

## **BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**

Wednesday, August 10, 2011

### **MINUTES**

#### **CALL TO ORDER**

The Regular Meeting of the Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:05 p.m. by Chairperson Meyer in the Conference Room B104, VTA, 3331 North First Street, San Jose, California.

#### **1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Lisa Aragon	City of Morgan Hill	Absent
Jim Bell	City of San Jose	Present
Ray Cosyn	City of Saratoga	Present
Aaron Faupell	City of Milpitas	Present
Paul Goldstein, Vice Chairperson	Ex-Officio, SVBC	Present
Carl Hagenmaier	City of Los Altos	Absent
Melanie Hanssen	Town of Los Gatos	Present
Breene Kerr	Town of Los Altos Hills	Present
Steven Levin	County of Santa Clara	Absent
Jerri-Ann Meyer, Chairperson	City of Mountain View	Present
Thomas Muniz	City of Gilroy	Present
Richard Ruh	City of Monte Sereno	Absent
David Simons	City of Sunnyvale	Present
John Sullivan	City of Santa Clara	Absent
Richard Swent	City of Palo Alto	Present
Herman Wadler	City of Campbell	Absent
James Wiant	City of Cupertino	Present
Corinne Winter	Alt Ex-Officio, SVBC	Absent

A quorum was not present and a Committee of the Whole was declared.

#### **2. ORDERS OF THE DAY**

Chairperson Meyer noted the request from staff to defer Agenda Item #10. One Bay Area Grant Program until the speaker arrived at the meeting.

**On order of Chairperson Meyer** and there being no objection, the Committee accepted the Orders of the Day.

#### **3. PUBLIC PRESENTATIONS:**

There were no Public Presentations.

#### **4. Committee Staff Report**

Michelle DeRobertis, Senior Transportation Planner, provided a brief report, highlighting: 1) Los Gatos State Route (SR) 9 Trail Connector; 2) VTA submitted a grant application to the Safe Routes to Transit for the Caltrain Tunnel Extension at Santa Clara Caltrain Station; 3) California Highway Design Manual (HDM) Complete Streets revision updates; 4) Bike Technical Guidelines (BTG) updates are posted on VTA's website; and 5) VTA's Board approved the Bike Share Interagency Agreement at its June 2, 2011 Board Meeting. A Request for Proposal (RFP) will be submitted to Caltrans in September with a target launch date in spring of 2012, noting Caltrain will work collaboratively with the three cities to identify locations for the Bike Share Bike Stations.

- **Capital Program Update**

There was no Capital Program Update.

**On order of Chairperson Meyer** and there being no objection, the Committee received the Committee Staff Reports.

#### **5. Chairperson's Report**

Chairperson Meyer circulated a map of the Yuba Trail and commented on recent bicycle and pedestrian infrastructure improvements in San Antonio, Texas.

Member Kerr arrived at the meeting and took his seat at 6:15 p.m.

#### **6. BPAC Subcommittee Reports**

Chairperson Meyer referenced the Bylaws Subcommittee, noting staff will provide an update at the September 7, 2011 BPAC meeting.

Members of the Bylaws Subcommittee noted the importance to meet to discuss the draft document before the next BPAC meeting.

Member Hanssen arrived at the meeting and took her seat at 6:18 p.m.  
and a quorum was established.

Member Hanssen commented on the Los Gatos State Route 9 Trail Connector, a BEP project, consists of constructing a pathway from Highway 9 to the Los Gatos Creek Trail. The project map will be distributed to the Committee Members via e-mail.

**On order of Chairperson Meyer** and there being no objection, the Committee received the BPAC Subcommittee Reports.

### **CONSENT AGENDA**

#### **7. Regular Meeting Minutes of May 11, 2011**

M/S/C (Swent/Bell) to approve the Regular Meeting Minutes of May 11, 2011.

#### **8. Proactive CMP Quarterly Report for April through June 2011**

M/S/C (Swent/Bell) to receive the Proactive CMP Quarterly Report for April through June 2011.

**NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

9. **Programmed Projects Quarterly Monitoring Report for April through June 2011**

M/S/C (Swent/Bell) to receive the Programmed Projects Quarterly Monitoring Report for April through June 2011.

**The Agenda was taken out of order.**

**REGULAR AGENDA**

11. **El Camino Bus Rapid Transit (BRT) Project**

Adam Burger, Transportation Planner, provided a brief overview of the presentation entitled, “Bus Rapid Transit (BRT),” highlighting: 1) definition and special features of BRT; 2) VTA’s recommended corridors for BRT; 3) El Camino Real Corridor; 4) BRT bicycle storage; and 5) Project schedule and website.

Mr. Burger discussed the El Camino Real BRT Project, its goals, potential configurations, ridership projections, and project schedule. Mr. Burger noted that staff is working to identify options to increase bicycle storage on the vehicles. Mr. Burger added additional information on the project is available on VTA’s website at the following address: [www.valleyrapid.org](http://www.valleyrapid.org).

Members of the Committee noted it is important to identify other options for bicycle racks inside of the vehicles and to maintain seating space, such as using fold down seats.

Ying Smith, Transportation Planner Manager and Staff Liaison, stated staff is currently working to identify other options to address bicycle accommodations, noting that the project will be placed on a future agenda for Committee input and comments.

Chairperson Meyer requested that staff provide an update on the bicycle accommodations for the project in the next two months. She encouraged Committee Members to work with their City Council to submit input and comments on the El Camino Real BRT Project.

**On order of Chairperson Meyer** and there being no objection, the Committee received the report on the El Camino Bus Rapid Transit (BRT) Project.

Member Muniz arrived at the meeting and took his seat at 7:00 p.m.

10. **OneBayArea Grant Proposal**

Amin Surani, Principal Transportation Planner, provided the staff report.

Members of the Committee requested the following: 1) insert page numbers on all multi-page attachments and presentations; 2) provide the Committee a copy of VTA’s staff and County of Santa Clara’s staff comments regarding the areas of concern in the proposed OneBayArea Grant Program.

Members of the Committee expressed concern, requested staff to ask MTC for clarification on the Bike and Pedestrian Plan and the Complete Street Policies since it has potential to adversely impact many transportation projects for the County of Santa Clara.

Dan Collen, County Roads and Airports Department, stated that the overall division of grant funding appears to be attractive and allocates additional funding to the County of Santa Clara; however, many cities will be unable to access the project grant funding based on the restrictions and requirement limitations.

Members of the Committee expressed concern that the proposed program criteria will make cities ineligible to apply for project grant funding.

**On order of Chairperson Meyer** and there being no objection, the Committee received the report on the One Bay Area Grant Proposal.

## **SANTA CLARA COUNTY BPAC AGENDA**

### **12. County Staff Report**

Mr. Collen provided a brief staff report, highlighting: 1) contract awarded for the Almaden Project; 2) Extension of the Special Events Ordinance by the Santa Clara County Board of Supervisors; and 3) State Transportation Account Grant Program where the grant funding will be utilized to install the Bicycle Signal Detection and Bike Protection Programs.

**On order of Chairperson Meyer** and there being no objection, the Committee received the County Staff Report.

### **13. Popular Bike Rides on Country Roads Follow-Up**

Dawn Cameron, County Roads and Airports Department Consulting Transportation Planner, provided a brief staff report, highlighting: 1) County initiated a study to identify the rural and mountain roads popular with bicyclists to develop a list of potential improvements for the roads; 2) The County special workshop meeting held on March 9, 2011 was attended by BPAC members and several interested; 3) more than 40 rural and mountain roads were identified as the most popular County Roads used by bicyclists; and 4) next steps.

Members of the Committee noted the importance of having a BPAC Subcommittee to work collaboratively with the County to coordinate and develop an education campaign. Members Cosyn, Goldstein, Hanssen, and Swent volunteered to serve on the Education Campaign Subcommittee.

