

TECHNICAL ADVISORY COMMITTEE

Thursday, November 12, 2009

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:33 p.m. by Chairperson Witthaus in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

| Attendee Name | Representing | Status |
|---------------------------------|------------------------------------|---------|
| Greg Armendariz | City of Milpitas | Present |
| Rajeev Batra | City of Santa Clara | Present |
| Julie Caporgno | City of Palo Alto | Absent |
| Todd Capurso | Town of Los Gatos | Present |
| John Cherbone | City of Saratoga | Absent |
| Richard Chiu | Town of Los Altos Hills | Absent |
| Dan Collen, Alternate | County of Santa Clara | Present |
| Kevin Connolly, Alt. Ex-Officio | VTA | Present |
| Don Dey | City of Gilroy | Present |
| Sylvia Fung, Alt. Ex-Officio | Dept. of Transportation (Caltrans) | Absent |
| Glenn Goepfert | City of Cupertino | Absent |
| Joan Jenkins | City of Mountain View | Present |
| Robert Kass | City of Campbell | Present |
| Larry Lind | City of Los Altos | Present |
| Jim Rowe, Alternate | City of Morgan Hill | Present |
| Mo Sharma | City of Monte Sereno | Absent |
| Ben Tripousis | City of San Jose | Present |
| Jack Witthaus, Chairperson | City of Sunnyvale | Present |

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS

Member Kass took his seat at 1:35 p.m.

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

The Agenda was taken out of order.

6. Reports from TAC Working Groups

Members Capurso and Armendariz took their seats at 1:36 p.m.
and a quorum was declared.

- **Capital Improvement Program (CIP)**

Celeste Fiore, Transportation Planner II, provided a report on the discussions held at the Capital Improvement Program (CIP) meeting on October 27, 2009. The next meeting will be held on December 1, 2009, in the City of Campbell.

- **Systems Operations and Management (SOM) Working Group**

Member Dey provided a report on the discussions held at the Systems Operations and Management (SOM) Working Group meeting on October 28, 2009. He noted the SOM Working Group disagreed with VTA staff's recommended proposed changes to the current Transportation Fund for Clean Air (TFCA) Program policy.

Alternate Member Collen took his seat at 1:37 p.m.

On order of Chairperson Witthaus and there being no objection, the reports from the TAC Working Groups were received.

Member Lind took his seat at 1:38 p.m.

4. Committee Staff Report

Jim Lawson, Senior Policy Advisor, reported on the VTA Governance Structure issue. He provided a report highlighting: 1) VTA Board of Directors considered alternative actions regarding the governance structure and approved the following option at the November 5, 2009 Board of Directors meeting on a vote of 9 ayes to 2 noes: 1.a. Reconfigure the small city groupings to include a new city group comprised of Sunnyvale, Santa Clara and Milpitas, that would appoint two Board Members and one alternate; 2) Cities of Palo Alto and Sunnyvale opposed option 1.a.; and 3) Additional action required to implement the governance structure.

John Ristow, Chief CMA Officer and Staff Liaison, provided a report highlighting: 1) Senate Bill 83-Vehicle Registration Surcharge; and 2) VTA staff to meet with the cities to review their project priorities and work programs.

On order of Chairperson Witthaus and there being no objection, the Committee Staff Report was received.

5. Chairperson's Report

Chairperson Witthaus provided a status report on the Advisory Committee Enhancement (ACE) Task Force meetings held in October and November 2009, noting the proposed Committee structure recommendations to be presented to the Administration and Finance Committee.

7. High Speed Rail/Caltrain Project

Steven Fisher, Senior Transportation Planner, provided a verbal report on the High Speed Rail/Caltrain Project, highlighting: 1) Progress of the north and south segments; and 2) Report on issues VTA was facing in terms of the Caltrain/High Speed Rail Corridor.

On order of Chairperson Witthaus and there being no objection, a verbal report on the High Speed Rail/Caltrain Project was received.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

CONSENT AGENDA

8. Minutes of October 8, 2009

M/S/C (Tripousis/Collen) to approve the Minutes of October 8, 2009.

9. Programmed Project Monitoring – Quarterly Report

M/S/C (Tripousis/Collen) to receive the Programmed Projects Quarterly Monitoring Report for July-September 2009.

REGULAR AGENDA

10. TAC Election Process for 2010

John Ristow, Chief CMA Officer and Staff Liaison, provided an overview of the staff report.

Chairperson Witthaus and Member Jenkins volunteered to serve on the Nomination Subcommittee.

M/S/C (Tripousis/Dey) to appoint Chairperson Witthaus and Member Jenkins to the Nomination Subcommittee to identify Committee members interested in serving as the Chairperson or Vice Chairperson for 2010.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

11. Community Design & Transportation Program – FY 10/11 Capital Grant Award

Celeste Fiore, Transportation Planner II, provided an overview of the staff report.

M/S/C (Kass/Tripousis) to recommend the VTA Board of Directors approve the project list to program Community Design & Transportation Program Capital Grants as shown in Attachment A.

