

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Wednesday, January 12, 2011
6:00 PM

VTA Auditorium
3331 North First Street
San Jose, CA

AGENDA

CALL TO ORDER

- 1. ROLL CALL**
- 2. ORDERS OF THE DAY**
- 3. PUBLIC PRESENTATIONS:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

- 4. Receive Committee Staff Report. (Verbal Report) (Y. Smith)**
 - Capital Program Update.
- 5. Receive Chairperson's Report. (Verbal Report) (Simons)**
- 6. Receive Reports from BPAC subcommittees. (Verbal Report)**

CONSENT AGENDA

- 7. Approve the Regular Meeting Minutes of November 10, 2010.**

REGULAR AGENDA

- 8. ACTION ITEM - Elect a chairperson and vice chairperson to serve for calendar year 2011.**

SANTA CLARA COUNTY BPAC AGENDA

9. Receive County Staff Report. (Verbal Report) (Collen)
10. INFORMATION ITEM - Receive report on the traffic control plan for Capitol Expressway at Berryessa during construction -County Item (Verbal Report).
11. INFORMATION ITEM - Accept report from the Santa Clara County Roads and Airports Department on Popular Bike Rides on Country Roads and offer suggestions for modifications to the Work Plan.

OTHER

12. Receive Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report. (Verbal Report) (Wadler)
13. Local Jurisdiction Project Review Section. (Verbal Report) (Committee Members)
14. Review BPAC Work Plan. (Y Smith/D. Collen)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

In compliance with the Americans with Disabilities Act (ADA), those requiring accommodations or accessible media for this meeting should notify the Board Secretary's Office 48 hours prior to the meeting at (408) 321-5680 or e-mail: board.secretary@vta.org, (408) 321-2330 (TTY only). VTA's Homepage is located on the Web at: <http://www.vta.org/> or visit us on Facebook <http://www.facebook.org/scvta>.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org/> and also at the meeting.

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Wednesday, November 10, 2010

MINUTES

On General Consensus and there being no objection, the Committee appointed Member Swent as Chairperson Pro Tempore.

CALL TO ORDER

The Regular Meeting of the Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:12 p.m. by Chairperson Pro Tempore Swent in the Auditorium, VTA, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Lisa Aragon	City of Morgan Hill	Absent
Jim Bell	City of San Jose	Present
Ray Cosyn	City of Saratoga	Present
Aaron Faupell	City of Milpitas	Present
Carl Hagenmaier	City of Los Altos	Present
Melanie Hanssen	Town of Los Gatos	Present
Breene Kerr	Town of Los Altos Hills	Present
Steven Levin	County of Santa Clara	Present
Jerri-Ann Meyer	City of Mountain View	Present
Thomas Muniz	City of Gilroy	Present
Richard Ruh	City of Monte Sereno	Present
David Simons	City of Sunnyvale	Present
John Sullivan	City of Santa Clara	Present
Richard Swent	City of Palo Alto	Present
Herman Wadler	City of Campbell	Present
James Wiant	City of Cupertino	Absent
Corinne Winter	Ex-Officio, SVBC	Absent
Paul Goldstein	Alt Ex-Officio, SVBC	Present

A quorum was present.

2. ORDERS OF THE DAY

Chairperson Pro Tempore Swent noted staff's request to move **Agenda Item #4.** Committee Staff Report after **Agenda Item #13.** Proactive CMP Quarterly Report.

Chairperson Pro Tempore Swent direction attention to revised memo **Agenda Item #9.** Vehicle Emissions Reductions Based at Schools (VERBS) Program projects.

Chairperson Pro Tempore Swent noted a request from the public to remove **Agenda Item #7**. Regular Meeting Minutes from the Consent Agenda.

On order of Chairperson Pro Tempore Swent and there being no objection, the Committee accepted the Orders of the Day.

3. PUBLIC PRESENTATIONS

There were no Public Presentations.

The Agenda was taken out of order.

7. Regular Meeting Minutes of October 13, 2010

Public Comment

Jim Stallman, Interested Citizen, referenced Page 5 of 7, noting the wording of his comments is misleading. Mr. Stallman stated that he said that bicycle funding could not be used for other types of projects.

Chairperson Simons arrived at the meeting and took his seat at 6:17 p.m.,
Chairperson Pro Tempore Swent relinquished his seat as Chairperson
and Chairperson Simons presided for the remainder of the meeting.

Members of the Committee referenced the following corrections: 1) Page 7 or 7 under Announcements, noting bike racks should be bike parking; 2) Page 6 of 7, noting Vice Chairperson Meyer stated that the City of Mountain View is conducting “a review of” the circulation element for their general plan; 3) referenced Page 3 of 7, noting Vice Chairperson Meyer was referencing the “Special Events Ordinance” not the Bike Ordinance; and 4) referenced Page 6 of 7, noting the developments are “in the area” of the Jewish Community Center.

