

TECHNICAL ADVISORY COMMITTEE

Thursday, June 12, 2008

MINUTES

1. CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:30 p.m. by Chairperson Tripousis in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

ROLL CALL

Members Present

Dan Collen, Alternate
Kevin Connolly, Alt. Ex-Officio
Don Dey
Bill Helms
Glenn Goepfert, Alternate
Gayle Likens
Jaime Rodriguez, Alternate
Jim Rowe, Alternate
Lee Taubeneck, Ex-Officio, Caltrans
Ben Tripousis, Chairperson
Jack Witthaus, Vice Chairperson

Representing

County of Santa Clara
VTA
City of Gilroy
City of Campbell
City of Cupertino
City of Palo Alto
City of Milpitas
City of Morgan Hill
Dept. of Transportation (Caltrans)
City of San Jose
City of Sunnyvale

Members Absent

Rajeev Batra
Richard Chen, Alternate
John Cherbone
Jim Gustafson, Alternate
Kevin Rohani
Peter Skinner
Ed Slintak

Representing

City of Santa Clara
Town of Los Altos Hills
City of Saratoga
City of Los Altos
Town of Los Gatos
City of Mountain View
City of Monte Sereno

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

4. Committee Staff Report

Alternate Member Rowe took his seat at 1:33 p.m.

John Ristow, Chief CMA Officer, distributed a document entitled, "CMP Work Program Proposed Revised Process," and provided a brief report on the proposed revised process for the CMP Work Program.

Alternate Member Rodriguez referred to the Work Program and noted that the cities have always provided their own data for the CMP intersections. He referred to the fees paid by the cities and inquired if there was ever consideration to have the data collection for the CMP intersections conducted by VTA.

Mr. Ristow noted that staff would be bringing forward the FY 2008 Work Program with slight modifications to the TAC for approval to use as a placeholder at its July 10, 2008 meeting.

Alternate Member Helms took his seat at 1:36 p.m.

Member Likens took her seat at 1:37 p.m.

Vice Chairperson Witthaus took his seat at 1:39 p.m. and a quorum was declared.

Jim Lawson, Senior Policy Advisor and Staff Liaison, provided a report highlighting: 1) VTA's revenues for its Operating Budget have decreased by \$6.3 million for this Fiscal Year, and is primarily due to a decrease in sales tax; 2) VTA bus ridership increased and light rail ridership is stagnant primarily due to station closures; 3) Governor Arnold Schwarzenegger announced Proposition 1B awards under the \$3.6 billion Public Transportation Modernization Improvement and Service Enhancement Account (PTMIS), noting that VTA is the recipient of \$6.7 million for the Bike Pedestrian Bridge over Monterey Highway and Union Pacific Railroad; 4) VTA received a report from the Santa Clara County Civil Grand Jury concerning the Dumbarton Rail Project the week of June 9, 2008; and 5) VTA Governance Subcommittee has been meeting on a weekly basis to discuss alternatives to the proposal that the Board of Directors considered at their May 1, 2008 meeting.

Mr. Lawson noted the following highlights from the June 5, 2008 Board of Directors Meeting: 1) Approved the Contract Award for De Anza College On-Campus Bus Stop; 2) Adopted resolutions authorizing the General Manager to submit and execute grant applications and agreements, certifications, assurances, and other documents as necessary to the Governor's Office of Homeland Security (OHS) to receive \$3,289,948 from the FY08 California Transit Security Grant Program-California Transit Assistance Fund and to receive \$2,466,264 from the U.S. Department of Homeland Security's FY 2007 Transit Security Grant Program; 3) Adopted the Measure A Revenue and Expenditure Plan Policy Guidance; 4) Adopted a resolution for a joint project with the San Jose/Evergreen Community College District to establish a Transit Career Ladders Project, in partnership

with VTA, the Career Ladders Project, and the Amalgamated Transit Union (ATU) Local 265; and 5) Approved the Ramp Metering – Professional Services Contract.

On order of Chairperson Tripousis, there being no objection, the Committee Staff Report was received.

5. **Chairperson's Report**

Chairperson Tripousis thanked the Members for attending the meeting. He noted that continued communication will be conducted informing the member jurisdictions on the importance of having either their primary member or alternate member present at the TAC meetings.

Ralph Qualls Jr., City of Cupertino Public Works Director, provided an update on the Mary Avenue Bridge construction.

