



COMMITTEE FOR TRANSIT ACCESSIBILITY

Wednesday, February 7, 2007

MINUTES

1. CALL TO ORDER

The Regular Meeting of the Committee for Transit Accessibility (CTA) was called to order at 1:05 p.m. by Chairperson Tamez in Building A, Auditorium, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

ROLL CALL

Members Present

Anthony Drummond, staff aide representing
Forrest Williams (Ex-Officio Board Liaison)
Emma Eljas
Linda Gallo
Sandra Gouveia
David Grant
Katie Heatley (Ex-Officio)
Troy Hernandez
Martin Lasich
Laura Michels
Aaron Morrow, First Vice Chairperson
Thomas Slack
Barbara Stahl
Randy Tamez, Chairperson

Members Absent

Marjorie Jensen
David Julian
Jeanette Law
Barbara Rhodes, Second Vice Chairperson

Representing

City Group 1 – City of San Jose
City Group 1 – City of San Jose
Los Gatos Senior Center
City Group 1 – City of San Jose
Independence Network
OUTREACH Services
City Group 1 – City of San Jose
City Group 3 – City of Saratoga
Vista Center for the Blind & Visually Impaired
City Group 5 – County of Santa Clara
City Group 2 – City of Santa Clara
City Group 2 – City of Santa Clara
City Group 1 – City of San Jose

Representing

Silicon Valley Independent Living Center
City Group 2 – City of Santa Clara
Community Options
City Group 5 – County of Santa Clara

A quorum was present.

Chairperson Tamez introduced and welcomed Anthony Drummond, staff aide representing Forrest Williams (Ex-Officio Board Liaison) to the Committee.

Mr. Drummond expressed appreciation and thanked the Committee for the opportunity to attend and represent Ex-Officio Board Liaison Williams at the CTA Meeting.

The Agenda was taken out of order.

REPORTS

10. Board of Directors Report

Mr. Drummond stated that he did not have a report for this meeting but stated that he will have a report available for the March 7, 2007 CTA Meeting.

Chairperson Tamez requested that the Office of the Board Secretary forward the CTA Roster with contact information to the Committee via e-mail.

2. INTRODUCTION OF AUDIENCE MEMBERS

The Committee received introductions from the audience including: Steve Newgren, Operations Service Planning Management Analyst; Dan Smith, Chief Operating Officer; Nancy Coss-Fitzwater, Operations Policy and Administrative Manager; Sam Lau, Operations Deputy Director; Michael T. Burns, General Manager; Ann Carey, Executive Assistant to the General Manager; and Martin Bishop, Interested Citizen.

3. PUBLIC PRESENTATIONS

David Grant, Interested Citizen, expressed concern related to a previous request from Hope Services regarding bus shelters at the bus stop at Scott and Space Park in Santa Clara. Mr. Grant stressed the importance to provide Hope Services with their request and asked for an update regarding this matter. Mr. Newgren responded that staff is working with Clear Channel to determine the feasibility of the bus stop shelter. Mr. Newgren stated that staff will report back to the Committee at the March 7, 2007 CTA Meeting.

Martin Bishop, Interested Citizen, noted that he had information to distribute to Committee Members and requested that the Committee for Transit Accessibility (CTA) agendaize his presentation of a new type of mitigation restraint device at its March 7, 2007 Meeting. Mr. Bishop urged the Committee to revisit the current four-way Mandatory Securement Policy through a financial impact study and to consider a new type of mitigation restraint device.

Chairperson Tamez requested that the Office of the Board Secretary distribute the information to the Committee via e-mail. Chairperson Tamez stated that he would not support the request to agendaize this item for the March 7, 2007 CTA Meeting.

4. Minutes of December 13, 2006

M/S/C (Eljas/Gouveia) to approve the Minutes of December 13, 2006.

5. Summary Minutes of January 10, 2007

On order of Chairperson Tamez, there being no objection, the Committee accepted the Summary Minutes of January 10, 2007.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

6. General Manager's Quarterly Report

Michael T. Burns, General Manager, offered congratulations to Chairperson Tamez for his election as CTA Chairperson for 2007. Mr. Burns welcomed Mr. Drummond, staff aide representing Ex-Officio Board Liaison Williams to CTA. Mr. Burns stated that Board Member Forrest Williams has extensive experience on VTA's Board of Directors, serves as an active member to the Peninsula Corridor Joint Powers Board (JPB) and Capitol Corridor JPB, and has an interest in accessibility issues.

