

Committee for Transit Accessibility

Wednesday, January 13, 2010
1:00 PM

VTA Auditorium
3331 North First Street
San Jose, CA

AGENDA

CALL TO ORDER

- 1. ROLL CALL**
- 2. INTRODUCTION OF AUDIENCE MEMBERS**
- 3. PUBLIC PRESENTATIONS:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda, within the Committee's jurisdiction. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

- 4. Approve the Minutes of November 10, 2009.**
- 5. INFORMATION ITEM - Receive the Chief Operating Officer's Monthly Report.**
- 6. Receive the Board of Directors Report. (Verbal Report)**

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

- 7. Introduction of New CTA Members (Verbal Report)**
- 8. ACTION ITEM - Receive Nominations for and Elect a Chairperson for the Term January 2010 Through December 30, 2010.**

9. ACTION ITEM - Receive Nominations for and Elect a Vice-Chairperson for the Term January 2010 Through December 30, 2010.
10. ACTION ITEM - Receive Nominations for and Elect a Second Vice-Chairperson for the Term January 2010 Through December 30, 2010.
11. ACTION ITEM - Review Work Plan and Adopt 2010 CTA Meeting Schedule.
12. INFORMATION ITEM - Receive the Quarterly Legislative Report.
13. INFORMATION ITEM - Receive a status update on the Mobility Options Travel Training Program.

REPORTS

14. Receive the City of San Jose Disability Advisory Commission (DAC) Report. (Verbal Report)
15. Receive the Committee Staff Report. (Verbal Report)
16. Receive the Chairperson's Report. (Verbal Report)

OTHER

17. ANNOUNCEMENTS

18. ADJOURN

In compliance with the Americans with Disabilities Act (ADA), those requiring accommodations or accessible media for this meeting should notify the Board Secretary's Office 48 hours prior to the meeting at (408) 321-5680 or e-mail: board.secretary@vta.org, TDD (408) 321-2330. VTA's Homepage is located on the Web at: <http://www.vta.org/>.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org> and also at the meeting.



Date: December 29, 2009
 Current Meeting: January 13, 2010
 Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
 Committee for Transit Accessibility

THROUGH: General Manager, Michael T. Burns

FROM: Chief Operating Officer, Donald A. Smith Jr.

SUBJECT: Chief Operating Officer's Monthly Report

FOR INFORMATION ONLY

BACKGROUND:

The Chief Operating Officer provides the Committee for Transit Accessibility (CTA) with an update on items of relevance to the CTA at each monthly meeting. In keeping with Chairperson Aaron Morrow's request to have agenda items in writing and in the agenda packet, we will make every effort possible to comply with his request. Since this report is timely and reflects up-to-the minute information a written report for the agenda packet may not always be available.

DISCUSSION:

Events that have occurred since the November CTA meeting:

Outreach Prius Vehicles

VTA is currently in the process of adding 23 new Toyota Prius hybrid vehicles to its paratransit services fleet. The new Prius vehicles, in part, will replace older sedans. Retiring the aging vehicles and replacing them with the low-pollution Prius should result in approximately 45 fewer tons per year of greenhouse gases going into the atmosphere. With this purchase, VTA now owns a fleet of 106 Prius vehicles, which is reportedly one of the largest hybrid fleets in the county.

Cafeteria Automatic Door

A new automatic door opener has been installed at the entrance to the VTA employee cafeteria, as requested by a member of this committee. This feature improves accessibility to the cafeteria for VTA employees, contractors, committee members and guests.

Light Rail Public Address System

A construction project has begun that will replace the public address systems on the light rail station platforms from the downtown San Jose transit mall to the Tasman station. These new

systems will improve the quality and clarity of the public address station announcements and is designed to work with the longer-term realtime transit information system project coming in the future.

Light Rail Fare Inspection Stings

During the week of November 12 - 18, VTA Fare Inspectors requested fare verification from 10,356 passengers. These actions resulted in 236 citations, 44 written warnings, 53 verbal warnings, and three arrests.

