

TECHNICAL ADVISORY COMMITTEE

Thursday, March 11, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:31 p.m. by Chairperson Batra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Representing	Status
Greg Armendariz	City of Milpitas	Present
Rajeev Batra, Chairperson	City of Santa Clara	Present
Julie Caporgno	City of Palo Alto	Present
Todd Capurso, Vice Chairperson	Town of Los Gatos	Present
John Cherbone	City of Saratoga	Present
Richard Chiu	Town of Los Altos Hills	Absent
Dan Collen, Alternate	County of Santa Clara	Present
Kevin Connolly, Alt. Ex-Officio	VTA	Absent
Don Dey	City of Gilroy	Present
Sylvia Fung, Alt. Ex-Officio	Dept. of Transportation (Caltrans)	Absent
Robert Kass	City of Campbell	Present
Helen Kim, Alternate	City of Mountain View	Present
Larry Lind	City of Los Altos	Present
Jim Rowe, Alternate	City of Morgan Hill	Present
Mo Sharma	City of Monte Sereno	Absent
David Stillman, Alternate	City of Cupertino	Present
Ben Tripousis	City of San Jose	Present
Jack Witthaus	City of Sunnyvale	Present

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

4. Committee Staff Report

Member Lind took his seat at 1:33 p.m.
Alternate Member Rowe took his seat at 1:36 p.m.

Kurt Evans, Governmental Affairs Manager, provided a report relative to the State and Federal levels, highlighting: 1) Projected \$20 billion State budget deficit; and 2) Status report on the proposed Gas Tax Swap Budget Bills ABx8 6 and AB x8 9, that would establish a tax swap and restore State Transit Assistance (STA) funding. Governor Arnold Schwarzenegger has until March 20, 2010, to act on the transportation funding swap proposal; and 3) Status report on Jobs Bill Legislation.

Member Kass took his seat at 1:38 p.m.
Member Caporgno took her seat at 1:49 p.m.

John Ristow, Staff Liaison and Chief CMA Officer, provided a report, highlighting: 1) Randy Iwasaki, Caltrans Director, to fill position held by Bob McCleary, Contra Costa Transportation Authority; 2) State of California achieved its 100% obligation rate for the American Recovery and Reinvestment Act (ARRA) funds. Mr. Ristow gave special acknowledgement to Member Dan Collen and the County of Santa Clara Roads & Airports Department, for being the number one obligator.

On order of Chairperson Batra and there being no objection, the Committee Staff Report was received.

5. Chairperson's Report

Chairperson Batra provided a report, highlighting: 1) Proposed restructuring of VTA Board of Directors to become effective January 2012, noting creation of new City Grouping consisting of the Cities of Santa Clara, Sunnyvale, and Milpitas; 2) Project Readiness Initiative approved at the March 4, 2010, Board of Directors meeting; 3) Discussed details of the Project Readiness Initiative at the TAC Subcommittee; and 4) Brief overview of the document distributed entitled, Transportation Grant Programs Call-for-Projects Calendar.

6. Reports from TAC Working Groups

- **Capital Improvement Program (CIP)**

Celeste Fiore, Transportation Planner II, reported on the February 23, 2010, Capital Improvement Program (CIP) Working Group meeting, highlighting: 1) Elected Heba El-Guendy, representing City of Sunnyvale, as the Vice Chairperson; and 2) Next meeting is scheduled on March 23, 2010.

- **Systems Operations and Management (SOM) Working Group**

Eugene Maeda, Senior Transportation Planner, reported on the February 24, 2010, Systems Operations and Management (SOM) Working Group meeting, highlighting: 1) Discussed the use of supplemental data for Congestion Management Program (CMP) monitoring; 2) Received summary on 2009 CMP Monitoring and

Conformance Report; 3) Discussed traffic signal coordination within Santa Clara County; and 4) Continued work on updating VTA's Deficiency Plan Guidelines.

On order of Chairperson Batra and there being no objection, the reports from the TAC Working Groups were received.

7. High Speed Rail/Caltrain Project

On order of Chairperson Batra and there being no objection, the High Speed Rail/Caltrain Project Report was deferred to the April 8, 2010, TAC meeting.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

CONSENT AGENDA

8. Minutes of February 11, 2010

M/S/C (Dey/Rowe) to approve the Minutes of February 11, 2010.

9. Fiscal Year to Date 2010 Second Quarter Transit Operations Performance Report

M/S/C (Dey/Rowe) to receive the Fiscal Year to Date 2010 Second Quarter Transit Operations Performance Report.

REGULAR AGENDA

10. 2010 TFCA Program Manager Fund

Bill Hough, Transportation Planner III, provided an overview of the staff report.

Members of the Committee recommended that VTA indicate on project applications that only projects with a full funding plan will be considered.

Members of the Committee commented that the fund source has to be reviewed and some flexibility retained.

