

Date: \_\_\_\_\_ November 28, 2007

Committee Meeting Date: \_\_\_\_\_ December 13, 2007

Board Meeting Date: \_\_\_\_\_ N/A

**BOARD MEMORANDUM**

**DISCUSSION ITEM**

**TO:** Policy Advisory Committee  
Santa Clara Valley Transportation Authority  
Board of Directors

**THROUGH:** Michael T. Burns  
General Manager

**FROM:** Jim Lawson  
Government Affairs Manager

**SUBJECT:** Review of September 13<sup>th</sup> Joint PAC/CAC Workshop Topics and Participant's  
Comments, Concerns and Suggested Potential Recommendations

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**FOR DISCUSSION ONLY**

**BACKGROUND:**

At the request of PAC Chairperson Chris Moylan, a joint workshop of the Policy Advisory Committee (PAC) and the Citizens Advisory Committee (CAC) was held on September 13, 2007. The purpose of the joint workshop was to provide the opportunity for PAC and CAC members to discuss in-depth and share their thoughts on a variety of policy issues in a less formal setting. Since this was a workshop and not a meeting, no action could be taken.

The agenda consisted of two main items.

- Review and discussion of the VTA Organizational and Financial Assessment findings regarding governance (see Attachment A). This included the current VTA Board composition, structure and challenges. Also included was the current composition and mission of VTA's advisories, including the Assessment's recommendation that the Technical Advisory Committee (TAC) be eliminated by merging portions of it into the PAC.
- Review and discussion of Assemblymember Sally Lieber's request to have the State Auditor perform an audit of VTA, with the main thrusts of the audit being governance structure, strategic planning and financial oversight (see Attachment B).

The joint workshop was attended by a combined total of 16 advisory committee members, ten from the PAC and six from the CAC.

## **DISCUSSION**

Attachment C is a synopsis of the major comments and concerns expressed by participants at the joint workshop and a listing of potential recommendations for the VTA Board of Directors suggested by participants.

Each advisory committee should review and discuss these items and as an individual committee, provide direction to staff on which, if any, of these or other possible recommendations it wishes to submit to the Board of Directors concerning the findings of the VTA Organizational and Financial Assessment. If a committee decides to submit recommendations to the Board, staff will agendize the item for a future meeting and prepare a memo listing the specific recommendations for formal adoption by the Committee.

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