Toys for Tots Stuff the Bus Event

VTA provided a bus for the annual Toys for Tots Stuff the Bus event in front of the Fairmont Hotel in downtown San Jose on Saturday, December 12. As always, the event was well attended and we are pleased to report that more than 1 entire bus was stuffed full of donated toys for disadvantaged children this year. The event is held across the street from the Christmas in the Park event and is part of the Marine Corps Toys for Tots campaign.

Mutual Aid - Caltrain

On November 25th, VTA provided bus bridges from Tamien Station to Gilroy in response to a mutual aid request from Caltrain after a train vs. automobile accident close to Monterey Highway and Palm in south San Jose. Supervisors along with emergency and Caltrain personnel responded to the scene to ensure the safe transfer of passengers. 57 passengers were boarded onto two VTA bus bridge coaches and transported southbound to the Gilroy Transit Center. A Supervisor and Allied Barton staff transferred 68 passengers from Tamien Station to a single bus transporting passengers to the Gilroy Station at 7:40pm. A Supervisor was sent to the Gilroy Transit Center to act as an ambassador for passengers and to contact the Hollister shuttle to hold for passengers. Caltrain staff was kept informed of all VTA actions. All passengers were transferred and the Supervisors at Tamien and at Palm and Monterey were released from the scene. Caltrain advised that a Train hit a motorhome that was *unoccupied, no injuries*. A Supervisor remained on stand-by at the Gilroy Transit Center until the last Bus Bridge came through and any remaining passengers were transferred to the Hollister shuttle.

Extra Service for Last Two Stanford Home Games

Stanford vs. Cal Berkley game on November 21, 2009 -- We re-routed the Route 22 and 522 buses off the El Camino onto Alma (northern end of Central Expressway that runs parallel to El Camino Real) because El Camino Real becomes heavily impacted by game traffic near the Stanford campus. We used extra service buses to run as shuttles from the Palo Alto Caltrain depot to Page Mill Road, which were used as the turnaround and transfer points in both directions. However, this was not initiated until post-game traffic began. It worked very well. We had no schedule delays and all transfers were completed without incident (transferring passengers waited 5 minutes max).

Stanford vs. Notre Dame game, November 28, 2009 -- Pre-game we started rerouting Route 22 and 522 buses onto Alma from El Camino and Page Mill at 3:25 pm. We implemented shuttle service on El Camino from there to Palo Alto Caltrain. We had four coaches running shuttle service. We used the extra service buses to run as shuttles between the Palo Alto Cal-Train to Page Mill, which was used as the turn around and transfer points in both directions. Post-game

we had 4 Extra Service coaches in service starting at 8:40 pm. Regular service coaches were rerouted onto Alma between Page Mill and Palo Alto Caltrain.

ACE Shuttle Ridership - November

For the 10th consecutive month, ACE Shuttle ridership declined when compared to the same month one year ago. In November 2009, ACE Shuttles averaged 804 passengers per day, a 20% decrease from November 2008. The decline in ridership does seem to be slowing, November's month-to-month decrease is the lowest since April, which was down 17% from April 2008. The Violet ACE Shuttle routing was modified on November 2 and experienced its highest average daily ridership since October 2008. Violet averaged 61 passengers per day in November 2009, a 17% increase to November 2008. Fiscal YTD, ACE Shuttles are averaging 778 passengers per day, a 29% decrease from the same period in FY09.

Light Rail Shuttle Ridership for November

In November, the DASH Shuttle averaged 1,020 passengers per day, a 7% decrease from November 2008. The River Oaks Shuttle averaged 86 passengers per day, no change from November 2008. The IBM/Hitachi Shuttle averaged 99 passengers per day, a 21% decrease from November 2008. Fiscal Year-to-Date, the DASH Shuttle averaged 991 passengers per day, an 11% decrease from FY09; the River Oaks Shuttle averaged 84 passengers per day, a 20% decrease from FY09; and the IBM/Hitachi Shuttle averaged 112 passengers per day, a 20% decrease from FY09. For the first time in the last seven months, River Oaks Shuttle ridership did not decline, comparing data to the same months from a year ago. DASH Shuttle ridership declined for the sixth consecutive month, comparing data to the same months from a year ago. IBM/Hitachi Shuttle ridership declined for the sixth consecutive month, comparing data to the same months from a year ago.

