to Junior Colleges for the BEP portion of the TFCA funds. He noted street infrastructure or subsidized Eco Pass can significantly reduce car trips to schools.

#### **11. Adopt 2009 Bicycle Expenditure Program Project List**

Ms. DeRobertis reported this memo still needs some work and therefore will not be forwarded to the Congestion Management Program and Planning (CMPP) Committee this month. The project list will remain the same but the allocation amounts may change.

Member Meyer expressed concern about Project B48-Mountain view Permanente Creek Trail Undercrossing and Extension at Charleston and noted it has regional and countywide significance. Ms. DeRobertis responded the project is not in the BEP list and recommended the City of Mountain View to include the project into the Countywide Bicycle Plan (CBP) during the next CBP project list update.

Upon inquiry of Member Fernandez, Ms. DeRobertis noted the Page Mill/I-280 Interchange Improvement project was moved to either the highway or expressway project list.

**M/S/C (Simons/Stallman)** to recommend the Board to adopt the adjusted BEP allocations of completed and programmed projects as shown in Attachment A Tables 2 and 3 and the 2009 Bicycle Expenditure Program project list as shown in Attachment B.

#### **12. Approval of Transportation Development Act Article 3 List - County Item**

Paul Pascoal, Santa Clara County Roads and Airport Department, provided a handout entitled, "Proposed 2009-2010 TDA Article 3 Project Priority List. Mr. Pascoal reviewed the TDA Project list including project rankings, project descriptions, grant fund requests and photos of project locations.

**M/S/C (Stallman/Wadler)** to approve the County's TDA Article 3 FY 09/10 Project Priority List as presented in Attachment A.

#### **13. County Roads Capital Projects Update**

Mr. Pascoal reported the following projects are shovel ready and could be advertised for construction in a few months pending Caltrans' approval of funds release: Loyola Foothill Bridge; Foothill Expressway at Loyola shoulder widening; Montague

Expressway resurfacing; Capitol Expressway (Seven Trees) resurfacing and upgrades; and Oregon Page Mill resurfacing and pedestrian paths.

## **OTHER**

### **14. BPAC Work Plan**

Vice Chairperson Stallman requested an action item for April 2009 for Bike Access on Transit. He expressed interest in reviewing the Routine Accommodation features of the SR 237 Auxiliary Lane project included in Valley Transportation Plan (VTP) 2035 when it becomes available.

Upon inquiry of Chairperson Walton regarding Bike to Work day efforts, Ms. DeRobertis responded VTA will contribute monies to the Silicon Valley Bicycle Coalition (SVBC) and operate the Energizer Centers. Ms. DeRobertis noted the Bay Nature Magazine included in its new issue a map of trails near transit stations. At VTA's request, the magazine will provide about 4,000 copies that could be distributed during Bike to Work Day.

**On order of Chairperson Walton** and there being no objection, the Committee reviewed the Committee Work Plan.

### **15. ANNOUNCEMENTS**

Paul Goldstein, SVBC and Interested Citizen, reported the community expressed concerns on the Oregon Expressway Improvements in Palo Alto during the Community Meeting and commended the Santa Clara County Roads and Airports staff for their responsiveness to the public during the meeting. He noted there are also discussions in Palo Alto on how the High Speed Rail can impact bike trails.

Member Wadler reported Campbell BPAC will meet this month and noted the construction along San Tomas Expressway.

Member Meyer reported the Mountain View BPAC presented the Bicycle Friendly Community Award to the City Council. She also reported the community expressed support for the Permanente Creek Overcrossing at a community meeting.

Member Simons announced the dedication of the Borregas will be held sometime in April 2009.

Member Sullivan announced the Santa Clara BAC meeting will be held in two weeks and will be focused on updating the City's Bicycle Plan. Member Sullivan commended one of City of Santa Clara's Senior Planner, Debbie Fernandez, for the consideration of Bicycle and Pedestrian access at the San Tomas Business Park.

Member Muniz announce the Gilroy Bicycle and Pedestrian Advisory Board will meet on March 23, 2009. Member Muniz reported there will be two Environmental Impact Report Scoping Meetings for High Speed Rail to be held in Gilroy and San Jose this month.

Chairperson Walton announced the Mary Avenue Bridge ribbon cutting is scheduled for Thursday, April 30, 2009, at 3:00 p.m.

