

Date: January 24, 2008

Committee Meeting Date: February 13, 2008

Board Meeting Date: N/A

BOARD MEMORANDUM

DISCUSSION ITEM

TO: Committee for Transit Accessibility
Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Donald A. Smith, Jr.
Chief Operating Officer

SUBJECT: Motion Tracking Report Update

FOR DISCUSSION ONLY

BACKGROUND:

The CTA requested that their motion tracking report be added to the agenda as a standing item. Due to the size of the document, CTA members asked that the form be separated into motions that are current and archived motions. Staff separated the document; both forms are included for CTA review. The last update to the report was January 24, 2008. Committee for Transit Accessibility members also requested that both the current and archived motion tracking reports be included in their monthly agenda packets.

DISCUSSION:

The CTA did not pass any motions at their December 12, 2007 or January 9, 2008 meetings. However, the motion tracking report was updated to show the timeline of events regarding the CTA's Mainstreaming Memo and List of 13 Concerns. Also, attached is written correspondence from Director Sandoval who also serves as the Chair of the Transit Planning and Operations (TP&O) committee to Chair Tamez. The September 5, 2007 letter explains that the TP&O committee is responsible for the relationship with the CTA and is the primary point of contact for any concerns that the CTA may have and invited Chair Tamez to present any concerns to the TP&O; the Board of Directors was copied. The December 13, 2007 memo responds to the List of 13 CTA Concerns.

Attachments: September 5, 2007 Letter and December 13, 2007 Memo

Prepared by: Camille C. Williams