Monterey-San Jose Express November Ridership

In November, Monterey-San Jose Express carried 1,986 passengers, averaging 66 passengers per day, a 31% decrease from November 2008. Fiscal Year-to-Date, Monterey-San Jose Express (MST 55) carried 11,229 passengers, a 30% decrease from FY09. Monterey-San Jose Express ridership declined sharply for the sixth consecutive month, comparing data to the same months from a year ago. The ridership for each of the last six months closely matches the ridership data from the same months from FY08.

Dumbarton Express November Ridership

In November, Dumbarton Express averaged 913 passengers per day, a 12% decrease from November 2008. Fiscal Year-to-Date, Dumbarton Express averaging 1,009 passengers per day, 7% decrease from FY09. Dumbarton Express ridership declined for the sixth consecutive month, comparing data to the same months from a year ago.

Prepared By: Debora Tidwell
Memo No. 2137



Date: December 30, 2009
 Current Meeting: January 13, 2010
 Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
 Committee for Transit Accessibility

THROUGH: General Manager, Michael T. Burns

FROM: Chief Operating Officer, Donald A. Smith Jr.

SUBJECT: CTA Work Plan Update

Policy-Related Action: No

Government Code Section 84308 Applies: No

ACTION ITEM

RECOMMENDATION:

Review Work Plan and Adopt 2010 CTA Meeting Schedule.

BACKGROUND:

At its meeting of September 12, 2007, the CTA requested that the work plan be a standing item on the agenda. The work plan is streamlined to an at-a-glance format to provide a quick view of agenda items for meetings to be held each quarter this year. All dates and items are subject to change.

DISCUSSION:

The following items are scheduled for the January 2010 CTA meeting:

1. Mobility Options Travel Training Update
2. Light Rail System Analysis
3. Select the Nominating Committee for Committee Officer Elections
4. Elect Committee Officers
5. 2010 VTA Consolidated Work Plan

FISCAL IMPACT:

There is no Fiscal Impact

Prepared by: David Ledwitz

Memo No. 2447

December 30, 2009

2010 Committee for Transit Accessibility Work Plan**January 13, 2010**

1. Mobility Options Travel Training Update
2. Elect Committee Officers – Chair, Vice Chair, Second Vice Chair
3. Introduction of new committee members
4. 2010 VTA Consolidated Work Plan

April 7, 2010

1. Select Section 5310 Project Local Review Committee
2. 2nd Quarter Transit Operations Performance Report
3. Mobility Options Travel Training Update
4. April 2010 Transit Service Changes
5. Light Rail Systems Analysis Final Plan

July 7, 2010

1. Report on Recommended Section 5310 Projects
2. 3rd Quarter Transit Operations Performance Report
3. Mobility Options Travel Training Update
4. July 2010 Transit Service Changes
5. Transit Shelter Advertising Program
6. Southline Escalator and Elevator Retrofit
7. Farebox Procurement Update

October 13, 2010

1. Mobility Options Travel Training Update
2. October 2010 Transit Service Changes
3. Bus Stop Improvement Program
4. Ticket Vending Machine Installation Update

January 2011

1. Elect Committee Officers – Chair, Vice Chair, Second Vice Chair
2. Mobility Options Travel Training Update
3. January 2011 Transit Service Changes
4. 2011 VTA Consolidated Work Plan

Regular Monthly Reports

1. Chief Operating Officer Monthly Report
2. Committee Work Plan
3. Committee Motion Tracking Report
4. City of San Jose Disability Advisory Commission Report

December 30, 2009

5. Board of Directors Report
6. Committee Staff Report
7. Chairperson's Report

Future Items

1. Real Time Transit Information
2. TransLink
3. Fixed Route Accessibility Improvements
4. Coach Operator Training on Accessibility
5. Paratransit Program
6. BPAC Presentation
7. VTA Website Improvements
8. Disaster Preparedness Drill info
9. General Manager's Report

All dates and items subject to change. Effective: December 30, 2009

Consolidated Board Workplan – Items Going to the Board January – June 2010

January 13, 2010

Title	Department
City of SJ/VTA SCAR Agreement	Planning
Senate Bill 83 - Implementation Actions	Construction
Resolution for 2009 ARRA Funds	Construction
BPAC Member Appointments	Construction
Federal Advocacy Consultant Services Contract	Government Relations
CAC Appointment: North County Cities	External Affairs
2010 Legislative Program	External Affairs
ACE Process Recommendations	External Affairs
SVBX Utility Relocation Agreements	SVRT
Regional Land Use Related Initiatives	Planning
VTP Hwy Program Semi-Annual Report	Construction
Monthly Legislative History Matrix	Government Relations

