



Date: June 5, 2007  
 Committee Meeting Date: June 14, 2007  
 Board Meeting Date: N/A  
 ACTION        DISCUSSION        INFO   X  

**BOARD MEMORANDUM**

**TO:** Technical Advisory Committee  
 Santa Clara Valley Transportation Authority  
 Board of Directors

**THROUGH:** Michael T. Burns *Michael T. Burns*  
 General Manager

**FROM:** Jim Lawson *Jim Lawson*  
 Government Affairs Manager

**SUBJECT:** Transportation Impact Analysis Coordination with Caltrans

**FOR DISCUSSION**

VTA's Systems Operations and Management (SOM) Working Group has been working with Caltrans to come to agreement for the preparation, review and acceptance of Transportation Impact Analysis (TIA) reports. Caltrans staff has previously raised questions concerning city TIA's when encroachment permits are requested. The VTA desire is to have Caltrans accept the TIA reports prepared by cities in Santa Clara County based on the TIA guidelines developed by VTA.

At its June workshop, the Committee will discuss the technical issues identified and resolved to date and the outstanding technical issues for the preparation and acceptance of TIA's that need to still be addressed in the future.

Prepared by: Stephen Flynn, Sr. Management Analyst  
 Don Dey, TAC Chairperson