**16. ADJOURNMENT**

**On order of Chairperson Walton** and there being no objection, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Elaine F. Baltao, Board Assistant  
VTA Board of Directors



Date: April 1, 2009  
 Current Meeting: April 8, 2009  
 Board Meeting: N/A

## **BOARD MEMORANDUM**

**TO:** Santa Clara Valley Transportation Authority  
 Bicycle & Pedestrian Advisory Committee

**THROUGH:** General Manager, Michael T. Burns

**FROM:** Chief External Affairs Officer, Greta Helm

**SUBJECT:** Advisory Committee Enhancement Update: April

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### **FOR INFORMATION ONLY**

#### **BACKGROUND:**

VTA's Board and management value the counsel and perspective they receive from the five advisory committees to help inform policy development, planning, and decision making.

VTA's five advisory committees are: Bicycle & Pedestrian (BPAC); Committee for Transit Accessibility (CTA); Citizens Advisory (CAC); Policy Advisory (PAC); and Technical Advisory (TAC).

The *Advisory Committee Enhancement (ACE)* process was initiated by VTA General Manager Michael Burns in August 2008 to engage advisory committee members in the development of recommendations for improving the advisory committee process of providing input and advice to management and the Board of Directors.

The ACE process is being led by VTA's Public Information Officer, Jennie Loft, assisted by project manager Stephen Flynn. Among the goals of the process are each advisory committee:

- Reviewing its role, responsibilities, and limitations as defined by the Board adopted bylaws, and how it can provide input as an advisory body to help VTA achieve the outcomes described in the VTA Vision and Mission statements.
- Examining its primary focus and area of expertise in relation to the other advisory committees to identify overlap and duplication and potentially underserved areas.
- Exploring ways of providing effective input to the Board while minimizing the associated resources required.

#### **DISCUSSION:**

As one of the initial steps in the ACE process, each advisory committee established an ACE subcommittee, comprised of three committee members except CTA, which has five. The purpose of the subcommittee was to perform the tasks the committee determines to be necessary for successful completion of the process but at a time other than the committee meeting. This included drafting a provisional mission statement and reviewing the duties and responsibilities section of their respective bylaws.

All five subcommittees previously developed a draft mission statement, which was adopted by the respective advisory committee. These mission statements are **“provisional”**, meaning it is a working draft subject to modification until reviewed and adopted by the Board of Directors as part of the committee’s bylaws. However, CTA recently requested modifications to its provisional mission statement, which will be considered by that committee at its April 8, 2009 meeting.

The ACE process is currently in the Task Force phase. The Task Force is a joint meeting of the subcommittee members and VTA staff to review the roles and responsibilities of all the advisory committees, individually and collectively, in a comprehensive manner. The purpose is to develop recommendations to more clearly define individual committee responsibilities, identify overlap and duplication, consider underserved areas, and discuss options to maximize the contribution each committee can make to the VTA Board process.

At the first Task Force meeting, Task Force participants asked that VTA Board Chairperson Dolly Sandoval appoint a member of the board to chair the task force committee. Chairperson Sandoval considered this request, and decided her preference was instead to appoint a professional facilitator to guide the group for the next two meetings. Based on this, professional facilitator Carmen Clark was retained to facilitate the February and March meetings.

The second ACE Task Force meeting was held on February 25, 2009. Ms Clark led the Task Force in reviewing and discussing:

- The scope of the ACE process including reviewing excerpts from the VTA Organizational & Financial Assessment (HayGroup report) and the California Bureau of State Audit (BSA) report.
- Best practices used by effective and successful committees and participants experiences with effective advisory committees.

The group was given assignments to complete by the next meeting:

- Read the booklet *Advisory Councils* that was provided to all Task Force members.
- Keeping the principals stated in *Advisory Councils* in mind, each member was to review the list of ideas on the *Items for Discussion* handout, prioritize their top 6, and identify any items to be removed from future consideration.

The next (third) Task force meeting is being held on Wednesday, March 25 at 11:30 a.m. The main items on the agenda are:

- Identify and discuss key points from *Advisory Councils*
- Discuss each member’s 6 most important items and those to be removed from the *Items*

*for Discussion list*

In response to a request from the CTA, all Task Force materials, including agendas and meeting summaries, are now available on VTA's website for review by advisory committee members. The only exception to this is the publication *Advisory Councils*, which is copyright protected. The Task Force materials can be viewed at: [http://www.vta.org/inside/boards/ace\\_index.html](http://www.vta.org/inside/boards/ace_index.html) .

Periodic updates on the Task Force progress will be provided to the Administration and Finance (A&F) standing committee for their information and consideration. If any changes to Advisory committee bylaws are recommended by the Task Force or A&F, a vote of the Board of Directors is needed for their approval.

All advisory committees will continue to receive regular updates by their subcommittee members, as well as by the ACE process facilitators, on the discussion, decisions, and progress made during Task Force meetings.