February 4, 2010

Title	Department
Express Lanes Op Policies Part I	Project Development
Transit Systems Monitoring Program Progress Report	Project Development
CCTV @ Light Rail Stations PH6	Construction
Resolution of Economic Emergency	Employee Relations
BPAC Member Appointments	Planning
Committee for Transit Accessibility Appointments	Board Secretary
Contract Award - Money Manger-Emerging Markets	Fiscal
LR Systems Analysis - Final Adoption	Planning
Amend Gordon Ball Contract-Kato Road Flood Control Improvements	Construction
Amend Gordon Ball Contract-Berryessa Creek Retro/UPRR	Construction
MWT Project Co-op Agreement - VTA, Caltrans, COP, ACTA	Construction
Negative Declaration for Wrigley Creek Improvement	Construction
Monthly Legislative History Matrix	External Affairs
1996 Measure B TIP Program Report-12/09	Construction
SVRT Contracting Delivery Strategy	SVRT
CAC Appointment: West Valley Cities	External Affairs

March 4, 2010

Title	Department
Measure A Semi-Annual Report	Construction
Express Lanes Operational Policies - FINAL	Project Development
Federal Road Rehabilitation Funding Distribution	Grants
Bike Share Program Recommendations	Planning
JD Development Declaration of Surplus Property	Property Development
Bill Position	External Affairs
Background Checks Policy & Resolution	Administrative Services
Quarterly Revenue & Expense Report	Financial Accounting
SCAR Improvement Project Preliminary Engineering Contract Award	Planning
El Camino BRT - Conceptual Engineer Contract Award	Planning

Substation and Switchgear Replacement	Construction
LRV Paint Mix Room Improvements	Construction
Farebox Procurement	Fiscal
Pro-Tracker Track Worker Protection Procurement	Operations
First Cycle STP/CMAQ Programming	Grants
Proactive Report for October-December 2009	Planning
Traffic Impact Fee White Paper	Planning
Programmed Project Monitoring - Quarterly Report	Grants
Ramp Metering Program "After" Studies S. SR85 & SR87	Congestion Management
Monthly Legislative History Matrix	External Affairs

April 1, 2010

Title	Department
Bill Position	External Affairs
Information Technology General Store	Technology
High-Speed Reproduction Equipment Replacement	Board Secretary
FTA Section 5311 Non-Urbanized Area Grant Program	Grants
Left Turn Track Intrusion Abatement	Construction
Caltrain Blossom Hill Pedestrian Crossing	Construction
SVRT – Co-op Agreement W/Milpitas	SVRT
Coop Agreement with San Jose	SVRT
FY2009 CAFR & ATU Pension Plan Report	Fiscal
Audited Retirees' OPEB Trust Financial Report FY09	Fiscal
Monthly Legislative History Matrix	External Affairs
April 2010 Service Changes	Operations
SVRT Soft Cost Internal Audit	Auditor General

May 6, 2010

Title	Department
SR 237 Express Connectors- SI Cont	Project Development
MOU: Maintenance & Operations of Fiber Cable in VTA CSD	Project Development
Caltrain Church Avenue Crossing	Construction
Walk-Up Copier Lease	Board Secretary
Bill Position	External Affairs
Monthly Legislative History Matrix	External Affairs

June 3, 2010

Title	Department
Review FY 11 CMP Work Program	Congestion Management
CMP - Guidelines for Deficiency Plans Update	Congestion Management
SR 237/I-880 Express Connectors - Construction. Contract	Congestion Management
Bill Position	External Affairs
Annual Operations Insurance Renewal Request-Auth	Administrative Services
Quarterly Revenue & Expense Report	Fiscal
Transit Shelter Advertising Program Contract	Operations

