

**Committee for Transit Accessibility**

Wednesday, April 13, 2011

**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Committee for Transit Accessibility (CTA) was called to order at 1:03 p.m. by Chairperson Morrow in Building A, Auditorium, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Emma Eljas	Member	Absent
Christina Fernandez	Staff Aide to Ex-Officio Board Liaison Reed	Present
Sandra Gouveia	Member	Absent
David Grant	Member	Present
Katie Heatley	Ex-Officio Member	Present
Troy Hernandez	Member	Present
Dennis Kempel	Member	Present
Martin Lasich	Member	Absent
Laura Michels	Member	Absent
Aaron Morrow	Chairperson	Present
Lechi Nguyen	Member	Present
Jeffrey Ovetz	Member	Present
David Robinson	Member	Absent
Larry Saltman	Member	Present
Dilip Shah	Member	Present
Vicci Smith	Member	Absent
Barbara Stahl	Member	Present

**A quorum was not established and a Committee of the Whole was declared.**

**2. INTRODUCTION OF AUDIENCE MEMBERS**

David Ledwitz, Management Analyst; Matthew Lepinski, Interested Citizen; Darlene Ciolo, On Lok Lifeways; Joonie Tolosa, Manager Operations Analysis and Reporting; Patrick Griffin, Manager Public Affairs and Communications; Gary Miskell, Chief Information Officer; Ethan Winston, Public Communications Specialist; John O'Brien, Engineering and Construction; David Sausjord, Revenue Services Manager; Ali Hudda, Deputy Director, Accounting; and Ying Smith, Transportation Planning Manager.

Chairperson Morrow introduced new CTA Member, Jeffery Jokinen. Member Jokinen indicated he works with different agencies, including the Silicon Valley Independent Living Center, and utilizes the transit systems throughout the bay area.

### 3. PUBLIC PRESENTATIONS

Member Grant expressed concern with not receiving the Board of Directors Report and questioned its status.

Ex-officio Member Heatley requested CTA acknowledge the years of service of former CTA Member, Marjorie Jensen, who represented the Silicon Valley Independent Living Center.

Member Shah expressed concern with bus routes 61 and 62 not going into Valley Medical Center.

Member Nguyen took her seat at 1:10 p.m. and a quorum was declared.

Vice Chairperson Stahl expressed concern with the Ridership Program Report not being on the Agenda. Chairperson Morrow indicated he would provide the opportunity for members to address ridership during the Chairperson's Report.

**The Agenda was taken Out of Order.**

## **BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER**

### **CONSENT AGENDA**

5. **Minutes of January 12, 2011**

M/S/C (Grant/Stahl) to approve the Minutes of January 12, 2011.

6. **Chief Operating Officer's Report**

M/S/C (Grant/Stahl) to receive the Chief Operating Officer's Report.

7. **Second Quarter 2011 Transit Operations Performance Report**

M/S/C (Grant/Stahl) to receive the First Quarter 2011 Transit Operations Performance Report.

8. **April 2011 Transit Service Changes**

M/S/C (Grant/Stahl) to receive a report on the April 2011 Transit Service Changes.

### **REGULAR AGENDA**

4. **Board of Directors Report**

Christina Fernandez, Policy Analyst to Ex-officio Board Liaison Reed, requested the Committee forward to her any questions or concerns they may have for the Board.

**NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

**9. Valley Transportation Plan (VTP) 2040 Initial Project List**

Ying Smith, Transportation Planning Manager, provided an overview of the staff report and a handout of the updated VTP 2040 project list.

Members of the Committee expressed concern with the lack of project descriptions and pedestrian safety and improvement projects and recommended future presentations of the item highlight projects which serve the interests of the Committee.

Ms. Smith indicated the full project list with descriptions will be available on the VTA website.

**M/S/C (Morrow/Saltman)** on a vote of 10 ayes to 0 no and 1 abstention to recommend that the Board of Directors adopt the Valley Transportation Plan (VTP) 2040 initial project list for submittal to Metropolitan Transportation Commission (MTC). Member Stahl abstained.

**10. FTA Section 5310 Local Review Committee's recommended project scoring list**

David Ledwitz, Management Analyst, provided an overview of the staff report.

**On order of Chairperson Morrow** and there being no objection, the Committee received a report on the FTA Section 5310 Local Review Committee's recommended project scoring list.