12. 2010 State Transportation Improvement Program (STIP) Program

John Ristow, Chief CMA Officer and Staff Liaison, provided an overview of the staff report.

M/S/C (Tripousis/Batra) to recommend the VTA Board of Directors approve the 2010 STIP Program priorities as presented by VTA staff in this memorandum.

13. Transportation Fund for Clean Air (TFCA) 40% Project Selection Criteria Revisions

Amin Surani, Principal Transportation Planner, provided an overview of the staff report.

Alternate Member Connolly took his seat at 3:03 p.m.

Members of the Committee recommended revisions to the screening criterion dealing with bicycle and pedestrian facilities, specifying the planning horizon and naming the California Manual on Uniform Traffic Control Devices (MUTCD) as an applicable set of standards.

Members of the Committee opposed the second screening criterion, specifically objecting to the requirement that transit signal priority be maintained at its current level in the corridors where it now exists.

Public Speaker: Dawn Cameron, County of Santa Clara, expressed concern regarding the screening criterion for signal timing projects.

Members of the Committee requested to defer any changes to the TFCA Scoring Criteria to next year and that the item be sent to the TAC Systems Operations and Management (SOM) Working Group in January 2010 for further discussion.

John Ristow, Chief CMA Officer and Staff Liaison, reported the Committee's recommendations would be forwarded to the Congestion Management Program and Planning (CMPP) Committee.

M/S/C (Dey/Jenkins) on a vote of 10 ayes to 1 abstention to defer until next year to recommend the VTA Board of Directors modify the criteria used to evaluate and select projects for the Transportation Fund for Clean Air (TFCA) Program Manager fund and review the status of ongoing Santa Clara County TFCA projects. Further, TAC requested the item be forwarded to the SOM Working Group in January 2010 for further discussion. Alternate Member Rowe abstained.

Member Batra left the meeting at 3:06 p.m.

14. 2009 Congestion Management Program

Member Jenkins left the meeting at 3:07 p.m.

John Sighamony, Senior Transportation Planner, provided an overview of the staff report.

M/S/C (Collen/Tripousis) to recommend the VTA Board of Directors adopt the 2009 Santa Clara County Congestion Management Program (CMP).

15. Memorandum of Understanding Between Council of San Benito County Governments and Santa Clara Valley Transportation Authority for SR 152 Corridor

John Ristow, Chief CMA Officer and Staff Liaison, provided an overview of the staff report.

M/S/C (Collen/Dey) to recommend the VTA Board of Directors authorize the General Manager for Santa Clara Valley Transportation Authority to execute a Memorandum of Understanding with the Council of San Benito County Governments to formalize the Mobility Partnership committee to provide direction on the development of a SR 152 Trade Corridor and a new alignment of SR 152 between SR 156 and US 101.

Member Tripousis and Alternate Member Collen left the meeting at 3:10 p.m., the quorum was lost, and a Committee of the Whole was declared.

16. Proactive CMP Quarterly Report for July-September 2009

Member Capurso left the meeting at 3:11 p.m.

Robert Swierk, Senior Transportation Planner, provided an overview of the staff report.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole received a presentation on the Proactive CMP Quarterly Report for July through September 2009.

17. Light Rail (LR) System Analysis – Cost Benefit Overview

Chairperson Witthaus requested the Light Rail (LR) Systems Analysis – Cost Benefit Overview be deferred to the December 10, 2009 TAC meeting.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole deferred the information on the Light Rail System Analysis.

18. Bike Share Program Update

Aiko Cuenco, Transportation Planner I, provided an overview of the staff report.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole received an update on the Bicycle Sharing Pilot Program.

OTHER

19. Metropolitan Transportation Commission (MTC) Activities and Initiatives

John Ristow, Chief CMA Officer and Staff Liaison, reported the Federal Reauthorization is currently in debate.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole received an update on MTC Activities and Initiatives.

20. Technical Advisory Committee (TAC) Subcommittee Report

Chairperson Witthaus provided a report on the discussions held at the November 12, 2009 Technical Advisory Committee (TAC) Subcommittee, highlighting: 1) Governance structure issue; 2) Senate Bill 375 to be reviewed; 3) VTA and Caltrans staff meetings to discuss Caltrans' development review process and impact on local agencies; and 4) Draft Transportation System Monitoring Program (TSMP) report to be presented at December 10, 2009 TAC meeting.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole received the TAC Subcommittee Report.

21. Committee Work Plan

Upon query of Member Dey, John Ristow, Chief CMA Officer and Staff Liaison, noted the staff support for the TAC and CIP and SOM Working Groups would remain the same.

On order of Chairperson Witthaus and there being no objection, the Committee of the Whole reviewed the Committee Work Plan.

22. Announcements

Chairperson Witthaus announced the work being done in downtown City of Sunnyvale and encouraged everyone to visit downtown Sunnyvale.

23. ADJOURNMENT

On order of Chairperson Witthaus and there being no objection, the meeting was adjourned at 3:23 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
Office of the Board Secretary