Amend URS Contract for MWT, Kato Grade Separation & Wrigley Creek	Construction
Award Wrigley Creek Improvement Project Phase 1	Construction
Southline Elevator & Escalator Retrofit	Construction
Draft SVRT Relocation Plan	SVRT
Development Review Update & Proactive CMP Report	Planning
Monthly Legislative History Matrix	External Affairs
Facilities Projects Semi-Annual Report	Construction
July 2010 Service Changes	Operations



Date: November 25, 2009
 Current Meeting: January 13, 2010
 Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
 Committee for Transit Accessibility

THROUGH: General Manager, Michael T. Burns

FROM: Chief External Affairs Officer, Greta Helm

SUBJECT: Quarterly Legislative Report

FOR INFORMATION ONLY

BACKGROUND:

The CTA has requested that staff provide legislative reports to the Committee. Each month, the Chief Operating Officer, in his monthly report to the CTA, provides links to current legislative reports on VTA's website, www.vta.org. The CTA will also receive a legislative report on a quarterly basis from Kurt Evans, VTA's State and Federal Government Affairs Manager, or his delegate. The quarterly reports will occur in January, April, July, and October, as these months align the best with the activities of key current legislative activities.

DISCUSSION:

At its upcoming meeting, the CTA will receive an update on federal and state legislative matters.

All legislative reports go to the Administration and Finance Committee and are on the VTA website, www.vta.org <<http://www.vta.org>>.

Prepared By: Kurt Evans, Government Affairs Manager
 Memo No. 2122



Date: December 22, 2009

Current Meeting: January 13, 2010

Board Meeting: N/A

BOARD MEMORANDUM

TO: Santa Clara Valley Transportation Authority
Committee for Transit Accessibility

THROUGH: General Manager, Michael T. Burns

FROM: Chief External Affairs Officer, Greta Helm

SUBJECT: Mobility Options Travel Training Program Information Update

FOR INFORMATION ONLY

BACKGROUND:

At previous CTA meetings, staff has presented information about VTA's Mobility Options Travel Training Program (Mobility Options). This program consolidates all of VTA's accessible transportation services and support programs including travel training, RTC discount card, bus and light rail accessibility activities, and paratransit.

Supported by a Federal Transit Administration New Freedom Program grant, the Mobility Options program assists persons with disabilities and seniors gain the skills needed to travel independently on VTA's fixed transit service. VTA contracts with mobility specialists to conduct travel training for persons with visual and cognitive disabilities.

This memorandum presents information about the current status of the program.

DISCUSSION:

Travel Training

Travel training is provided to individuals with disabilities. Two different specialized vendors provide training for individuals with visual disabilities or other types of disabilities. As of the date of this memorandum, 18 persons have received travel training by VTA's contractors since program inception. In addition, 11 individuals are in various stages of evaluation for training or in the process of being trained.

Daycation

VTA staff has finalized the "Daycation" program which provides individuals, primarily senior citizens, the opportunity to become more familiar and comfortable with VTA fixed route bus and light rail service.

Small groups schedule a trip using VTA fixed route service. On the date scheduled, the group receives a short presentation that describes how to use VTA service. The presentation covers such topics as cost, how to get a trip plan, how to purchase fare, how to board, use of lifts, and an opportunity for questions and answers. In addition, individuals can also apply for a Regional Transit Connection (RTC) card during the staff visit.

Immediately following the presentation, the group takes a free scheduled trip to a location of their choice using VTA fixed route service. Staff accompanies attendees to reinforce subjects covered during the presentation. The group then returns unescorted, again using fixed route service.

To date, VTA has hosted 3 Daycations, assisting 25 persons.

Public Information

A Mobility Options brochure has been produced in support of the new Daycation program. The brochure maintains the look of the Mobility Options programs and explains the benefits and features of Daycations, as well as instructions on how to request a Daycation.

In addition, VTA has produced a training video for posting on VTA web and YouTube that teaches individuals about the mobility device securement program, including how tethers are attached to mobility devices. In addition, the video shows how to use bus lifts with mobility devices, and explains the securement process.

The tether and securement video includes closed captioning for individuals with hearing disabilities. In addition, YouTube provides functionality that translates the captioning into many languages including Spanish, Vietnamese, and multiple Chinese dialects.

Prepared By: Patrick Griffin
Memo No. 2440