M/S/C (Kerr/Swent) to approve the Regular Meeting Minutes of October 13, 2010, as amended.

5. Chairperson’s Report

Chairperson Simons stated that the election of BPAC Committee Chairperson and Vice Chairperson for 2011 will be conducted at the January 12, 2011 meeting.

6. BPAC Subcommittee Reports

There were no BPAC Subcommittee Reports.

CONSENT AGENDA

8. Programmed Projects Quarterly Monitoring – Quarterly Report

M/S/C (Kerr/Muniz) to receive the Programmed Projects Quarterly Monitoring Report for July 2010 - September 2010.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

9. Vehicle Emissions Reductions Based at Schools Program

Marcella Rensi, Transportation Planning Manager, provided a brief overview of the staff report.

Member Wadler arrived at the meeting and took his seat at 6:32 p.m.

Vice Chairperson Meyer arrived at the meeting and took her seat at 6:40 p.m.

Members of the Committee noted the importance of including the project evaluation criteria, a project description summary, and a breakdown of the scoring evaluation on the projects.

M/S/C (Kerr/Muniz) on a vote of 13 ayes to 0 noes to 1 abstention to approve the recommended Vehicle Emissions Reductions Based at Schools (VERBS) Program projects. Vice Chairperson Meyer abstained.

10. 2000 Measure A Transit Improvement Program Semi-Annual Report – June 2010

Mark Robinson, Chief Construction Officer, directed attention to the presentation entitled, “2000 Measure A Semi-Annual Report – June 2010,” highlighting: 1) Background; 2) Light Rail Projects; 3) Capitol Expressway Light Rail; 4) Vasona Light Rail; 5) Commuter Rail Projects; 6) Caltrain Safety Improvements; 7) South County Capacity Improvements; 8) Blossom Hill Pedestrian Overcrossing; 9) Bus Rapid Transit (BRT); 10) Santa Clara/Alum Rock BRT; 11) El Camino and Stevens Creek/West San Carlos BRT; and 12) BART Silicon Valley.

Members of the Committee expressed appreciation for the visual graphs and presentation.

Public Comment

Mr. Stallman commented the Milpitas Station is a key element of the BART Extension Project and urged the Committee to ensure the Milpitas bike access lane is planned well.

Members of the Committee noted the importance of informing the public regarding connection being developed between light rail and BART.

On order of Chairperson Simons and there being no objection, the Committee received the 2000 Measure A Transit Improvement Program Semi-Annual Report – June 2010.

11. VTP Highway Program Semi-Annual Report – April 2010

Michelle DeRobertis, Senior Transportation Planner, provided a brief overview on the report.

Public Comment

Mr. Stallman noted the importance for VTA to be creative and look for opportunities to move projects forward.

Member Wadler commented that VTA’s Citizen Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) serve as the Independent CWC for the 2000 Measure A Transit Sales Tax, which is responsible to review all 2000 Measure A project expenditures.

On order of Chairperson Simons and there being no objection, the Committee received the VTP Highway Program Semi-Annual Report – April 2010.

12. Metropolitan Transportation Commission (MTC) Complete Streets Checklist

Ms. DeRobertis reported that the MTC Complete Streets Checklist is intended for use on projects at their earliest conception or design phase to ensure that pedestrian and bicycle considerations can be included in the project budget if feasible.

Ms. DeRobertis solicited comments from Members, which will be submitted to the MTC.

Members of the Committee provided the following comments on the checklist to staff: #1.c – needs to mention bikes and #3.a – needs a design to minimize the possibility of collisions.

Public Comment

Mr. Stallman noted the importance for staff to email the MTC Complete Streets Checklist website address link to the Committee Members.

Ms. DeRobertis responded Attachment A - MTC Complete Streets Policies & Procedures Roles of Project Sponsors, CMA's & BPAC's notes the website link, http://www.mtc.ca.gov/planning/bicyclespedestrians/Routine_Accommodation_checklist_process.pdf.

On order of Chairperson Simons and there being no objection, the Committee received the MTC Complete Streets Checklist.

13. Proactive CMP Quarterly Report for July – September 2010

Ms. Smith provided a brief overview on the report.

Members of the Committee expressed appreciation and thanked staff for the project highlights, noting the information is very helpful.

On order of Chairperson Simons and there being no objection, the Committee received the Proactive CMP Quarterly Report for July – September 2010.

4. Committee Staff Report

Ying Smith, Transportation Planning Manager, announced the cancellation of the December 8, 2010 Joint Advisory Committee Workshop.

Ms. Smith directed attention to the Proposed 2011 BPAC Meeting Schedule, noting the new proposed changes in meeting date, time, and conference room.