Upon query from Members of the Committee, Ms. Cameron responded that County staff will distribute a list with the 27 email comments to the Committee Members via email.

Chairperson Meyer requested the County feedback be incorporated into the Summary of Public Input Report.

Members of the Committee recommended the list include the following items:

- To increase the County roads list to represent all roads in the County;
- Add collision data;
- Follow-up response to the participants who provided input;
- Distribute the follow-up response information to the BPAC Members; and
- Add the County roads list and all relevant information on the County's website.

Mr. Collen responded that County staff will post the information on the County website.

**On order of Chairperson Meyer** and there being no objection, the Committee received the report on the Popular Bike Rides on Country Roads Follow-Up.

### **14. Special Events Ordinance**

Mr. Collen provided a brief staff report, highlighting: 1) The County Board of Supervisors approved extending the Special Events Ordinance to the end of the calendar

year; 2) County Staff will meet with the San Antonio Valley Group on Wednesday, August 24, 2011; and 3) Schedule meeting in late August or early September with the BPAC Special Events Ordinance Subcommittee to renew the discussions.

Chairperson Meyer suggested the BPAC Special Events Ordinance Subcommittee meet before the September 7, 2011 BPAC meeting in order to provide an update on the process to the Committee.

## **OTHER**

### **15. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report**

There was no Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Report.

### **16. Local Jurisdiction Project Review Section**

Member Simons commented on a proposed recommendation to address a narrow street while maintaining bicycle access on Pastoria Avenue in Sunnyvale.

Member Hanssen commented on a bicycle project currently in design phase to implement additional bicycle lanes in front of an elementary school in Los Gatos and, the North Forty development project located near Los Gatos Boulevard and Lark Avenue in Los Gatos is currently in the community outreach phase.

Member Cosyn commented on the construction of the Village Pedestrian Improvement Project in Saratoga.

Member Bell commented on the status of the Santa Clara to Eastridge BRT Project and expressed concern about the lack of bicycle lanes.

Member Muniz commented on a new land use development project currently under construction near State Route 152 in Gilroy, which may have a negative impact to the road way network. He noted the importance to identify solutions to improve bicycle travel conditions on Monterey Road towards San Martin.

Member Kerr noted concern regarding the toxic environment between the rural drivers and bicyclist, which is inhibiting the construction of several potential projects in the rural communities in Woodside and the Town of Los Altos Hills.

Chairperson Meyer commented on the diligent work from the Mountain View community to encourage the implementation of bicycle and pedestrian improvements to the San Antonio development project.

Chairperson Meyer announced the Mountain View BPAC Special Meeting scheduled for Wednesday, August 31, 2011 at 6:30 p.m. in Mountain View.

Chairperson Meyer commented on the progress of the Stevens Creek Trail Extension project and Permanente Extension project, which are both tentatively scheduled for completion by Bike to Work Day 2012.

**On order of Chairperson Meyer** and there being no objection, the Committee received the report on the Local Jurisdiction Project Review Section.

**17. BPAC Work Plan**

Chairperson Meyer requested that the Bus Rapid Transit (BRT) bicycle accommodations and options be placed on a future agenda.

**On order of Chairperson Meyer** and there being no objection, the Committee reviewed the BPAC Work plan.

**18. ANNOUNCEMENTS**

Vice Chairperson Goldstein announced the Palo Alto Draft Bicycle Plan, which is available for review and is located at the following website address: <http://www.cityofpaloalto.org/depts/pln/transportation/bicycling/default.asp>.

Vice Chairperson Goldstein commented on the proposed overcrossing at Highway 101 at Adobe Creek, noting the conceptual plans are available on the City of Palo Alto website.

Member Swent announced the implementation of street bike parking on romana and Hamilton in Palo Alto.

**19. ADJOURNMENT**

On order of Chairperson Meyer and there being no objection, the Committee meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Michelle M. Garza, Board Assistant  
VTA Office of the Board Secretary