Mr. Burns expressed his appreciation to David Ledwitz, Accessible Service Management Analyst, for his participation as CTA Staff Liaison for the Committee Meeting. He noted that Camille Williams, Accessible Services Manager and CTA Staff Liaison, is attending an industry meeting related to Disaster Planning and Emergency Evacuation Trainings for individuals with disabilities and who use mobility devices. Mr. Burns stated that Ms. Williams will provide additional information to the Committee Members on the training at the next CTA Meeting.

Mr. Burns noted that a meeting is scheduled on Tuesday, February 13, 2007 with Chairperson Tamez to discuss concerns about TransLink ® and VTA's reporting of paratransit costs to the National Transit Database (NTD). He added that a written report regarding the meeting will be provided at the March 7, 2007 CTA Meeting.

Mr. Burns noted that the Metropolitan Transportation Commission (MTC) decided against deploying TransLink ® to paratransit systems but stated that VTA believes that TransLink ® has tremendous potential for paratransit services. Mr. Burns continued that MTC plans to prioritize TransLink ® implementation to transit agencies then determine other applications of the technology.

Mr. Burns commented that TransLink ® is managed by the TransLink Consortium, which consists of MTC and the major transit agencies in the nine-county San Francisco Bay Area including VTA. Mr. Burns assured the Committee that TransLink ® will include paratransit services as one of the services. The TransLink ® project is two years behind schedule due to various issues and constraints. VTA is scheduled to implement the program in 2008.

Mr. Burns commented on the Mobility Securement Device Policy, noting that the implementation has progressed smoothly and issues have been addressed as they occurred. Staff will continue to forward updates on the implementation of the Policy on a regular basis to the Committee.

Mr. Burns stated that the California Transportation Commission (CTC) approved \$364 million to fund the BART Extension project to San Jose and Santa Clara. Several public meetings are scheduled in February on the Supplemental Environmental Impact Report (SEIR) for the BART Extension project.

Mr. Burns commented on the Transit Mall Station Platform Retrofit Project, noting that 5 of the 7 platforms are completed and completion of the Santa Clara Station is expected in May 2007.

Mr. Burns stated that VTA's Board of Directors will review the Organizational and Financial Assessment report at its March 23, 2007 Workshop Meeting.

Mr. Burns commented that VTA's Budget is stable, noting that projections for Fiscal Year (FY) 2007 will end with a surplus. Staff is currently working on VTA's FY 2008 – 2009 Budget and will forward it to the April 5, 2007 Board of Directors Meeting for consideration. VTA's FY 2008 – 2009 Budget does not include fare increases or service reductions but may include service changes related to the Comprehensive Operations Analysis (COA).

Mr. Burns stated that staff is working collaboratively with Accessible Services to determine if funding is available to implement a travel training component in VTA's FY 2008 – 2009 Budget. Staff is currently working on a study recommended by the Ridership Initiative to Develop Energy-Efficiency (RIDE) Task Force on senior/disabled fares in an effort to reduce costs.

Mr. Burns stated that staff is working collaboratively with OUTREACH Paratransit Services on a special event to showcase paratransit services.

Mr. Burns referenced his commitment to work collaboratively with CTA to solve problems and provide the best services related to accessibility throughout VTA.

Member Slack asked for assurance that Ms. Williams' report on the Disaster and Emergency training will be agendaized at a CTA meeting. Member Slack queried about the \$364 million approved by the CTC to fund the BART Extension project. Mr. Burns responded that the project still has significant challenges that need to be addressed, such as operating funds but noted that the funds are for transit improvements allocated from a state program.

Member Slack stated that it would be a tremendous waste of funds if the BART Extension project does not move forward. Mr. Burns responded that the transit improvement funds could only be utilized for that specific project.

Ex-Officio Member Heatley expressed appreciation and thanked Mr. Burns for his report to the Committee, noting that the report content was excellent. She expressed appreciation and recognized that VTA is moving in a positive direction to address issues of importance to CTA.

First Vice Chairperson Morrow queried if there was available funding in the FY 2008 – 2009 Budget to retrofit the Blossom Hill and Ohlone/Chynoweth Stations. Mr. Burns responded that those stations are being considered for design work but construction work has not been determined.

Mr. Burns stated that local funds were advanced to complete the downtown station project but federal funds will reimburse the local funding. Mr. Burns stated that several challenges exist for the Blossom Hill and Ohlone/Chynoweth Stations. Staff is working

to identify funding for those stations but it will not be available in VTA's FY 2008 – 2009 Budget.