6. **Reports from TAC Working Groups**

- **Capital Improvement Program (CIP)**

Celeste Fiore, Transportation Planner II, provided the following highlights from the June 3, 2008 CIP meeting: 1) Lifeline Cycle II Call for Projects was tentatively scheduled for mid to late July 2008 pending final word from the Metropolitan Transportation Commission (MTC); 2) Transportation Fund for Clean Air Program Manager (TFCA 40%) Call for Projects was tentatively scheduled for December 2008; 3) Staff presented the Call for Projects for the FY 2008-09 Community Design and Transportation (CDT) Planning Grants Program memo and a release date is anticipated in August 2008; and 4) With regards to Congestion Management and Air Quality (CMAQ) funds, staff recommended that sponsors submit their projects in a timely manner, because some of the projects may be at risk.

Ms. Fiore announced that the next CIP meeting will be held on July 22, 2008.

- **Systems Operations & Management (SOM) Working Group**

There was no report from the Systems Operations & Management (SOM) Working Group.

On order of Chairperson Tripousis, there being no objection, the Reports from the TAC Working Groups were received.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

CONSENT AGENDA

Member Dey requested that the following Agenda Item be removed from the Consent Agenda and placed on the Regular Agenda: **Item #11.** Receive the report entitled: VTP Highway Program Semi-Annual Report.

Alternate Member Rodriguez requested that the following Agenda Item be removed from the Consent Agenda and placed on the Regular Agenda: **Item #9.** Receive the report entitled: Proactive CMP Reviewed and Approved Project Quarterly Status Report.

Alternate Ex-Officio Member Connolly requested that the following Agenda Item be removed from the Consent Agenda and placed on the Regular Agenda: **Item #10.** Receive the FYTD 2008 Third Quarter Transit Operations Performance Report (July 1, 2007 - March 31, 2008).

M/S/C (Dey/Rodriguez) to approve the Consent Agenda, as amended.

7. Minutes of April 10, 2008

M/S/C (Dey/Rodriguez) to approve the Minutes of April 10, 2008.

8. Summary Minutes of May 8, 2008

M/S/C (Dey/Rodriguez) to receive and file the Summary Minutes of May 8, 2008.

9. (Removed from the Consent Agenda and placed on the Regular Agenda.)

Receive the report entitled: Proactive CMP Reviewed and Approved Project Quarterly Status Report.

10. (Removed from the Consent Agenda and placed on the Regular Agenda.)

Receive the FYTD 2008 Third Quarter Transit Operations Performance Report (July 1, 2007 - March 31, 2008).

11. (Removed from the Consent Agenda and placed on the Regular Agenda.)

Receive the report entitled: VTP Highway Program Semi-Annual Report.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

9. Proactive CMP Reviewed and Approved Project Quarterly Status Report

Alternate Member Rodriguez directed attention to the document entitled, “Comments on Selected Projects Reviewed by VTA”, Page 2 of 18, “Lead Agency – City of Milpitas, The Campus at McCarthy Ranch Industrial Project,” and requested that VTA ask for bus shelters upfront when developments are submitted. When developments are actually built the shelters are ready and then the developers could install a nicer shelter instead of the standard VTA blue bus shelter.

Alternate Member Rodriguez directed attention to Page 3 of 18, “Lead Agency – City of Milpitas, Milpitas Midtown Specific Plan Transportation,” and asked for clarification on whether the description was for the Midtown Specific Plan or Transit Area Plan. Jim Lawson, Senior Policy Advisor and Staff Liaison, noted that staff would provide a report back.

Vice Chairperson Witthaus referred to the “Lead Agency – City of Sunnyvale, Tasman-Fair Oaks Pedestrian Circulation Plan Improvements,” and noted that the project is a streetscape project. He commented that he thought the process was related to land planning and Transportation Impact Analysis (TIA) type developments.

On order of Chairperson Tripousis, there being no objection, the Committee received the report entitled: Proactive CMP Reviewed and Approved Project Quarterly Status Report.

10. FYTD 2008 Third Quarter Transit Operations Performance Report (July 1, 2007 – March 31, 2008)

Alternate Ex-Officio Member Connolly indicated that staff was asked how was VTA going to continually monitor and maintain transit performance after the implementation of the Comprehensive Operations Analysis (COA). Staff indicated that VTA would provide quarterly and annual report cards on VTA’s service performance. The FYTD 2008 Third Quarter Transit Operations Performance Report (July 1, 2007 – March 31, 2008) is a report card indicating how VTA service is doing the first quarter since the service changes.