**11. Guadalupe South Line Elevators and Escalators Retrofit Project.**

John O'Brien, Engineering and Construction, provided an overview of the staff report. Ethan Winston, Marketing and Customer Service, provided additional information on public outreach.

**On order of Chairperson Morrow** and there being no objection, the Committee received a report on the Guadalupe South Line Elevators and Escalators Retrofit Project.

**12. Clipper Implementation Status Report**

Gary Miskell, Chief Information Officer, provided an overview of the staff report.

**On order of Chairperson Morrow** and there being no objection, the Committee received the Clipper Implementation Status Report.

**13. Paratransit ID Card**

David Sausjord, Revenue Services Manager, provided an overview of the staff report.

Chairperson Morrow expressed concern with the initial cost of and privacy issues with the Paratransit smart cards and made a motion to support staff's recommendation to use the new farebox to track paratransit users. He requested staff return to the Committee in January 2012 with a report on the data collected.

**M/S/C (Morrow/Ovetz)** to support staff's recommendation to use a dedicated key on the new farebox for the Paratransit ID Card and make no additional changes at this time.

**14. Quarterly Legislative Report**

Scott Haywood, Policy and Community Relations Manager, provided a brief report highlighting the Governor's signing of a bill to recommit the fund swap from last year's budget which guaranteed state funding for transit.

Members of the Committee commented on the Federal New Starts program and its impact on funding for the BART project, California High Speed Rail, and VTA.

Mr. Unites indicated an update on the BART project is scheduled for the July CTA meeting.

**On order of Chairperson Morrow** and there being no objection, the Committee received the Quarterly Legislative Report.

**15. Workplan Update**

Chairperson Morrow indicated the VTA Website Improvements item will be removed from the work plan and addressed by the working group for bus stop accessibility and the Real Time Transit Information project will be added to October's Agenda. He announced the Advisory Committee Budget Workshop meeting on May 9, 2011 and encouraged the members to attend.

**REPORTS**

**16. City Disability Advisory Commission (DAC) Reports**

There was no report from the City of San Jose DAC.

Vice Chairperson Stahl provided a report from the City of Santa Clara DAC and noted the accessibility issues on many of the streets placed on the VTP 2040 list are being addressed by the City of Santa Clara.

**17. Committee Staff Report**

Greta Helm, Chief External Affairs Officer, provided a report on efforts to increase ridership. She introduced the 'Drop and Give me Ten' campaign designed to engage Advisory Committee members in the promotion of transit services.

Members of the Committee questioned the number of VTA employees who utilize the system and suggested the following to increase ridership: 1) Increasing the frequency and hours of operation for certain routes; 2) Promoting transit use to city employees; and, 3) Upgrades to bus stop facilities.

**18. Citizens Advisory Committee/Citizens Watchdog Committee (CAC/CWC) Report**

Chairperson Morrow provided a brief report on the March CAC/CWC meeting highlighting the Eco Pass program. He noted the Members expressed support and offered suggestions on restructuring the program to make it more efficient and to increase ridership. He requested staff provide the Committee with the CWC's Independent Audit report from Macias, Gini, and O'Connell, LLP (MGO). He announced the public meeting will be held on May 11, 2011 at the County Government Center.

Ex-officio member Heatley requested staff provide information on utilizing cards to offer a variety of different pricing options to make transit more affordable.

**19. Chairperson's Report**

**A. Establish a working group to look at bus stop accessibility composed of 4 to 5 CTA members.**

Chairperson Morrow asked for volunteers to join a working group to address bus stop accessibility. Members Grant, Jokinen, and Ovetz volunteered. Chairperson Morrow indicated Vice Chairperson Eljas expressed interest in joining the working group as well. Member Romoser tentatively volunteered meeting space at Silicon Valley Independent Living Center.

Chairperson Morrow questioned if members had a Ridership Report. Member Ovetz noted the need for an express bus on Stevens Creek Blvd.

Chairperson Morrow expressed concern with the January minutes regarding comments from Alicia Carillo, Interested Citizen. He believed her statements were more about VTA's operations policies, and not Outreach. He noted help was extended to her by Ex-officio Member Heatley, but it was not reflected in the minutes.

**OTHER**

**20. Announcements**

There were no announcements.

**21. ADJOURNMENT**

**On order of Chairperson Morrow** and there being no objection, the meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Menominee L. McCarter, Board Assistant  
VTA Office of the Board Secretary