Mr. Bishop referenced Wally Skeels and the Santa Clara County Transit District Paratransit Coordinating Council (PCC), noting Chairperson Skeels original proposal to reduce VTA's senior/disabled fares. Mr. Burns responded that staff is working on a study to determine if it is feasible for VTA to reduce senior/disabled fares.

Chairperson Tamez noted that the same issues related to paratransit services still exist with the TransLink ® System but added that the Committee is hopeful to see positive changes within the TransLink ® System.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

8. Elderly and Disabled Funding

Nancy Coss-Fitzwater, Operations Policy and Administrative Manager, commented that Chairperson Tamez requested that staff provide an update on the 2000 Measure A Revenue and Expenditure Plan and the Lifeline Transportation Grant.

Ms. Coss-Fitzwater reported that the 2000 Measure A Revenue and Expenditure Plan was approved by the Board of Directors in June 2006. The Plan assumed revenues equivalent to a new ¼ cent sales tax, which would have been effective in 2007. The Plan included a line item to increase Senior/Disabled Programs with funding starting in 2008 with \$2 million programmed each year, which is \$97 million in escalated dollars.

Ms. Coss-Fitzwater noted that the assumed new revenue source has not been secured. The line item to increase Senior/Disabled Programs was added by the Board of Directors based on the fact that a new revenue service was assumed but without new revenue source the Senior/Disabled Program cannot receive 2000 Measure A funding.

Ms. Coss-Fitzwater stated that the Board of Directors has directed staff to reconvene the Project Advisory Committee to update the Expenditure and Revenue Plan. The Board of Directors requested that the Project Advisory Committee develop a new no sales tax scenario, which limits the expenditures to only the items listed in the ballot language. The Project Advisory Committee is expected to start meeting in April 2007.

Accessible Services staff has allocated staff time in the FY 2008 – 2009 Budget to develop Senior/Disabled Programs that may be eligible candidate projects for the funding. Ms. Williams has started to research what types of projects and programs for senior/disabled individuals that other transit agencies have implemented into their system. In addition, CTA has included related Senior/Disabled project and program items in the Committee work plan.

Ex-Officio Member Heatley queried if the Senior/Disables Program line item was ever implemented and/or incorporated in the ballot language. Ms. Coss-Fitzwater responded, "no".

Ex-Officio Member Heatley queried if VTA will consider implementing an 1/8-cent sales tax approach to proceed after additional funding to address the need for

the Senior/Disabled Programs in the future. Ms. Coss-Fitzwater responded that the Project Advisory Committee will consider these ideas.

Member Gouveia stressed the importance to consider the large number of disabled Iraq War veterans returning to the United States who will require program services. Member Gouveia suggested that funding be grouped together for Senior/Disabled and disabled war veteran programs.

Chairperson Tamez stressed the importance for the CTA Committee to forward ideas related to the Senior/Disabled Programs. Chairperson Tamez queried if VTA staff is conducting preliminary research ideas for the Senior/Disabled Programs. Ms. Coss-Fitzwater responded that Ms. Williams is conducting preliminary research on items that other transit agencies are doing with regard to Senior/Disabled Programs.

Ms. Coss-Fitzwater stated that the Senior/Disabled Program has been identified as part of the CTA Workplan and the expectation is that it will be a work product originating from the Committee.

Chairperson Tamez stated that the CTA will review the next update to the Senior/Disabled Programs in the summer. The CTA will also work to identify projects that will improve the lives of senior and disabled individuals, which may include disabled war veterans.

Ms. Coss-Fitzwater reported on the Lifeline Transportation Program, which is an MTC program funded by state and federal resources. She noted that State resource funds are allocated from the State Transit Assistance Program and federal funds are from the Job Access and Reverse Commute (JARC) and Congestion Management and Air Quality (CMAQ) Programs. Local programs were reviewed by the VTA, the County, and the Joint Lifeline Committee. They were then forwarded to the Board of Directors and the County Board of Supervisors for approval and the MTC for final approval last fall.

Ms. Coss-Fitzwater stated that the RIDE Task Force submitted a \$1 million level proposal, which was determined to be ineligible by MTC for state and federal funding sources. The Joint Lifeline Transportation Committee is scheduled to meet on February 7, 2007 at 3:00 p.m. to determine next steps given that funds are available for reprogramming.