M/S/C (Tripousis/Collen) to recommend the Board of Directors approve the programming of FY 2010/11 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects as shown in Attachment A.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

11. 2009 CMP Monitoring & Conformance Report

Aiko Cuenco, Transportation Planner I, provided an overview of the staff report.

M/S/C (Witthaus/Capurso) to recommend the Board of Directors approve the Draft 2009 Monitoring and Conformance Report. The findings are summarized in this memorandum and the draft report is provided in Attachment A.

12. Land Use/Transportation Integration Working Group

Ying Smith, Senior Transportation Planner, provided an overview of the staff report.

In addition, Ms. Ying reported on the feedback received from the Cities and County of Santa Clara Planning staff regarding the creation of the Land Use/Transportation Integration (LUTI) Working Group. Overall, VTA staff received much support, but was cautioned on the burden of staff time. Many of the Planning Directors asked VTA staff to clarify the relationship of the LUTI Working Group with the Santa Clara County Association of Planning Officials (SCAPO). Their caution was to avoid duplicative efforts. Ms. Ying commented that staff would make an effort to avoid duplicative efforts and view it more as a collaboration between the Planning Officials.

Ms. Ying noted VTA staff anticipates having the first LUTI Working Group meeting in April 2010, and anticipates the meeting would be held every other month.

Members of the Committee expressed concern regarding the regional issues pertaining to land use and transportation and questioned if VTA staff discussed the issues with the Planning Directors.

Members of the Committee expressed concern regarding the level of participation serving on the Working Group and recommended a knowledgeable person who can deal with issues at a higher level within the planning organizations sit on the Working Group.

Members of the Committee requested that TAC Members be copied on the letter that will be sent to the Planning Directors asking for staff participation to serve on the LUTI Working Group.

Members of the Committee expressed concern regarding the impact on resources and workload of staff. Members of the Committee commented would support the Working Group for a year and requested VTA staff provide a report back to TAC after a year on the progress and accomplishments of the LUTI Working Group, including an assessment on how it has affected the Agencies' workloads.

M/S/C (Capurso/Rowe) to approve the creation of a new Land Use/Transportation Integration (LUTI) Working Group that would advise the TAC and VTA staff, and support Member Agencies, on matters related to land use / transportation planning integration. Further, TAC requested VTA staff provide a report back to TAC after a year on the progress and accomplishments of the LUTI Working Group, including an assessment on how it has affected the Agencies' workloads.

13. Strategic Finance Assessment-Capital Projects

Kimberly Koenig, Fiscal Resources Manager, provided an overview of the staff report.

Members of the Committee referenced the initial screening process of projects and recommended that staff consider the impediments of using creative financing strategies, such as timeliness of project starts and completions and those potential financial impacts.

On order of Chairperson Batra and there being no objection, the Committee received a report on a Strategic Finance Assessment of Capital Projects.

OTHER

14. Metropolitan Transportation Commission (MTC) Activities and Initiatives

John Ristow, Staff Liaison and Chief CMA Officer, referenced the Metropolitan Transportation Commission's (MTC's) adopted "Block Grant" Program and noted it was now delivery and programming time for projects.

Member Tripousis noted the Local Streets and Roads Working Group was in the process of upgrading its Strategic Plan on Local Streets and Roads making it more of an advocacy piece with the mindset towards being more aggressive in terms of establishing a campaign supporting local streets and roads beyond the Regional Transportation Plan (RTP).

On order of Chairperson Batra and there being no objection, the Committee received an update on MTC Activities and Initiatives.

15. Technical Advisory Committee (TAC) Subcommittee Report

The TAC Subcommittee Report was heard under Agenda Item #5. Chairperson's Report.

On order of Chairperson Batra and there being no objection, the Committee received the TAC Subcommittee Report.

16. Committee Work Plan

On order of Chairperson Batra and there being no objection, the Committee reviewed the Work Plan.

17. Announcements

Chairperson Batra announced the American Public Works Association (APWA), Silicon Valley Chapter, will be holding an Educational Workshop on April 14, 2010, noting this year's theme is "Sustainable Public Works."

John Ristow, Staff Liaison and Chief CMA Officer, noted the Senate Bill 83 item was being forwarded to the VTA Congestion Management Program and Planning (CMPP) Committee in March 2010 and Board of Directors in April 2010. The item was also forwarded to the VTA Ad Hoc Financial Recovery Committee in March 2010. A notice indicating a meeting date of March 30, 2010, was sent to the persons who volunteered to serve on the SB 83 Working Group that was established to assist VTA staff on the development of the expenditure plan.

Member Tripousis announced the High Speed Rail Authority will hold meetings at the County of Santa Clara Board of Supervisors' Chambers in San Jose on April 7 and 8, 2010.

18. ADJOURNMENT

On order of Chairperson Batra and there being no objection, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Office of the Board Secretary