

POLICY ADVISORY COMMITTEE

Thursday, November 10, 2011

MINUTES

CALL TO ORDER

The Regular Meeting of the Policy Advisory Committee (PAC) was called to order at 4:15 p.m. by Chairperson Pirzynski in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Jeffrey Cristina	City of Campbell	Absent
Michael Kotowski (Alternate)	City of Campbell	Absent
Barry Chang	City of Cupertino	Absent
Orrin Mahoney (Alternate)	City of Cupertino	Absent
Cat Tucker	City of Gilroy	Absent
Dion Bracco (Alternate)	City of Gilroy	Absent
Megan Satterlee, Vice Chairperson	City of Los Altos	Present
Jarrett Fishpaw (Alternate)	City of Los Altos	NA
<i>Vacant</i>	<i>Town of Los Altos Hills</i>	
<i>Vacant (Alternate)</i>	<i>Town of Los Altos Hills</i>	
Joe Pirzynski, Chairperson	Town of Los Gatos	Present
Diane McNutt (Alternate)	Town of Los Gatos	NA
Armando Gomez	City of Milpitas	Absent
<i>Vacant (Alternate)</i>	<i>City of Milpitas</i>	Absent
Lana Malloy	City of Monte Sereno	Absent
Burton Craig (Alternate)	City of Monte Sereno	Absent
Larry Carr	City of Morgan Hill	Absent
Rich Constantine (Alternate)	City of Morgan Hill	Absent
John Inks	City of Mountain View	Present
Jac Siegel (Alternate)	City of Mountain View	NA
Gail Price	City of Palo Alto	Present
Nancy Shepherd (Alternate)	City of Palo Alto	NA
Kansen Chu	City of San Jose	Absent
Jamie Matthews	City of Santa Clara	Absent
Jamie McLeod (Alternate)	City of Santa Clara	Absent
Howard Miller	City of Saratoga	Present
Emily Lo (Alternate)	City of Saratoga	NA
Jim Griffith	City of Sunnyvale	Present
David Whittum (Alternate)	City of Sunnyvale	NA
Mike Wasserman	SCC Board of Supervisors	Present

A quorum was not present and a Committee of the Whole was declared.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS

There were no Public Presentations.

4. Committee Staff Report

Scott Haywood, Policy and Community Relations Manager and Staff Liaison, provided an overview of the November 3, 2011 Board of Director's Regular Meeting, highlighting: 1) commented on the first reading of the Retail Transactions and Use Tax Ordinance for the BART Extension Project; 2) noted the second reading of the Ordinance will be at the December 8, 2011 Board of Directors Regular Meeting; 3) approved the American Federation of State, County and Municipal Employees (AFSCME), Local 101 contract agreement; 4) announced the retirement of Kevin Allmand, VTA 's General Counsel, in December 2011; and 5) noted the next regular VTA Board of Directors meeting is scheduled on Thursday, December 8, 2011 at 9:00 a.m. at the County Government Center in the Board of Supervisors Chambers.

5. Chairperson's Report

There was no Chairperson's Report.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/ GENERAL MANAGER

CONSENT AGENDA

6. Regular Meeting Minutes of October 13, 2011

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole deferred the Regular Meeting Minutes of October 13, 2011.

7. Programmed Project Monitoring – Quarterly Report

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received the Programmed Project Monitoring – Quarterly Report.

The Agenda was taken out of order.

REGULAR AGENDA

10. New Caltrans District for Santa Clara County

John Ristow, Chief CMA Officer, and Kurt Evans, Government Affairs Manager, provided a brief overview of the handout entitled, "Proposal to Create a new Caltrans District for Santa Clara County," noting the two objectives to: 1) Provide better service to Silicon Valley/San Jose and 2) Innovation Test Lab for Caltrans Best Practices.

Mr. Ristow commented on the new model proposal, which consists of a streamlined Caltrans operation in Santa Clara County that would be a more efficient, innovative, responsive, and effective partner for delivering transportation projects and services throughout the area.

The intent is that the new district would serve as a test lab or incubator for streamlined management, improved techniques and technologies, with the goal to expedite project delivery and increase transportation system efficiency.