VTA's Congestion Management Program and Planning (CMPP) plans to take a Lifeline Transportation Grant status update and call for new projects to VTA's Advisory Committees in March and to the Board of Directors in April. The new list of projects will be before the VTA's Advisory Committees in August then forwarded to the Board of Directors and County Board of Supervisors for approval in August 2007.

Member Michels queried why the projects were determined ineligible. Ms. Coss-Fitzwater responded that the projects were disqualified by MTC because the state and federal funding sources are not available to purchase subsidized transit passes. Ms. Coss-Fitzwater stated that the RIDE Task Force recommendation was specifically to utilize the funding to purchase subsidized transit passes.

Chairperson Tamez asked if non-profit organizations are permitted to submit project proposals. Ms. Coss-Fitzwater responded that the presentation to the Committee in March will include all the criteria information.

Ex-Officio Member Heatley stated that OUTREACH Services will work with interested parties to submit their projects.

9. VTA Securement Task Force Meeting

Mr. Ledwitz provided a brief overview of the VTA Securement Task Force Meeting. Mr. Ledwitz referenced the January 1, 2007 implementation of the Mobility Securement Policy, noting that activities are proceeding well and issues are being monitored daily.

Mr. Ledwitz commented that the VTA Securement Task Force Subcommittee will continue to meet on a regular basis and provide updates to the CTA Committee.

REPORTS (continued)

11. Committee Staff Report

Mr. Lau stated that he had a brief report on the Bus Annunciators but he will provide a more detailed report at the March 7, 2007 CTA Meeting.

Chairperson Tamez noted that items presented as part of the Committee Staff Report and/or Chairperson's Report are intended as information only. Chairperson Tamez stated that Committee discussion will not take place if presented as part of these reports.

Chairperson Tamez recommended placement of the Bus Annunciators on the March 7, 2007 CTA Agenda to allow for Committee discussion.

Mr. Bishop expressed support of the Bus Annunciator item on the March 7, 2007 CTA Agenda.

Mr. Ledwitz reported on VTA's Website Redesign Focus Group, noting that VTA's Customer Service will contact interested individuals for participation within the focus group. The focus group will consist of a cross section of individuals representative of the general population of Santa Clara County. The purpose of the focus group is to allow participants to provide feedback and information to VTA about a redesigned VTA website.

Mr. Ledwitz commented on CTA's Web Subcommittee, noting that Second Vice Chairperson Rhodes, Chairperson Tamez, and First Vice Chairperson Morrow have actively served on the Subcommittee to provide vital input. Mr. Ledwitz noted that one seat is still available to serve on CTA's Web Subcommittee.

Mr. Ledwitz commented that the CTA Motion Tracking report was distributed to the Committee via e-mail on January 30, 2007.

Member Slack noted interest to serve on the CTA Web Subcommittee and requested additional information. Mr. Ledwitz responded that he would contact him with additional information related to the Subcommittee.

First Vice Chairperson Morrow recommended that Chairperson Tamez work with staff on the development of the CTA Motion Tracking report. Chairperson Tamez responded that he will work with staff on the development of the report.

Member Slack noted that it was difficult to understand the information presented in the CTA Motion Tracking report. Member Slack suggested that the report be streamlined to ensure that the information is straightforward.

Member Grant noted that the information was difficult to follow in the current format and suggested that the information contain a summary report. Chairperson Tamez suggested that staff work to develop a better way to provide the information to the Committee.

12. Chairperson's Report

Chairperson Tamez reported that he has a meeting scheduled with Mr. Burns on Tuesday, February 13, 2007 to discuss concerns about TransLink ® and the NTD report. Chairperson Tamez stated that he will provide a brief overview at the March 7, 2007 CTA Meeting.

7. Bay Area Coordinated Public Transit Human Services Transportation Plan

Robert Washington, Consultant for Nelson Nygaard, commented that in response to the new requirements for social service transportation funding contained within the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) transportation authorization bill, MTC has hired the Nelson Nygaard consulting firm to prepare a Coordinated Public Transit Human Services Transportation Plan for the San Francisco nine county Bay Area.

Mr. Washington reported that MTC is responsible for developing the region's Coordinated Public Transit Human Services Transportation Plan in accordance with federal regulatory requirements for social service transportation funding. The Nelson Nygaard consulting firm has been asked to meet with representatives of interested parties from the Bay Area's nine counties to conduct the following tasks needed to prepare the region's coordinated plan: 1) assess available resources; 2) identify needs; 3) specify strategies to address gaps in service for target populations; 4) list relative priorities for project implementation; and, 5) address ways to reduce duplication of effort in meeting multi-client group needs by multiple service and care providing agencies.