Alternate Ex-Officio Member Connolly complimented VTA Operations staff on a job well done.

Vice Chairperson Witthaus complimented VTA staff on a job well done. He noted that the City of Sunnyvale Council has a quality of life index and uses VTA’s report to monitor how transit is doing in the City of Sunnyvale.

Member Dey also complimented VTA staff on a job well done. He queried if staff could

provide a breakdown of community bus ridership in the report. Ex-Officio Member Connolly directed attention to the “Community Bus and Shuttle Routes (weekday)” performance contained on Page 13 of the Report.

On order of Chairperson Tripousis, there being no objection, the Committee received the FYTD 2008 Third Quarter Transit Operations Performance Report (July 1, 2007 - March 31, 2008).

11. VTP Highway Program Semi-Annual Report – April 2008

Member Dey expressed concern about the City of Gilroy’s Camino Arroyo Bridge Project not being listed in the VTP Highway Program Semi-Annual Report – April 2008. He queried about the process in listing the VTP Highway Projects. John Ristow, Chief CMA Officer, indicated that the Report contains highway projects that are active.

On order of Chairperson Tripousis, there being no objection, the Committee received the report entitled: VTP Highway Program Semi-Annual Report.

12. Status Update on the Silicon Valley Rapid Transit Corridor (SVRTC)/BART Project Funding and Timeframe

Mark Robinson, Acting Chief Engineering & Construction Officer, directed attention to the presentation entitled, “Silicon Valley Rapid Transit Corridor Program Update.” He provided a report on the Bart to Milpitas, San Jose, and Santa Clara, highlighting: 1) Estimated Cost; 2) Approved Budget; 3) Year of Completion; 4) Project Description; 5) Accomplishments/Status; 6) Key Funding Process Milestones; and 7) Key Upcoming Decisions.

Mr. Robinson also provided a report on the Freight Rail Relocation Project, highlighting: 1) Estimated Cost; 2) Approved Budget; 3) Year of Completion; 4) Project Description; 5) Accomplishments/Status; and 6) Key Upcoming Decisions.

Chairperson Tripousis queried about the status of the Economic Impact Analysis that has been completed on the project. Mr. Robinson noted that staff would provide a report back.

Alternate Member Collen left his seat at 2:10 p.m., the quorum was lost, and a Committee of the Whole was declared.

On order of Chairperson Tripousis, there being no objection, the Committee of the Whole received a status update on the Silicon Valley Rapid Transit Corridor (SVRTC)/BART Project Funding and Timeframe.

13. Bus Rapid Transit Strategic Plan: Corridor Evaluation

Alternate Member Collen took his seat at 2:14 p.m. and a quorum was declared.

Steven Fisher, Senior Transportation Planner, provided a PowerPoint Presentation on the VTA Bus Rapid Transit (BRT) Strategic Plan Corridor Assessment, highlighting: 1) BRT Strategic Plan Objectives; 2) Six Study Corridors; 3) VTA Service Design Guidelines: Process; 4) VTA Service Design Guidelines: Definition; 5) Corridor Evaluation; 6) Weekday Boardings Per Route Mile; 7) Weekday Boardings Per Revenue Hour; 8) Population and Employment; 9) Transit Competitiveness Factor; 10) El Camino Real Findings and Recommendation for Further Study; 11) Santa Clara-Alum Rock Findings and Recommendation for Further Study; 12) Monterey Highway Findings and Recommendation for Further Study; 13) Stevens Creek Findings and Recommendation for Further Study; 14) King Road Findings and Recommendation for Further Study; 15) Sunnyvale-Cupertino Findings and Recommendation for Further Study; and 16) Next Steps.

Member Dey referred to the slide entitled, “Six Study Corridors,” and requested that South County be placed on the map in the future.

Vice Chairperson Witthaus queried if Mr. Fisher could meet with the City of Sunnyvale to discuss the corridor evaluation. Mr. Fisher noted that he would contact Vice Chairperson Witthaus to set-up a meeting.

Alternate Member Rodriguez left his seat at 2:41 p.m., the quorum was lost, and a Committee of the Whole was declared.

On order of Chairperson Tripousis, there being no objection, the Committee of the Whole received the Bus Rapid Transit Strategic Plan: Corridor Evaluation.

14. Valley Transportation Plan (VTP) 2035 – Program Area Review: Expressways

Alternate Member Rodriguez took his seat at 2:43 p.m. and a quorum was declared.