Mr. Ristow reported the Technical Advisory Committee (TAC) expressed support to create a new Caltrans District for Santa Clara County. The TAC noted the importance of: 1) identifying improvements to the current system; 2) identifying cost savings; and 3) quantifying efforts when creating the new Caltrans District for Santa Clara County.

Member Wasserman arrived at the meeting and took his seat at 4:39 p.m.

Members of the Committee expressed support for staff to proceed forward with the proposal, noting the importance to focus on the strengths and opportunities to promote an innovative system.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received the report on iDistrict - Proposed Caltrans District for Santa Clara County.

11. Valley Transportation Plan (VTP), Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) Activities

John Sighamony, Senior Transportation Planner, provided a brief overview of the handout entitled, "Regional Transportation Plan (RTP) and Valley Transportation Plan (VTP) Process Update," highlighting the following Regional Planning Activities: 1) Project Performance Assessment; 2) Project Lists; and 3) One Bay Area Grant.

Mr. Sighamony commented on the VTP 2040 Activities, noting that staff is currently completing the modeling for local scenario testing to develop an analysis of the scenarios for the development of the local planning effort and will work to develop the VTP Project List and preliminary fund estimates.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received an update on the Valley Transportation Plan, Regional Transportation Plan and Sustainable Communities Strategy Activities.

12. Overview of the Caltrain Capacity Study

Steve Fisher, Senior Transportation Planner, provided a brief overview of the handout entitled, "Peninsula Rail Corridor Capacity Analysis - Caltrain and High Speed Rail (HSR)," highlighting: 1) High Speed Rail (HSR) Context; 2) Peninsula Vision; 3) Blended System; 4) Corridor Capacity Analysis; 5) Scope of Work; 6) Model Description: System and Trains; 7) Model Description: Tracks and Stations; 8) Model Description: Passing Tracks; 9) Preliminary Findings; 10) Tested Service Characteristics; and 11) Next Steps.

Members of the Committee expressed concern regarding the promise made to the voters relating to travel time and train service. Mr. Fisher responded that the Caltrain Capacity Study is a proposal from the Peninsula Rail Corridor, noting that the articulation of the blended system would have to be approved by the High Speed Rail (HSR) Authority.

Mr. Haywood noted that currently there is extensive discussion on both sides in Sacramento regarding the blended Caltrain and High Speed Rail proposal.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received an overview of the Blended Caltrain - High Speed Rail Capacity Study.

13. Proactive CMP Quarterly Report for July – September 2011

Robert Swierk, Senior Transportation Planner, provided a brief staff report.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received the Proactive CMP Quarterly Report for July through September 2011.

8. Election Process for 2012 Committee Leadership: Appoint Nomination Subcommittee

Chairperson Pirzynski requested Members to serve as volunteers on the Nomination Subcommittee.

Member Miller and Chairperson Pirzynski agreed to serve as volunteers on the Nomination Subcommittee for the 2012 Chairperson and Vice Chairperson.

Vice Chairperson Satterlee expressed interest in the position of Chairperson for 2012 and Member Price expressed interest in the position of Vice Chairperson.

The Committee of the Whole requested an email be sent to the PAC Committee to request volunteers to serve on the Nomination Subcommittee.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received volunteers to serve on a nomination subcommittee to identify Committee members interested in serving as the chairperson or vice chairperson for 2012.

Member Wasserman left the meeting at 5:45 p.m.

9. Transportation Fund for Clean Air (TFCA) Program Manager Fund

Marcella Rensi, Transportation Planning Manager, provided a brief staff report.

Vice Chairperson Satterlee noted the importance for staff to ensure attachments are readable when printed in black and white.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole endorsed their support to recommend that the Board of Directors review and approve the criteria used to evaluate and select projects for the Transportation Fund for Clean Air (TFCA) Program Manager Fund and the status of ongoing Santa Clara County TFCA projects.

OTHER

14. Committee Work Plan

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole reviewed the Work Plan.

15. Announcements

There were no Announcements.

16. ADJOURNMENT

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole meeting was adjourned in memory of Steve Glickman at 5:54 p.m.

Respectfully submitted,

Michelle M. Garza, Board Assistant
VTA Office of the Board Secretary