

Policy Advisory Committee

Thursday, January 8, 2009

MINUTES

CALL TO ORDER

The Regular Meeting of the Valley Transportation Authority (VTA) Policy Advisory Committee (PAC) was called to order at 4:04 p.m. by Chairperson Moylan in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Chris Moylan	City of Sunnyvale	Present	
Kathleen King (Alt)	City of Saratoga	NA	
Vacant	SCC Board of Supervisors	Absent	
Michael F. Kotowski	City of Campbell	Present	
Jason Baker (Alt)	City of Campbell	NA	
Kris Wang	City of Cupertino	NA	
Gilbert Wong (Alt)	City of Cupertino	Present	
Perry Woodward	City of Gilroy	Present	
Cat Tucker (Alt)	City of Gilroy	NA	
Megan Satterlee	City of Los Altos	Present	
Vacant (Alt)	City of Los Altos	Absent	
Joe Pirzynski	Town of Los Gatos	Present	
Diane McNutt (Alt)	Town of Los Gatos	NA	
Armando Gomez	City of Milpitas	Absent	
Vacant (Alt)	City of Milpitas	Absent	
Marshall Anstandig	City of Monte Sereno	Present	

Curtis Wright (Alt)	City of Monte Sereno	NA	
Steve Tate (Alt)	City of Morgan Hill	NA	
Marby Lee	City of Morgan Hill	Present	
Margaret Abe-Koga	City of Mountain View	Present	
Tom Means (Alt)	City of Mountain View	NA	
Sid Espinosa	City of Palo Alto	Present	
Larry Klein (Alt)	City of Palo Alto	NA	
Kansen Chu	City of San Jose	Present	4:08 p.m.
Joe Kornder	City of Santa Clara	Absent	
Jamie McLeod (Alt)	City of Santa Clara	Absent	

A quorum was present.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS:

There were no Public Presentations.

4. Committee Staff Report

Scott Haywood, Policy and Communications Manager, reported the following: 1) The Board will meet tonight under new leadership with Cupertino City Council Member Dolly Sandoval serving as Chairperson; 2) The Board will be welcoming two new members from the San Jose City Council, Ash Kalra and Rose Herrera; 3) Provided a brief overview regarding the state budget situation regarding transportation; and 4) Suggested if the members wish to send an electronic communication to the Committee, please send the information to the Board Office for distribution.

5. Chairperson's Report

Chairperson Moylan welcomed the following new PAC members: Marshall Anstandig representing the City of Monte Sereno, Michael Kotowski representing the City of Campbell, and Kansen Chu representing the City of San Jose.

6. City Grouping Report

There was no City Grouping Report.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/ GENERAL MANAGER

CONSENT AGENDA

7. Minutes of December 11, 2008

M/S/C (**Page/Wong**) to approve the Minutes of December 11, 2008. Members Anstandig, Kotowski and Satterlee abstained.

REGULAR AGENDA

8. Election Process for 2009 Chairperson/Vice Chairperson

Chairperson Moylan opened the nominations from the floor for the position of PAC Committee Chairperson for 2009.

Member Lee nominated Member Abe-Koga for the position of PAC Chairperson for 2009.

M/S/C (**Lee/Page**) to close the nominations and elect Member Abe-Koga as PAC Committee Chairperson for 2009.

Chairperson Moylan relinquished the Chair at 4:20 p.m. and Chairperson Abe-Koga presided over the remainder of the meeting.

Chairperson Abe-Koga opened the nominations from the floor for the position of PAC Committee Vice Chairperson for 2009.

Member Lee nominated Chuck Page for the position of PAC Vice Chairperson for 2009.

M/S/C (**Lee/Moylan**) to close the nominations and elect Member Page as PAC Committee Vice Chairperson for 2009.

9. Advisory Committee Enhancement (ACE) Update: January

Stephen Flynn, Senior Management Analyst, reported all advisory committees approved their draft mission statements. The next step in the process is to develop and convene the ACE Task Force. The goal of the Task Force is to align and clearly define individual committee responsibilities, identify overlap and duplication, and maximize each committee's contributions to the VTA Board process as well as define its primary alignment with VTA's Standing Committees.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY

Mr. Flynn reported any changes recommended by the Task Force would be returned to the Advisory Committees for consideration and approval. He further noted that once all subcommittees have finalized their proposed mission statements and defined their alignment to the respective standing committees the proposed changes for all advisory Committees will be submitted to the Board of Directors for consideration and adoption.

Member Moylan discussed advisory committee restructuring and the redundancy of the Citizens Advisory Committee (CAC) to the PAC. He further stated consideration should be given to eliminate CAC.

Member Pirzynski commented if the concept of restructuring advisory committees is considered, the needs of the agency must be determined.

On order of Chairperson Abe-Koga and there being no objection, the Committee reviewed the Advisory Committee Enhancement Update: January.

10. PAC Advisory Committee Enhancement (ACE) Subcommittee Report

On order of Chairperson Abe-Koga and there being no objection, the Committee reviewed the Advisory Committee Enhancement Update: December.

11. Annual Transit Service Plan

Jim Unites, Operations Planning Program Manager, provided a report regarding the 2009 Annual Transit Service Plan highlighting the following: 1) Major service changes; 2) Minor service changes including adding or deleting specific trips, improving connections and frequency/route changes; 3) Proposed Community Bus studies; and 4) Community/Marketing Outreach.

Member Lee expressed concern with the discontinuation of Morgan Hill Community Bus Line 15.

Mr. Unites stated staff would inform each city of the proposed changes.

Member Page and Alternate Member Wong stated the Cities of Saratoga and Cupertino are interested in Community Bus Service.

On order of Chairperson Abe-Koga and there being no objection, the Committee reviewed the Annual Transit Service Plan.

12. Revised Joint Development Policy

Bijal Patel, Deputy Director Joint Development, provided a report regarding the Revised Joint Development Policy. She discussed the background of the Program and stated the mission is to provide appropriate stewardship of VTA's publicly owned real estate assets by maximizing their economic values. This would be accomplished through consensus-driven site appropriate development while increasing transit ridership and creating vibrant community assets.

On order of Chairperson Abe-Koga and there being no objection, the Committee reviewed the Revised Joint Development Policy.

OTHER

13. Committee Work Plan

On order of Chairperson Abe-Koga and there being no objection, the Committee reviewed the Work Plan.

14. Announcements

Past Chairperson Moylan thanked the Committee for their hard work and support during his term as Chair.

15. ADJOURNMENT

On order of Chairperson Abe-Koga and there being no objection, the meeting was adjourned at 5:25p.m.

Respectfully submitted,

Jacqueline F. Golzio, Board Assistant
VTA Board of Directors