Prepared By: Stephen Flynn, Sr. Management Analyst



Date: March 26, 2009  
 Current Meeting: April 8, 2009  
 Board Meeting: N/A

## **BOARD MEMORANDUM**

**TO:** Santa Clara Valley Transportation Authority  
 Bicycle & Pedestrian Advisory Committee

**THROUGH:** General Manager, Michael T. Burns

**FROM:** Chief CMA Officer, John Ristow

**SUBJECT:** Regional Transit-Oriented Bike Share Pilot Program Update

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### **FOR INFORMATION ONLY**

#### **BACKGROUND:**

At its January 2009 meeting, the VTA Board of Directors directed staff to conduct analysis and evaluation of opportunities to contract with private parties to develop a “bike share” pilot program at key commuter rail transit stations in downtown San Jose, Palo Alto and Mountain View. The purpose of the study is to identify potential markets, appropriate technologies, and business model for a Pilot Bike Sharing Project that would be structured around three Caltrain stations with known bicycle parking problems and downtown San Jose as a central hub/destination.

#### **DISCUSSION:**

Activities conducted to date include additional research on other bike share programs scoping meetings with Silicon Valley Bicycle Coalition representatives and the BPAC chair to develop a draft scope of work from the feasibility study and definition of the program parameters. The study will include input from the Bicycle Pedestrian Advisory Committee (BPAC) and a project working group composed of potential partners including Caltrain, the cities of San Jose, Palo Alto and Mountain View, private sector employers willing to help sponsor the program, the Silicon Valley Leadership Group, and the Silicon Valley Bicycle Coalition.

In order to finalize the scope of work for the study, Staff is requesting committee input to the draft scope of work to identify a feasible bicycle sharing pilot project in Santa Clara County. A consultant contract budget of approximately \$50,000 is estimated in addition to VTA staff time. The general components of the study and initial time lines are presented below:

#### **Market Study - Time frame: May to July 2009:**

Determine the market for bike sharing with respect to the identified Caltrain stations through the

use of a variety of survey and research techniques. The market study will include efforts to:

- Identify the locations of the most promising secondary bike share sites such as specific employer sites, downtown site(s), and parking garages;
- Determine the most likely trip purposes of a bike share system based considering needs such as commuting, personal business, or tourist / recreational;
- Determine the fee potential users of the system are willing to pay;
- Determine the preference for subscription-based or walk-up-based bike rentals;
- Recommend the most desirable target market(s) and location(s).

**Technology Study -Time frame: June to July 2009:**

Study the various technologies used and proposed throughout the United States and Europe, and that have been identified by recent research conducted by the cities of Palo Alto and San Francisco. VTA staff, together with the BPAC and working group, would review this research and select the technology and access that is best for the sites and markets identified above. The bicycle style and design features would be selected to be consistent with the markets and technology chosen.

**Finance and Business Plans - Time frame: July to October 2009:**

Using the information from the previous two steps, create a business plan which identifies the capital, operating, and maintenance costs. Options for funding the initial pilot project and for sustaining a larger longer-term project would then be developed.

**Program Recommendations - Time frame: October to November 2009**

Develop a pilot program implementation plan and schedule for presentation to the Board of Directors. Prepare an agenda item requesting action for implementation at the December 2009 Board of Directors meeting.

At the April meetings, staff will present additional details of the scope of work and solicit feedback from the committees.

Prepared By: Michelle DeRobertis



Date: March 24, 2009  
 Current Meeting: April 8, 2009  
 Board Meeting: N/A

## BOARD MEMORANDUM

**TO:** Santa Clara Valley Transportation Authority  
 Bicycle & Pedestrian Advisory Committee

**THROUGH:** General Manager, Michael T. Burns

**FROM:** Chief CMA Officer, John Ristow

**SUBJECT:** BPAC Over and Under Tour - Bike to Work Week Event

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### FOR INFORMATION ONLY

#### **BACKGROUND:**

This Spring, many significant bicycle expenditure plan projects will be completed including the long-awaited Mary Avenue Bicycle Footbridge over I-280 in Cupertino, the two Borregas Avenue Bicycle Bridges over US 101 and SR 237 in Sunnyvale, and several underpasses along the San Tomas Aquino Creek Trail in Santa Clara. The Santa Clara Countywide Bicycle Plan (CBP), adopted by the Board in August 2008, recognizes such Across Barrier Connections (ABC's) as a crucial element in improving bicycle and pedestrian connectivity and in making bicycling and walking viable modes for more residents. VTA supports publicizing these bridges and tunnels to the public.