Extensive discussion ensued by the Committee Members regarding the Proposed 2011 BPAC Meeting Schedule. Members of the Committee noted concern regarding the recommended new changes in the meeting date and time and suggested that the BPAC meet on the regular meeting day but at a later time.

Chairperson Simons noted that the December 8, 2010 BPAC Regular Meeting was cancelled and requested that the Committee meet on January 12, 2011 at 6:00 p.m. in the Auditorium.

Ms. Smith reported on the concerns received from the community as well as Committee Members regarding the limited number of bicycle racks available on VTA's buses. All of VTA's buses are equipped with two bicycle racks.

Ms. Smith referenced Santa Cruz Metropolitan Transit District pilot program using the three bicycle racks, noting VTA installed a prototype to determine the feasibility of implementing the racks on VTA's buses.

Ms. Smith reported that the California Highway Patrol (CHP) was asked to review the prototype; the CHP reported that VTA would not be able to use the racks due to the blockage of the vehicle headlights.

Ms. DeRobertis announced VTA's Bicycle Program updated webpage available at the following address: http://www.vta.org/bike_information/index.html.

Ms. DeRobertis commented on the General Plan Guidelines, noting staff will email a list to the Subcommittee Members for review and comment, which is due on Friday, November 19, 2010.

- **Capital Program Update**

There was no Capital Program Update.

SANTA CLARA COUNTY BPAC AGENDA

14. County Staff Report

Dan Collen, County Staff, reported that the TAC Committee met on Wednesday, November 10, 2010 due to Veterans Day Holiday and received an update on the Vehicle Registration Fee (VRF) and Proposition 26.

On order of Chairperson Simons and there being no objection, the Committee received the County Staff Report.

15. Speed Limits on Almaden and Capitol Expressways

Mr. Collen provided a brief report on speed limits on Almaden and Capitol Expressways, noting the possible change in the posted maximum speed limit from 45 miles per hour (mph) to 50 mph and the continued use of radar enforcement on the subject expressways.

Mr. Collen stated if speed limits are not set in accordance with current Manual of Uniform Traffic Control Device (MUTCD) procedures, speeding citations based on the use of radar may not be enforceable in court.

The County agreed to work collaboratively with the City of San Jose to conduct a new Engineering and Traffic Survey (ETS) on Almaden Expressway and Capitol Expressway, which indicated that the 50 mph speed limit zones were necessary to support the continued use of electronic speed enforcement on those roadways.

Member Kerr left the meeting at 8:42 p.m.
Member Cosyn left the meeting at 8:45 p.m.

Public Comment

Mr. Stallman noted the importance to not support the increase in the speed limit if the roadway doesn't meet appropriate road width shoulder guideline regulations.

Members of the Committee expressed support of the proposal, noting the opportunity to conduct a traffic speed study to determine the best strategy.

On order of Chairperson Simons and there being no objection, the Committee received the County Speed Limits on Almaden and Capitol Expressways.

OTHER

16. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report

There was no Citizens Advisory Committee and 2000 Measure A Citizens Watchdog Committee report.

17. Local Jurisdiction Project Review Section

Member Muniz noted the comment phase is underway on a huge commercial project off of Monterey Road, which will be presented to the Gilroy Planning Commission in January/February 2011 timeframe.

Vice Chairperson Meyer commented on development work in the San Antonio and El Camino area in Mountain View, noting an Environmental Planning Commission workshop scheduled on November 17, 2010 at 7:00 p.m. in Mountain View City Hall.

On order of Chairperson Simons and there being no objection, the Local Jurisdiction Project Review Section was received.

18. BPAC Work Plan

Ms. Smith commented that the Bicycle Expenditure Program (BEP) included in the Valley Transportation Plan (VTP) 2040 update is scheduled on the committee workplan for 2011.

Chairperson Simons referenced the BPAC workshop with the County, noting that it is not currently scheduled on the committee workplan. Mr. Collen responded that the goal is to be flexible in scheduling the BPAC workshop with the County while being considerate of VTA's BPAC meeting schedule.

On order of Chairperson Simons and there being no objection, the Committee reviewed the BPAC Work Plan.

19. ANNOUNCEMENTS

Member Wadler announced that Campbell City Council voted to convert the Campbell PAC to BPAC. Member Wadler commented on his candidacy to participate as Chairperson to the Almaden Cycle Touring Club (ACTC) in January 2011.

Member Hanssen commented on the November 9, 2010 Informational Meeting regarding the proposed Los Gatos Creek Side Athletic Facility.

Upon query from Member Bell, Ms. Smith commented on the Bike Share Pilot Program, noting staff will provide an update on the progress in January 2011.

Member Sullivan commented on the City of Santa Clara VERBS Program regarding the San Tomas Aquino Creek pedestrian and bicycle project.

