



POLICY ADVISORY COMMITTEE

Thursday, January 11, 2007

Conference Room B-104
 Valley Transportation Authority (VTA)
 3331 North First Street
 San Jose, California 95134

SUMMARY MINUTES

1. **CALLED TO ORDER** at 4:06 p.m.

ROLL CALL: **Members Present:** Carr, Casas, Glickman, Kennedy King, Moylan, Wang, Wright

Members Absent: Caserta, Galiotto Gomez, Kishimoto, McHugh, Pinheiro

A quorum was not present and a Committee of the Whole was declared.

2. **ORDERS OF THE DAY**

The Committee of the Whole deferred **Agenda Item # 17.** Receive an update on the Comprehensive Operational Analysis Service Restructuring Alternative; **Agenda Item #12.** Receive a report on the Caltrain Capital Priorities Study would be addressed in the Committee Staff Report.

3. **PUBLIC PRESENTATIONS**

There were no Public Presentations.

4. **Committee Staff Report:** **The Committee of the Whole heard a report** regarding the following: 1) Update on the Caltrain Capital Priorities Study would be presented to the Board of Directors at their meeting of Thursday, February 1, 2007 by subcommittee Chairperson Norman Kline.

5. **Chairperson's Report:** **Chairperson Glickman introduced** to newly appointed PAC Committee Members: Curtis Wright representing the City of Monte Sereno and Alternate Member Larry Carr representing the City of Morgan Hill.

6. **City Grouping Report**

Staff reported that the North City Grouping would meet at 2:00 p.m. on Friday, January 12, 2007. **Staff announced** that the group will receive a presentation on Caltrain.

**BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/
GENERAL MANAGER**

CONSENT

7. **The Committee of the Whole deferred** the Minutes of November 9, 2006.
8. **The Committee of the Whole deferred** the Minutes of December 14, 2006.
9. **The Committee of the Whole received** the Programmed Quarterly Monitoring Report for October to December 2006.
10. **The Committee of the Whole received** the FYTD 2007 First Quarter Transit Operations Performance Report (July 1, 2006 – September 30, 2006).

REGULAR

11. **The Committee of the Whole deferred** conducting the voting to determine the Committee's Chairperson and Vice Chairperson for calendar year 2007.
12. **The Committee of the Whole deferred** a report on the Caltrain Capital Priorities Study.
13. **The Committee of the Whole reviewed** the Transit Sustainability Policy and Service Design Guidelines **highlighting:** 1) Issues and comments raised by PAC Members concerning the Policy and Guidelines; 2) Favorable comments received from the Citizens Advisory Committee (CAC) regarding the Guidelines and Policy; 3) Guidelines and Policy would be brought to the full Board for review; and 4) Correspondence from the Silicon Valley Leadership Group was sent to the Board in support of the Transit Sustainability Policy and Service Design Guidelines.

The Committee of the Whole was invited to forward questions, concerns or comments regarding the Transit Sustainability Policy and Service Design Guidelines to staff.

Member Moylan **suggested** implementing a requirement that any new light rail line must provide transit times less than or equal to drive times.

Member Moylan **expressed concern** the Policy indicates that local cities must have certain land use policies and regulations in place that would be used as standards and criterion in determining new services and **stressed** the importance of local agencies understanding that requirement.

Chairperson Glickman **expressed concern** with restrictive language used in the Policy and Guidelines and suggested modifying those phrases. Staff **responded** that the Policy and Guidelines provide: 1) Common methodology for evaluation; 2) Projects are reviewed, evaluated, and must receive Board approval.

14. **The Committee of the Whole received** a report regarding the revised evaluation criteria and procedure clarification for selecting projects and awarding Community Design and Transportation Program Capital Grants **highlighting:** 1) Revised evaluation criteria adopted on April 6, 2006; 2) Response of call for projects in July 2006; 3) Metropolitan Transportation Commission (MTC) contribution of \$8.8 million in Federal Congestion Mitigation & Air Quality (CMAQ) funds and Transportation Enhancements (TE) for the first cycle; 4) Scoring Committee's recommendation to fund the top five projects with a total cost of \$5.8 million; 5) Scoring Committee and staff recommendations to utilize the remaining \$2.9 million in funds for the second cycle of projects; 6) Release the call for projects February 6, 2007; and 7) Capital Grant Program- Evaluation Criteria and Procedures.

The Committee of the Whole requested clarification on eligibility requirements for cities and to include the option of collaboration between neighboring cities in the Program Description and to forward the suggestion to the full Board.

15. **The Committee of the Whole received** a presentation on the State Transportation Improvement Program (STIP) Process **highlighting:** 1) Overview of the 2006 STIP Augmentation Programming Recommendations; 2) Origin of STIP; 2) Fund Sources; 3) VTA's Role; 4) Staff Recommendations; 5) Programming; 6) Benefits of STIP-Measure A Fund Exchange; and 7) STIP Programming Schedule.
16. **The Committee of the Whole received** a report regarding the 2006 State Transportation Improvement Program (STIP) Augmentation and adopting sponsoring agency resolutions of commitment for those projects **highlighting:** 1) Review and recommendation of the programming of \$57.54 million from the 2006 STIP Augmentation Program to the Capitol Light Rail Extension Project; 2) Authorization of allocation of \$57.54 million of 2000 Measure A funds to projects and programs; 3) STIP Fund Exchange; and 4) Recommended Local Program Reserve Priorities.
17. **The Committee of the Whole deferred** the Comprehensive Operational Analysis Service Restructuring Alternative.

OTHER

18. **The Committee of the Whole received** the Committee Work Plan.

The Committee of the Whole requested 1st Act Silicon Valley provide a DVD of their PowerPoint presentation entitled, Silicon Valley's City Center-Creating a Vibrant Urban Center for review by Committee members.

19. **Announcements**

The Committee of the Whole received an announcement that Louis Becker has been selected as the PAC Alternate Member to represent the City of Los Altos.

The Committee of the Whole received a communication regarding the Community Bus Implementation Plan for Monte Sereno from former Monte Sereno Mayor Mark Brodsky.

20. **Adjourned at 5:40 p.m.**