Mr. Washington stated that Nelson Nygaard is interested in obtaining feedback from the CTA Committee and the community concerning social service transportation gaps in Santa Clara County, current resources available to address these gaps, and proposed new solutions to the issues identified by the Committee and community.

The Committee recommended that input be provided in a roundtable forum and each individual present at the meeting be seated at the Committee table in order to provide their comments to the consultants.

Mr. Washington introduced Jen Garret, Center for Independent Living in Berkeley and Mary Lou Lobsher, Organizational Consulting Team, who would obtain feedback from the Committee and community at the meeting.

Mr. Washington reported that the Federal Transit Administration (FTA) will require Regional Coordinated Public Transit Human Services Transportation Plans to implement Section 5310, Job Access Reverse Commute, and New Freedom Programs specified in the SAFETEA-LU federal transportation authorization bill.

Mr. Washington reported that the New Freedom Program is intended to provide new services for individuals with disabilities that go beyond the requirements of the Americans with Disabilities Act (ADA).

Mr. Washington commented that Nelson Nygaard consultants are soliciting input from stakeholders who represent consumers, social service agencies, transportation programs, local governments, advocacy groups, and others for the plan.

Mr. Washington extended an invitation to the CTA Committee to attend the local community outreach meetings and noted that a total of 18 outreach events are scheduled within the Bay Area's nine counties.

Mr. Washington stated that individuals may provide additional comments regarding the region's Coordinated Public Transit Human Services Transportation Plan by contacting Nelson Nygaard via regular mail, e-mail, website, or telephone. Chairperson Tamez noted that contact information for Nelson Nygaard is contained in the CTA Committee Packet.

Ms. Garret provided a brief overview of the MTC Coordinated Transportation Plan Service Gaps affecting seniors and individuals with disabilities in the South County.

Chairperson Tamez recommended that each individual verbally provide his or her input to be reflected in the Plan.

Ex-Officio Member Heatley stated that the MTC sponsored the community studies and selected the City of Gilroy to solicit their input first for the plan. She noted that while most of the findings do not apply they do apply to senior/disabled concerns throughout Santa Clara County.

Aaron Morrow, CTA First Vice Chairperson and San Jose Disability Advisory Commission (DAC) Chairperson, stressed the importance of sidewalk improvements and curb cuts throughout the City of San Jose and emergency transportation services that exceed the basic ADA guidelines.

Emma Eljas, CTA Member and Member of the San Jose DAC, stressed the importance of adequate pathways for mobility device users at shopping centers. Ms. Eljas stressed the importance of curb cuts at emergency exits for mobility device users.

Paul Tetsuta, OUTREACH Services, spoke on behalf of seniors, noting the importance of demand response service to health care facilities and grocery stores. Mr. Tetsuta commented on the need for affordable transportation fares for seniors.

Troy Hernandez, CTA Member and Santa Clara ADA Members, stressed the importance of increasing the length of time at cross walks to accommodate individuals with disabilities and mobility device users.

Barbara Stahl, CTA Member and Santa Clara ADA Member, stressed the importance of increasing the amount of transportation venues for senior/disabled individuals.

David Grant, CTA Member, suggested a call out service for paratransit that includes an automated phone call to alert the customer of the wait time. Mr. Grant suggested that VTA allocate funding for bus stop shelter improvements with a priority to implement in areas with large amount of senior/disabled customers. Mr. Grant suggested shorter travel trip lengths and the continuation of door-to-door travel trip service. Mr. Grant stressed the importance to provide courteous trip stops for the customer.

Martin Bishop, Interested Citizen, expressed concern that the mandatory securement for mobility devices increases the length in travel trip time.

Mr. Grant suggested a designated area on coaches for individuals to place carts and/or strollers to prevent blocking the walking area.

Thomas Slack, CTA Member and Santa Clara ADA Member, stressed the importance of variations in pick up times from health care facilities. Mr. Slack suggested restoration of original fixed route service.

Martin Lasich, CTA Member, stressed the importance of drivers calling out bus stops for individuals with visual impairments.

Linda Gallo, CTA Member and Los Gatos Senior Center Representative, stressed the importance of increasing transportation resources for seniors to urgent health care facilities and other destinations.

Laura Michels, CTA Member and Vista Center for the Blind and Visually Impaired, stressed the importance to provide assistance to non-English speaking and low-income seniors with transportation resources and services.