John Sighamony, Senior Transportation Planner, provided a PowerPoint Presentation on the Valley Transportation Plan (VTP) 2035 County Expressway Program Area Review, highlighting: 1) Countywide Expressway System; 2) Map of Expressway System; 3) Completed Expressway Projects; 4) Expressway Capital Projects In-Progress; 5) County Expressway System Maintenance Needs; 6) Funding for the Expressway System; 7) Countywide Expressway Study; 8) 2008 Roadway Projects Tier Criteria; 9) Identified South County Projects in VTP 2035; 10) Map of South County Future

Alignment; 11) Expressway Projects in VTP 2035; 12) County Expressway Expenditure Strategy; 13) Proposed Criteria for Near Term (by 2015); and 14) VTP 2035 Expressway

Program Area Next Steps.

On order of Chairperson Tripousis, there being no objection, the Committee received the Valley Transportation Plan (VTP) 2035 - Program Area Review: Expressways.

15. Valley Transportation Plan (VTP) 2035 – Program Area Review: Local Streets and County Roads

John Sighamony, Senior Transportation Planner, provided a PowerPoint Presentation on the Valley Transportation Plan (VTP) 2035 Local Streets and County Roads (LSCR) Program Area Review, highlighting: 1) VTP 2035 LSCR Program; 2) Maintenance Needs for the LSCR Program; 3) Maintenance Shortfalls for the LSCR Program; 4) Funding for the LSCR Program; 5) Maintenance Funding; 6) VTP 2035 LSCR Project List; 7) Current LSCR Effort; and 8) Next Steps.

On order of Chairperson Tripousis, there being no objection, the Committee received the Valley Transportation Plan (VTP) 2035 - Program Area Review: Local Streets and County Roads.

16. MTC Activities and Initiatives

Chairperson Tripousis noted that there is a Metropolitan Transportation Commission (MTC) Planning Committee Meeting on Friday, June 13, 2008, and he will be representing the Local Streets and Roads Group in advocating for additional pavement dollars to maintenance. The Local Streets and County Roads Working Group at MTC has been fighting to ensure that MTC maintains its commitment for Local Streets and Roads.

Chris Augenstein, Deputy Director, Planning, provided a report on the three 2009 Regional Transportation Plan (RTP) proposed funding scenarios that resulted from MTC's Commissioner Workshop in May 2008. He also provided a report on MTC's breakdown and allocation of the revenue sources that would go into the ultimate RTP funding scenario. For comparison, he also presented the Regional Congestion Management Agency's (CMA's) proposal for allocating the available and assumed fund sources that the regional CMA's are advocating at MTC. The decisions on these 2009 RTP funding issues are expected to occur in July 2008.

On order of Chairperson Tripousis, there being no objection, the Committee received a report on the MTC Activities and Initiatives.

OTHER

17. Technical Advisory Committee (TAC) Subcommittee Report

There was no report from the TAC Subcommittee.

18. Committee Work Plan

On order of Chairperson Tripousis, there being no objection, the Committee reviewed the Committee Work Plan.

19. Announcements

Member Dey queried about the letter he received from VTA regarding the areas that VTA will cover over the next six months. The areas were: 1) completing the Valley Transportation Plan (VTP) 2035; 2) initiate a transportation system monitoring program; and 3) prepare a report on options for countywide or sub-regional development impact fees. John Ristow, Chief CMA Officer, noted that staff presented the "Valley Transportation Plan (VTP) 2035 - Program Area Review: Highways" at the June 5, 2008 Board of Directors meeting. He noted that the Board of Directors directed staff to develop a countywide development impact fee report with options and to bring the report back to the Congestion Management Program and Planning Committee.

18. Committee Work Plan (continued)

Chairperson Tripousis referred to the July 10, 2008 TAC meeting and noted that the only action item on the Committee Work Plan is the approval of the Countywide Bicycle Plan.

John Ristow, Chief CMA Officer, noted that staff would be bringing forward the approval of the FY 2008 CMP Work Program as a placeholder at the July 10, 2008 TAC meeting.

Member Dey suggested that a TAC Workshop Meeting could be held in July 2008 if a quorum was not determined.

On order of Chairperson Tripousis, there being no objection, the Committee reviewed the Committee Work Plan.

19. Announcements (continued)

Vice Chairperson Witthaus announced that the City of Santa Clara is advertising for the position of Traffic Engineer.

20. ADJOURNMENT

On order of Chairperson Tripousis, there being no objection, the meeting was adjourned at 3:18 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Board of Directors