#### **DISCUSSION:**

Jeri-Ann Meyer, BPAC representative from Mountain View, has proposed that the VTA BPAC sponsor a bike ride that would highlight these and other ABC's in the County as described in more detail in Attachment A. The bicycle ride would be structured as a self-paced, self-guided tour between certain hours. VTA will include the bike tour as one of the Bike to Work Week (May 11-15, 2009) events. The suggested date is Sunday, May 17, which would take advantage of Bike to Work Week promotions to help advertise the ride. To reduce the workload, it is suggested that it be a cooperative effort of the VTA BPAC, VTA and the cities in which the ABC's are located, with roles as follows:

#### **VTA BPAC:**

- Solicit suggestions for ABC's from cities to include in the tour.
- Design a logical route for cyclists to ride to see all the ABC's with multiple options for different distance.
- Publish the tour route.

- Coordinate with city staff to plan the table for each individual ABC.
- Recruit volunteers to staff a table at each ABC.

#### Cities

- Provide a display table with whatever the city chooses: project information, trail support group, citizen groups member information, refreshments and/or giveaways.

#### VTA

- Write an article about the ride and the completed bike projects for the May Take One.
- Post information about the ride and the completed bike projects on the VTA website.

The BPAC is asked to form a subcommittee to plan the first VTA BPAC Over and Under the Bridge Bike Tour.

Prepared By: Michelle DeRobertis

# **Proposal: Santa Clara County Over and Under Tour**

## **Coordinated and Sponsored by the VTA BPAC**

### **Description**

By the end of May 2009, significant new non-motorized facilities will be open for public use in Santa Clara County – the Mary Avenue bridge over Highway 280, and the Borregas bridges over Highway 101 and 237. Facilities such as these require significant time, energy, and funding to become reality.

These types of facilities are incredibly important to improving bikeability and walkability in our county, allowing our community members (of all ages and abilities) safe and convenient access across major barriers. These facilities not only improve non-motorized transportation within the community in which they reside, but across our entire region.

Large non-motorized projects, such as bridges over freeways and tunnels under expressways and high volume traffic streets, require significant funding, staff and volunteer time, and community energy. The timeline for these types of projects typically spans many years. But the effort and funding is worth the result of facilities that improve the live-ability of our community, mitigate barriers to non-motorized transportation and recreation, and connect our community for generations.

As part of Bike to Work Month, the VTA BPAC will coordinate a tour of prominent non-motorized facilities that provide “over and under” access across major barriers such as high traffic volume streets, expressways, freeways, and creeks. We want our community members to know these facilities exist, to be aware of how they can access these facilities, and to allow our community to celebrate the fruits of our labor.

### **Key Objectives**

- Raise awareness of expensive and high profile non-motorized over and under crossing facilities, and access to those facilities.
- Promote community involvement in showcasing the non-motorized over and under crossing facilities within their cities.
- Provide a fun event for participants of all ages and abilities to engage in non-motorized transportation.
- Promote the importance of regional connectivity of non-motorized transportation facilities.
- Produce an event that requires minimal coordination and expense.
- Leverage Bike to Work Month promotion and advertising opportunities during that month and Bike to Work Day (BTWD) events.
- Celebrate our efforts to improve the live-ability of Santa Clara County.

### **Details and Logistics**

This event is a tour of the participating over and under crossings. A route, that accommodates all ages and abilities, will be established connecting all the participating over and under crossings. The route will allow for community participants to join and depart as they choose - there is no official start or

end, no registration is required, and no road closures to motorized traffic will occur.

The VTA BPAC members will coordinate to identify the major over and under crossings in their community to be included in this tour event. Participation by a community (represented by a VTA BPAC member) is optional but there are requirements on every community that does choose to participate.

The VTA BPAC member representing a participating community must actively work with the other participating VTA BPAC members to establish the route, to solicit volunteers to staff their over and/or under crossing(s) during the designated tour hours, and to optionally identify, acquire and distribute swag at their over and/or under crossing(s). Example swag can include their City bike map, the Santa Clara County bike map, a flyer about their over/under crossing, blinky lights, bicycling and walking safety information, potentially left over materials and swag from BTWD, and anything else that might promote their community and non-motorized facilities. Funding required for this event should be minimal.

The day of Sunday May 17<sup>th</sup> is proposed for this event. This date allows the event to be advertised via BTWD, avoids the Memorial Holiday weekend, is a day of the week when motorized traffic is lower and when families often spend time together, and should be after the opening of the Mary Avenue and Borregas bridges.

The hours of 10am-3pm are proposed for the staffing of the over/under crossings participating in this event. This time window allows for a leisurely start to the day and also allows for participants from other communities time to travel to our County.

### **Conclusion**

This tour event will exhibit the same qualities as the facilities it will promote and celebrate –

*The sum of our local facilities is more powerful than the parts.*

*We can connect globally by leveraging our local facilities.*

*Investment in the live-ability of our community benefits us all for generations.*