Vice Chairperson Meyer stated the Mountain View and Palo Alto Subcommittee is working to identify and improve bike connections in the areas.

20. ADJOURNMENT

On order of Chairperson Simons and there being no objection, the Committee meeting adjourned at 9:09 p.m.

Respectfully submitted,

Michelle M. Garza, Board Assistant
VTA Office of the Board Secretary



Date: October 27, 2010
 Current Meeting: January 12, 2011
 Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
 Bicycle & Pedestrian Advisory Committee

THROUGH: General Manager, Michael T. Burns

FROM: Chief CMA Officer, John Ristow

SUBJECT: Elect BPAC Chair & Vice Chair for 2011

Policy-Related Action: No

Government Code Section 84308 Applies: No

ACTION ITEM

RECOMMENDATION:

Elect a chairperson and vice chairperson to serve for calendar year 2011.

BACKGROUND:

The bylaws for VTA advisory committees including the Bicycle & Pedestrian Advisory Committee (BPAC) specify that each committee shall elect from its membership a chairperson and a vice chairperson. The duties of the chairperson are to preside at all meetings of the committee and represent the committee before the Board of Directors. The duty of the vice chairperson is to perform the duties of the chairperson when the chairperson is absent. The chairperson and vice chairperson positions serve for a one-year term and are eligible for election to successive terms. The BPAC bylaws specify that the chairperson and vice chairperson elections are held the last meeting of the calendar year.

For all advisory committees except CTA and PAC, the affirmative vote of a majority of the total authorized membership is required to elect the chairperson and vice chairperson; for the BPAC, this means nine votes. The term of office begins January 1 of the calendar year following the scheduled vote. The elected Chair and Vice Chair will begin service in January 2011.

DISCUSSION:

The BPAC is asked to hold elections for its chairperson and vice chairperson for calendar year 2011, based on the report from the nominating subcommittee heard earlier on this agenda.

ALTERNATIVES:

There are no alternatives since the Committee's bylaws require that the Committee conduct elections to determine its chairperson and vice chairperson for the upcoming year.

FISCAL IMPACT:

There is no financial impact as a result of this action.

Prepared by: Michelle DeRobertis
Memo No. 2761



Date: December 22, 2010
Current Meeting: January 12, 2011
Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
Bicycle & Pedestrian Advisory Committee

THROUGH: General Manager, Michael T. Burns

FROM: Chief CMA Officer, John Ristow

SUBJECT: Popular Bike Rides on Country Roads - COUNTY ITEM

FOR INFORMATION ONLY

BACKGROUND:

County staff will present a memorandum and Work Plan on Popular Bike Rides on Country Roads as presented in Attachment A.

Prepared By: Michelle DeRobertis
Memo No. 2925

County of Santa Clara Roads & Airports Department



Prepared by: Dawn Cameron
Consulting Transport. Planner
Dan Collen
Deputy Director

BPAC MEETING DATE: January 12, 2011

TO: Bicycle and Pedestrian Advisory Committee

FROM: *MJM* Michael Murdter, Director Roads & Airports Department

SUBJECT: Popular Bicycle Rides on Country Roads – Work Plan

RECOMMENDED ACTION

Accept report by Santa Clara County Roads and Airports Department and offer suggestions for modifications to Work Plan.

REASONS FOR RECOMMENDATION

Staff has prepared a Work Plan for an initiative to respond to BPAC interest in the subject, and to initiate consideration of best “complete streets” practices and desirable standards for rural conditions. The draft Work Plan is attached.

Popular Bicycle Rides on Country Roads

Route Identification and Needs Assessment for County Maintained Roads

Desired Outcomes:

- Identify which rural and mountain roads are popular for bicycle rides
- Develop Complete Streets cross-sections that illustrate best practices for rural and mountain roads
- Prepare a prioritized list of improvements for the popular bicycle rides in County jurisdiction
- Identify potential funding sources

Task	Timeline
1. Present concept and work plan to BPAC	January 2011
2. Conduct BPAC workshop – BPAC members and guests will be invited to mark up maps to indicate which rural and mountain roads are popular for country bicycle rides and areas of concern along these roads	February 2011
3. Develop proposed Complete Streets cross-sections for rural and mountain roads	February-March 2011
4. Meet with city and Caltrans staff to: <ol style="list-style-type: none"> a. Review the maps developed in the BPAC workshop and request their input b. Discuss needs of popular bicycle rides on County roads that connect to city roads and state highways c. Receive input on the proposed Complete Streets cross-sections 	April-May 2011
5. Review Complete Streets cross-sections with the BPAC	June 2011
6. Based on BPAC input and applying the Complete Streets best practices, develop a list of improvements recommended (include planning level cost estimates)	June-August 2011
7. BPAC input and concurrence on prioritized list of improvements	August 2011
8. Discuss funding strategies with BPAC and VTA staff	August 2011