



**CITIZENS ADVISORY COMMITTEE
and
2000 MEASURE A CITIZENS WATCHDOG COMMITTEE**

Wednesday, January 11, 2012

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC) was called to order at 4:04 p.m. by Chairperson Brownley, in Conference Room B-104, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Jeremy Barousse	Member	Present
Stephen Blaylock	Member	Present
Clinton Brownley	Chairperson	Present
Bena Chang	Member	Present
Chris Elias	Member	Absent
William Hadaya	Vice Chairperson	Present
Ray Hashimoto	Member	Present
Roberta Hughan	Member	Absent
Aaron Morrow	Member	Present
Charlotte Powers	Member	Present
Sally Probst	Member	Present
Connie Rogers	Member	Absent
Martin Schulter	Member	Present
Noel Tebo	Member	Present
Herman Wadler	Member	Present

A quorum was not present and a Committee of the Whole was declared.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS

There were no Public Presentations.

4. Committee Staff Report

Member Wadler took his seat at 4:09 p.m. and a quorum was declared.

Member Tebo took his seat at 4:12 p.m.

- **Report from the General Manager**

Michael T. Burns, General Manager, provided a report, highlighting: 1) VTA's overall system-wide average ridership increased 3.5 percent for November 2011

compared to November 2010; 2) Success of VTA's Marketing initiatives during the December holiday season; 3) Introduction of VTA's new Express Bus Service and Bus Route 183; 4) Status of BART Silicon Valley-Berryessa Extension (SVBX) Project, noting the anticipated receipt of the Full Funding Grant Agreement (FFGA) from the Federal Government in March 2012; 5) Status of Santa Clara/Alum Rock Bus Rapid Transit (BRT) Project; 6) VTA's Elevator & Escalator Retrofit Project; 7) Proposed State budget reflects no cuts to public transportation; 8) Re-authorization of transportation bill anticipated by March 31, 2012; and 9) Status of VTA's budget.

Members of the Committee thanked VTA's Marketing staff for all of their efforts on the marketing initiatives held during the holiday season.

Member Schuller took his seat at 4:19 p.m.

Greta Helm, Chief External Affairs Officer and Staff Liaison, noted that the increase in ridership for the months of October and November were also due to the introduction of the "S'Cool" pass.

Ms. Helm provided a report, highlighting: 1) January 25, 2012 Capitol Expressway Light Rail Project District 5 United Meeting; 2) January 25, 2012 El Camino Real Bus Rapid Transit Leadership Roundtable; and 3) January 26, 2012 I-280/I-880 Stevens Creek Project with Burbank Community Association Meeting.

On order of Chairperson Brownley and there being no objection, the Committee Staff Report was received.

5. Chairperson's Report

Chairperson Brownley thanked former Chairperson Powers and Vice Chairperson Jacobvitz for their leadership.

Chairperson Brownley provided a report, highlighting: 1) Attended the January 5, 2012 Board of Directors meeting and provided an update on the December 12, 2011 CAC/CWC meeting; and 2) Committee's priorities/initiatives for 2012 will be to focus on communicating with their stakeholders.

**BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/
GENERAL MANAGER**

**COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG
COMMITTEE CONSENT AGENDAS**

6. Regular Meeting Minutes of December 7, 2011

M/S/C (Powers/Hashimoto) to approve the Regular Meeting Minutes of December 7, 2011.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

7. **Express Lanes Update**

M/S/C (Powers/Hashimoto) to receive a report on the status of Express Lanes projects within Santa Clara County.

8. **Monthly Legislative History Matrix**

M/S/C (Powers/Hashimoto) to review the Monthly Legislative History Matrix.

9. **Citizens Advisory Committee 2011 Year-End Attendance Report**

M/S/C (Powers/Hashimoto) to receive the Citizens Advisory Committee (CAC) Year-End Attendance Report.

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

10. **BART Silicon Valley Update**

Member Chang took her seat at 4:41 p.m.

Carolyn Gonot, Chief SVRT Program Officer, provided a presentation on the SVBX Project, highlighting: 1) C700 Design-Build Contract Award and its features; and 2) Program Activities: a. Full Funding Grant Agreement; b. Campus and Parking Garages Design Services Contract; c. Corridor preparation; and d. Residential Noise Insulation Program.

Members of the Committee made the following comments: 1) queried about the outreach efforts for the Residential Noise Insulation Program; 2) recommended staff work with the Homeowners Associations; 3) acknowledged Gary Richards of the San Jose Mercury News for his contributions in keeping the public informed about the Project; and 4) congratulated Ms. Gonot on the Project.

On order of Chairperson Brownley and there being no objection, the Committee received an update regarding the BART Silicon Valley Project.

11. **Independent Auditor Initiation of Compliance Audit of FY11**

David Bullock, Certified Public Accountant (CPA) & Macias, Gini & O'Connell (MGO) Partner, distributed an "engagement letter" that confirmed the Independent Compliance Auditor's understanding of the services they are to provide for the 2000 Measure A Citizens Watchdog Committee (CWC). Mr. Bullock summarized the following: 1) Auditor's responsibilities; and 2) Planned scope and timing of the audit.

Members of the Committee made the following comments: 1) recommended that the BART SVBX Project savings be reflected in the audit report including those from the design-build procurement; 2) recommended the California Transportation Commission (CTC) and Alameda Swap be monitored for 2012; and 3) noted the need to monitor what the Measure A expenditures are, how they are drawn down and used.

On order of Chairperson Brownley and there being no objection, the Committee received a briefing from the 2000 Measure A Citizens Watchdog Committee's

independent compliance auditor on the draft audit plan and schedule for performing the compliance audit of FY11.

12. **Review of 2000 Measure A Citizens Watchdog Committee Duties, Responsibilities and Limitations**

Stephen Flynn, Advisory Committee Coordinator, provided an overview of the staff report, highlighting the CWC's ballot-defined responsibilities.

Members of the Committee requested that the Committee review the auditor representation letter.

On order of Chairperson Brownley and there being no objection, the Committee received the annual review of the Citizens Watchdog Committee's ballot-specified duties, responsibilities and limitations.

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

There were no items for the Citizens Advisory Committee Regular Agenda.

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

13. **Citizens Advisory Committee and Citizens Watchdog Committee Work Plans**

Members of the Committee requested an update on the OneBay Area Grant Program at a future meeting.

On order of Chairperson Brownley and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

14. **ANNOUNCEMENTS**

Member Morrow made the following comments: 1) recommended that reports from the Committee for Transit Accessibility (CTA) and Bicycle and Pedestrian Advisory Committee (BPAC) be placed on the CAC/CWC Agenda; 2) re-elected as CTA Chairperson for 2012; and 3) CTA holding a Workshop meeting on February 8, 2012 to discuss issues with VTA's hybrid bus ramps.

Mr. Flynn noted that staff will recommend that BPAC change their meeting time from 6:00 p.m. to 6:30 p.m. commencing with their February 8, 2012 meeting to be held in Conference Room B-104.

15. **ADJOURNMENT**

On order of Chairperson Brownley and there being no objection, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Office of the Board Secretary