

Date: _____ February 14, 2008

Committee Meeting Date: _____ March 12, 2008

Board Meeting Date: _____ N/A

BOARD MEMORANDUM

INFORMATION ITEM

TO: Committee for Transit Accessibility
Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Joseph T. Smith
Chief Financial Officer

SUBJECT: Fiscal Year 2007 National Transit Database Report

FOR INFORMATION ONLY

BACKGROUND:

Santa Clara Valley Transportation Authority (VTA), being a recipient of Urbanized Area Formula Program (Section 5307), is required by statute to submit data to the Federal Transit Administration (FTA) National Transit Database (NTD). VTA's Annual NTD report contains financial and operating data that describe transit characteristics relating to bus, rail, shuttles and paratransit.

Vavrinek, Trine, Day & Co. LLP, (VTD) an independent CPA, performed agreed-upon procedures on VTA's NTD Report. Presently, the report is undergoing the NTD review process. Attached you will find the following Fiscal Year 2007 (FY07) NTD schedules that pertain to paratransit services.

- Operating Expenses (F-30) DR-PT
- Revenue Vehicle Inventory (A-30) DR-PT
- Service Non-rail (S-10) DR-PT

DISCUSSION:

The numbers presented in these schedules have been certified by the independent audit firm of VTD and are reported according to federal guidelines contained in the National Transit Database Federal Transportation Administration 2007 Reporting Manual.

The 0.6% increase in expenditures from FY06 to FY07 (\$32.0 million to \$32.2 million, rounded) is primarily due to the following:

(amounts expressed in millions)

	<u>FY06</u>	<u>FY07</u>	<u>Increase (Decrease)</u>	<u>% of Total Increase/(Decrease)</u>
Purchased Transportation	\$27.6	\$29.3	\$1.7 <i>(a)</i>	6.2%
Labor	2.4	2.1	(0.3) <i>(b)</i>	(12.5 %)
Services	1.0	0.3	(0.7) <i>(b)</i>	(70.0 %)
Others	<u>1.0</u>	<u>0.5</u>	<u>(0.5) <i>(c)</i></u>	(50.0%)
TOTAL	\$32.0	\$32.2	\$0.2	0.6%

(a) The increased cost for purchased transportation is reflected in the following areas as reported by Outreach (amounts expressed in millions):

Vehicle Operations	\$ 1.3
Vehicle Maintenance	0.1
Non-Vehicle Maintenance	0.1
General & Administrative	<u>0.2</u>
Total increase	<u>\$ 1.7</u>

(b) The decrease in labor and services was a result of a decrease in the ratio of Demand Response – Purchased Transportation to the total operating cost from 11% to 10.4%. This was primarily due to the increase in total operating cost base that included Other Contracted Services.

(c) The decrease in other costs was a result of a decrease in VTA staff directly charging the program. This is due to the discontinuance of VTA managing the eligibility contractors.

Prepared by: Grace Salandanan, Fiscal Resources Manager

Expense Object Class	Vehicle Operations 010 Total	Vehicle Maintenance 041 Total	Non-Vehicle Maintenance 042 Total	General Administration 160 Total	Total Modal Expenses
Line	a	b	c	d	e
Expense Object Class					
Labor (501)					
01 Operators' salaries and wages (01)	0	0	0	0	0
02 Other salaries and wages (02)	72,993	0	0	1,115,659	1,188,652
03 Fringe Benefits (502)	58,468	0	0	872,581	931,049
04 Services (503)	10,666	0	0	295,382	306,048
Materials and Supplies (504)					
05 Fuel and lubricants (01)	0	0	0	0	0
06 Tires and tubes (02)	0	0	0	0	0
07 Other materials and supplies (99)	806	0	0	130,003	130,809
08 Utilities (505)	0	0	0	63,577	63,577
09 Casualty and Liability Costs (506)	0	0	0	262,517	262,517
10 Taxes (507)	0	0	0	0	0
Purchased Transportation (508)					
11 In Report (01)	19,973,324	3,125,529	803,642	5,384,703	29,287,198
12 Filing Separate Report (02)	0	0	0	0	0
13 Miscellaneous Expenses (509)	9,341	0	0	68,972	78,313
14 Expense Transfers (510)	0	0	0	102,356	102,356
15 Total Modal Expenses	20,125,598	3,125,529	803,642	8,295,750	32,350,519
16 Americans with Disabilities Act of 1990 (ADA)- Related Expenses					32,350,519

