



## **POLICY ADVISORY COMMITTEE**

Thursday, January 11, 2007

Conference Room B-104  
Valley Transportation Authority (VTA)  
3331 North First Street  
San Jose, California 95134

### **SUMMARY MINUTES**

**1. CALLED TO ORDER at 4:06 p.m.**

**ROLL CALL:**        **Members Present:** Carr, Casas, Glickman, Kennedy King,  
Moylan, Wang, Wright

**Members Absent:** Caserta, Galiotto Gomez, Kishimoto,  
McHugh, Pinheiro

**A quorum was not present and a Committee of the Whole was declared.**

**2. ORDERS OF THE DAY**

**The Committee of the Whole** deferred **Agenda Item # 17.** Receive an update on the Comprehensive Operational Analysis Service Restructuring Alternative; **Agenda Item #12.** Receive a report on the Caltrain Capital Priorities Study would be addressed in the Committee Staff Report.

**3. PUBLIC PRESENTATIONS**

There were no Public Presentations.

**4. Committee Staff Report:    The Committee of the Whole heard a report regarding the following: 1) Update on the Caltrain Capital Priorities Study would be presented to the Board of Directors at their meeting of Thursday, February 1, 2007 by subcommittee Chairperson Norman Kline.**

**5. Chairperson's Report:        Chairperson Glickman introduced to newly appointed PAC Committee Members: Curtis Wright representing the City of Monte Sereno and Alternate Member Larry Carr representing the City of Morgan Hill.**

6. **City Grouping Report**

**Staff reported** that the North City Grouping would meet at 2:00 p.m. on Friday, January 12, 2007. **Staff announced** that the group will receive a presentation on Caltrain.

**BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/  
GENERAL MANAGER**

**CONSENT**

7. **The Committee of the Whole deferred** the Minutes of November 9, 2006.
8. **The Committee of the Whole deferred** the Minutes of December 14, 2006.
9. **The Committee of the Whole received** the Programmed Quarterly Monitoring Report for October to December 2006.
10. **The Committee of the Whole received** the FYTD 2007 First Quarter Transit Operations Performance Report (July 1, 2006 – September 30, 2006).

**REGULAR**

11. **The Committee of the Whole deferred** conducting the voting to determine the Committee's Chairperson and Vice Chairperson for calendar year 2007.
12. **The Committee of the Whole deferred** a report on the Caltrain Capital Priorities Study.
13. **The Committee of the Whole reviewed** the Transit Sustainability Policy and Service Design Guidelines **highlighting:** 1) Issues and comments raised by PAC Members concerning the Policy and Guidelines; 2) Favorable comments received from the Citizens Advisory Committee (CAC) regarding the Guidelines and Policy; 3) Guidelines and Policy would be brought to the full Board for review; and 4) Correspondence from the Silicon Valley Leadership Group was sent to the Board in support of the Transit Sustainability Policy and Service Design Guidelines.

**The Committee of the Whole** was invited to forward questions, concerns or comments regarding the Transit Sustainability Policy and Service Design Guidelines to staff.

Member Moylan **suggested** implementing a requirement that any new light rail line must provide transit times less than or equal to drive times.

Member Moylan **expressed concern** the Policy indicates that local cities must have certain land use policies and regulations in place that would be used as standards and criterion in determining new services and **stressed** the importance of local agencies understanding that requirement.

Chairperson Glickman **expressed concern** with restrictive language used in the Policy and Guidelines and suggested modifying those phrases. Staff **responded** that the Policy and Guidelines provide: 1) Common methodology for evaluation; 2) Projects are reviewed, evaluated, and must receive Board approval.

14. **The Committee of the Whole received** a report regarding the revised evaluation criteria and procedure clarification for selecting projects and awarding Community Design and Transportation Program Capital Grants **highlighting:** 1) Revised evaluation criteria adopted on April 6, 2006; 2) Response of call for projects in July 2006; 3) Metropolitan Transportation Commission (MTC) contribution of \$8.8 million in Federal Congestion Mitigation & Air Quality (CMAQ) funds and Transportation Enhancements (TE) for the first cycle; 4) Scoring Committee's recommendation to fund the top five projects with a total cost of \$5.8 million; 5) Scoring Committee and staff recommendations to utilize the remaining \$2.9 million in funds for the second cycle of projects; 6) Release the call for projects February 6, 2007; and 7) Capital Grant Program- Evaluation Criteria and Procedures.

**The Committee of the Whole requested clarification** on eligibility requirements for cities and to include the option of collaboration between neighboring cities in the Program Description and to forward the suggestion to the full Board.

15. **The Committee of the Whole received** a presentation on the State Transportation Improvement Program (STIP) Process **highlighting:** 1) Overview of the 2006 STIP Augmentation Programming Recommendations; 2) Origin of STIP; 2) Fund Sources; 3) VTA's Role; 4) Staff Recommendations; 5) Programming; 6) Benefits of STIP-Measure A Fund Exchange; and 7) STIP Programming Schedule.
16. **The Committee of the Whole received** a report regarding the 2006 State Transportation Improvement Program (STIP) Augmentation and adopting sponsoring agency resolutions of commitment for those projects **highlighting:** 1) Review and recommendation of the programming of \$57.54 million from the 2006 STIP Augmentation Program to the Capitol Light Rail Extension Project; 2) Authorization of allocation of \$57.54 million of 2000 Measure A funds to projects and programs; 3) STIP Fund Exchange; and 4) Recommended Local Program Reserve Priorities.
17. **The Committee of the Whole deferred** the Comprehensive Operational Analysis Service Restructuring Alternative.

## OTHER

18. **The Committee of the Whole received** the Committee Work Plan.

**The Committee of the Whole requested** 1<sup>st</sup> Act Silicon Valley provide a DVD of their PowerPoint presentation entitled, Silicon Valley's City Center-Creating a Vibrant Urban Center for review by Committee members.

**19. Announcements**

**The Committee of the Whole received** an announcement that Louis Becker has been selected as the PAC Alternate Member to represent the City of Los Altos.

**The Committee of the Whole received** a communication regarding the Community Bus Implementation Plan for Monte Sereno from former Monte Sereno Mayor Mark Brodsky.

**20. Adjourned at 5:40 p.m.**