

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Wednesday, August 11, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:05 p.m. by Chairperson Simons in the Auditorium, VTA, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Lisa Aragon	City of Morgan Hill	Absent
Jim Bell	City of San Jose	Present
Ray Cosyn	City of Saratoga	Present
Aaron Faupell	City of Milpitas	Present
Carl Hagenmaier	City of Los Altos	Absent
Breene Kerr	Town of Los Altos Hills	Present
Steven Levin	County of Santa Clara	Absent
Jerri-Ann Meyer	City of Mountain View	Present
Thomas Muniz	City of Gilroy	Present
Richard Ruh	City of Monte Sereno	Present
David Simons	City of Sunnyvale	Present
John Sullivan	City of Santa Clara	Present
Richard Swent	City of Palo Alto	Present
Herman Wadler	City of Campbell	Absent
James Wiant	City of Cupertino	Present
Erik Wilhelmsen	Town of Los Gatos	Absent
Corinne Winter	SVBC	N/A
Paul Goldstein	Alt Ex-Officio, SVBC	Present

A quorum was present.

2. ORDERS OF THE DAY

Staff requested **Item #8**, Recommend the evaluation criteria and procedures for selecting projects and awarding School-Based Vehicle Emissions Reduction Program grants and forward to the VTA Board of Directors for approval, be moved to the beginning of the Agenda.

On order of Chairperson Simons and there being no objections, the Committee received the Orders of the Day.

The Agenda was taken out of order.

8. School-Based Vehicle Emissions Reduction Program

Celeste Fiore, Transportation Planner II, provided an overview of the Santa Clara County School-Based Vehicle Emissions Reduction program staff report as contained in the Agenda Packet. She noted the program consists of both infrastructure and non-infrastructure projects aimed at reducing greenhouse gases by promoting walking, biking, transit, and carpooling to school.

Member Meyer questioned how often the communities of concern are updated by Metropolitan Transportation Commission (MTC). Ms. Fiore indicated she will research the information and report back to the Committee.

Member Meyer requested a reference to the VTA Pedestrian Technical Guidelines be added to the VTA criteria on the Sponsor Checklist.

Member Kerr indicated the Committee requested the minimum grant be lowered and noted there was no change. Ms. Fiore indicated staff proposed allowing a lower threshold of \$250,000 for grants from smaller agencies and is awaiting a response from MTC.

M/S/C(Swent/Muniz) to recommend the evaluation criteria and procedures for selecting projects and awarding School-Based Vehicle Emissions Reduction Program grants and forward to the VTA Board of Directors for approval

3. PUBLIC PRESENTATIONS:

James Wightman, Interested Citizen, questioned the completion date of the Forty-Niner stadium and installation of Closed Circuit Television (CCTV) on light rail platforms. Member Sullivan indicated there was no firm date.

Chairperson Simons requested staff follow-up on Mr. Wightman's concerns regarding CCTV.

4. Committee Staff Report

Michelle DeRobertis, Senior Transportation Planner, announced the City of San Jose will be conducting trail counts on September 15, 2010.

- **Capital Program Update**

There was no Capital Program Update

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

- **Complete Streets Checklist for Metropolitan Transportation Commission (MTC) Block Grants**

Ms. DeRobertis distributed a memo which provided a list of Santa Clara County projects approved for MTC Block Grants and the status of their checklists as of August 3, 2010. Ms. DeRobertis recommended each BPAC Member review projects in his or her jurisdiction.

Member Muniz questioned when this item will be agendized. Ms. DeRobertis indicated now is the time to review the checklists and if there are questions or comments, they can be addressed and forwarded to MTC.

Chairperson Simons requested it be added to the workplan for October's Agenda.

- **Bike Share Update**

Ms. DeRobertis indicated there was a delay in submitting the implementation plan for the Bike Share program to the Board. Ying Smith, Transportation Planning Manager, indicated VTA is combining efforts with the Bay Area Air Quality Management District, Caltrain and Samtrans to create a bigger pilot program with more than 400 bikes. Staff will email the Committee to solicit feedback and agendize it for the October meeting.

- **County Report (Collen)**

Dan Collen, Santa Clara County Roads and Airports Department, indicated the County Board of Supervisors considered the Special Events Ordinance in June and will hear the item again on August 24, 2010.

Chairperson Simons expressed the need to have a countywide BPAC workshop.

Mr. Collen indicated county staff was not in favor of supporting a new committee.

On order of Chairperson Simons and there being no objection, the Committee Staff Reports were received.

5. Chairperson's Report

Chairperson Simons reminded Committee members about the ethics training requirement and indicated it can be completed online or through the County in September.