Mr. Slack queried if there was a difference in the type of service that an illegal individual would receive compared to a citizen. Ms. Michels responded that Vista Center for the Blind and Visually Impaired offers support to individuals in accordance with the law. Ms. Michels stated that various organizations do require individuals to provide documentation.

Mr. Slack queried if VTA transportation services require an individual to provide citizenship documentation. Mr. Ledwitz responded that OUTREACH eligibility services does not ask individuals for their citizenship.

Sandra Gouveia, CTA Member, Vista Center for the Blind and Visually Impaired Representative, and County Advisory to the Board of Supervisors, stressed the importance of door-to-door service for individuals with disabilities. Ms. Gouveia suggested transportation resources and services to take senior/disabled individuals to beaches and other activity destinations.

Katie Heatley, CTA Ex-Officio Member, stated that she would forward her suggestions to Nelson Nygaard via e-mail. Ms. Heatley stressed the importance to implement funding for senior and disabled transportation services in California. Ms. Heatley stated that ADA transportation funding is allocated from local funds.

Ms. Heatley suggested a coordinating council to discuss and address the issues related to health, human services, education, non-profit, and other various community transportation service gaps.

Ms. Heatley stressed the importance to implement on-going continuous funding resources in the State for senior and disabled transportation services. Ms. Heatley stressed the importance to implement and coordinate funding resources to all public agencies to address various community issues.

Mr. Ledwitz stressed the importance for the agencies to keep in mind their cliental when drafting their requirements. Mr. Ledwitz suggested that the agencies outline their activities to ensure they list the services they provide to their clients.

Mr. Morrow stressed the importance for transit agencies to implement a coordination plan to ensure that individuals with disabilities are not stranded if in the event the last bus does not come or the customer misses the last bus.

Ms. Eljas spoke on behalf of David Julian, CTA Member, and stressed the importance to have a backup plan implemented to assist an individual if their mobility device is not working to prevent the individual from being stranded.

Tulene Meltin, Achieve Kids, stated that Achieve Kids organization transports teens and young adults with severe emotional behavior and developmental delays to vocational jobs. Ms. Meltin expressed concern and queried if in the event of a vehicle break down what would be the implication to other individuals in the van and if the agency would be liable.

Randy Tamez, CTA Chairperson, stressed the importance to make inter county transfers for paratransit customers more user friendly.

Mr. Washington distributed the proposed criteria used to determine the list of gaps in services to the Committee and participants. Mr. Washington noted that funding is limited so MTC will identify criteria to sort through the items to determine where funding will be allocated.

Mr. Washington stated that the Committee could forward any additional comments to Nelson Nygaard.

Ms. Heatley referenced non-profit organizations, such as OUTREACH Services, stating that the organizations have different eligibility criteria, different budget structures, various sources of funding, and all of those elements drive costs.

Ms. Heatley stressed the importance to have a system with centralized information where information regarding the types of eligibility of cliental could be exchanged and coordinated between organizations to address those types of issues and needs of the individual.

Mr. Washington expressed appreciation and thanked the Committee for their participation and for providing vital information to be implemented into the development of the plan.

Mr. Ledwitz provided the Committee with the Nelson Nygaard's contact information to forward additional information and input by telephone at 510- 267-6128 and via e-mail at rwashington@actia2022.com.

Chairperson Tamez expressed appreciation and thanked the consultant team for their presentation to the Committee.

OTHER

13. CTA Transit System Ridership Report

Chairperson Tamez stated that there was no CTA Transit System Ridership Report and recommended removal from the Agenda.

Member Stahl reported that Route Line 62 along El Camino Real has passed up individuals in mobility devices on two separate occasions. Chairperson Tamez requested that Member Stahl speak with staff after the meeting to provide additional information regarding the incident.

First Vice Chairperson Morrow requested that the CTA Transit System Ridership Report be a quarterly report. Chairperson Tamez agreed to agendaize the CTA Transit System Ridership Report as a quarterly report.

14. Announcements

Member Grant queried about the process for Committee Members to submit items for placement on future CTA Meeting Agendas. Chairperson Tamez responded that Committee Members should forward items to the CTA Chairperson, CTA Staff Liaison, and/or the Office of the Board Secretary.

Chairperson Tamez stated that there is a deadline to submit items for placement on the CTA Agenda and recommended that Committee Members submit items early for consideration and development of future Agendas.

15. ADJOURNMENT

The Committee adjourned the meeting at 2:59 p.m.

Respectfully submitted,

Michelle M. Garza, Board Assistant
VTA Board of Directors