The sum of the total on line 11 should equal the sum of lines 06 and 07 of the B-30s for service included in this report for this mode (\$29,287,198)

The sum of the total of lines 01 - 10 and 13 - 14, should equal the total of B-30s, line 08 for all service reported as purchased transportation for this mode (\$3,063,321)

The total of line 15 should equal the total of the B-30s, line 09, total operating expenses for all service reported as purchased transportation for this mode in both this report and filing a separate report (\$32,350,519)

Line	a	b	c	d	
Maximum Service Vehicles					
01 Vehicles operated in annual maximum service (VOMS)	210				
02 Vehicles available for annual maximum service	241				
	Average Weekday	Average Saturday	Average Sunday	Annual Total	Auto Calculate Annual Total
Periods of Service					
03 Time service begins	0500	0500	0500		
04 Time service ends	0200	0200	0200		
Service Supplied					
06 Vehicles in operation	210	67	61		
11 Total actual vehicle miles	25,629	8,418	7,564	7,394,708	7,394,632
12 Total actual vehicle revenue miles	21,917	6,898	6,180	6,296,061	6,296,032
14 Total actual vehicle hours	1,808	575	514	519,462	519,519
15 Total actual vehicle revenue hours	1,543	508	455	445,179	445,236
16 Charter service hours				0	
17 School bus hours				0	
Service Consumed					
18 Unlinked passenger trips (UPT)	3,558	1,166	1,043	1,025,937	1,026,024
19 Americans with Disabilities Act of 1990 (ADA) Unlinked Passenger Trips				1,025,937	
20 Passenger miles (PM)	27,211	8,861	7,826	7,835,246	7,835,135
Service Operated (Days)					
	Weekdays	Saturdays	Sundays	Annual Total	
21 Days schedule	254	53	58	365	
22 Days not operated due to strikes	0	0	0	0	
23 Days not operated due to officially declared emergencies	0	0	0	0	

9013 Agency Name: Santa Clara Valley Transportation Authority Report RY 2007 Original Submission
 9/19/2007 11:28/2007

NTDID:

No.	a Number of Vehicles In Total Fleet	b Dedicated Fleet	c Vehicle Type Code	d Ownership Code	e Funding Source	9 Year of Manufacture	h Rebuild Code	Model Number	Number of Active Vehicles in Fleet	k Number of Americans with Disabilities Act of 1990 (ADA) Accessible Vehicles	Number of Americans with Disabilities Act of 1990 (ADA) Accessible Vehicles	m Number of Emergency Contingency Vehicles	n Fuel Type Code	o Vehicle Length (in feet)	p Seating Capacity	q Standing Capacity	Tot. Miles on Active Vehicles During the Period	S Average Lifetime Miles per Active Vehicle	Supports Another Mod.
26634	5	2.Yes	AO	6.OOPE	5.	2000	0	FRO	GrandMarquis	5	0	0	GA	11	4	0	171,627	40,099	
26635	6	2.Yes	AO	6.OOPE	NS-E	2001	0	FRO	GrandMarquis	6	0	0	GA	11	4	0	197,195	32,866	
15052	9	2.Yes	VN	2.LPPE	N5-E	2002	0	FRD	Minivan	9	0	9	GA	11	5	0	783,729	36,285	
18649	10	2.Yes	VN	6.DOPE	NijPE	2004	0	FRO	Braun	10	10	0	GA	15	5	0	370,137	37,013	
26643	13	2.Yes	VN	6.OOPE	NS-A	2006	0	FRO	AEROTECH22	13	13	0	GA	22	8	0	260,975	20,305	
26645	19	2.Yes	AO	6.OOPE	NS-E	2006	0	ZZZ	Prius	19	0	0	GA	10	4	0	670,344	35,281	
26646	60	2.Yes	AO	6.OOPE	NS-E	2007	0	ZZZ	Prius	60	0	0	GA	10	4	0	1,315,420	21,924	
26644	114	2.Yes	VN	6.OOPE	NS-E	2007	0	CMD	UPLANDER	114	0	114	GA	17	5	0	2,292,490	20,110	
	236			hIEPE						236	23	123	0				6,061,917		

EDT9013 NOTE: 90% or the fleet was replaced on January 1st 2007. Vehicles removed from service during the fiscal year and Miles Accumulated for those vehicles are not reflected in this report.