Chairperson Simons indicated he created a new subcommittee consisting of the chairperson, vice chairperson, past chairperson and an additional member of the Committee to review Advisory Committee Enhancement recommendations, Agendas, and follow through on multi-year projects.

6. BPAC Subcommittee Reports

- **Santa Clara County Special Event Ordinance Subcommittee**

Ex-Officio Member Goldstein provided a brief report from the Special Event Ordinance Subcommittee. He indicated county staff accepted all recommendations

with the exception that notification be given for events with over 50 riders instead of the proposed 200. He also indicated that although notification of events is voluntary, staff requested Bicycle and Pedestrian Advisory Committees take a proactive role in encouraging it.

Member Meyer noted the ordinance is going to County Board on August 24, 2010 for approval. She indicated the subcommittee will remain in existence as long as the item is still going forth and will remain in effect for the amount of time required to monitor potential feedback.

Chairperson Simons expressed his appreciation to the subcommittee for their work on the ordinance.

On order of Chairperson Simons and there being no objection, the Committee received the BPAC Subcommittee Reports.

CONSENT AGENDA

7. Regular Meeting Minutes of July 7, 2010

Ex-Officio Member Goldstein recommended minor changes to **Item# 8**, 2010 CMA Block Grant Awards, to read “ Members noted trail operation hours is an important issue in Santa Clara County. It was suggested there should be discussion with the city staff who are applying for this grant funding.”

M/S/C(Muniz/Ruh) to approve the Regular Meeting Minutes of July 7, 2010 with recommended changes. Member Faupell abstained.

REGULAR AGENDA

9. Proactive CMP Quarterly Report for April through June 2010

Ying Smith, provided brief information on the Proactive CMP Quarterly Report for April through June 2010.

On order of Chairperson Simons and there being no objection, the Proactive CMP Quarterly Report for April through June 2010 was received.

OTHER

10. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report

There was no Citizens Advisory Committee and 2000 Measure A Citizens Watchdog Committee report.

11. Local Jurisdiction Project Review Section

Member Meyer announced the City of Mountain View is updating its general plan which includes a large transportation section, and there is an effort to implement a second bike boulevard.

Chairperson Simons announced Sunnyvale is in process of adding new signage for bike riders.

On order of Chairperson Simons and there being no objection, the Local Jurisdiction Project Review Section was received.

12. BPAC Work Plan

Ying Smith briefly discussed future agenda items including, the elections schedule, joint workshop with advisory committees in December, and the Bike Share Program.

Chairperson Simons asked for volunteers to serve on the Nominating Committee for the election of Chairpersons for 2011. Members Swent, Sullivan, and Simons volunteered.

Ex-Officio Goldstein noted the Committee's request to add the Local Streets and Roads Checklist to the Agenda in October.

Member Kerr suggested the issue of improving bicycle and vehicle interaction on County Roads and access to trails and recreational resources be added to the work plan.

Member Kerr expressed concern with and provided pictures of a portion of the El Camino trail which is blocked off by fencing from the Santa Clara County Water District. He requested VTA Staff work with the District to replace fencing with guardrails to allow access.

Ex-Officio Member Goldstein requested the issue of reimbursement for committee members who commute to meetings via bicycle be addressed by the Board.

Ms. Smith indicated she will refer the item to the Board office for response.

On order of Chairperson Simons and there being no objection, the Committee reviewed the BPAC Work Plan.

13. ANNOUNCEMENTS

Member Meyer announced the City of Mountain View published a new bike map. She also noted Caltrain has a new Bicycle Advisory Committee and their first meeting August 25, 2010.

Member Kerr provided an update on the progress of the new Stanford Trail.

Member Muniz announced the City of Gilroy is bidding for three trail projects and is pursuing bicycle friendly community status.

Member Cosyn announced the City of Saratoga is working on a new bike trail and a self guided bike rides have been developed to visit historic homes and places in the city.

Member Swent announced the City of Palo Alto is updating its bike plan. He noted Jaime Rodriguez has been named the New Transportation Manager for the City of Palo Alto.

Member Wiant indicated the City of Cupertino is working on its bike plan and working on their list of improvements. The City Council and Commissions of Cupertino are meeting to seek ways to better collaborate.

Ex-Officio Member Goldstein indicated he attended a joint breakfast meeting sponsored by the Silicon Valley Bicycle Coalition and Silicon Valley Leadership Group with executives of area companies. They focused on getting the culture to embrace bicycling as a way of commuting to work.

14. ADJOURNMENT

On order of Chairperson Simons and there being no objection, the Committee meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Menominee L. McCarter
VTA Office of the Board Secretary