

TECHNICAL ADVISORY COMMITTEE

Thursday, August 12, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:34 p.m. by Chairperson Batra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Representing	Status
Rajeev Batra, Chairperson	City of Santa Clara	Present
Steve Chan, Alternate	City of Milpitas	Present
John Cherbone	City of Saratoga	Absent
Richard Chiu	Town of Los Altos Hills	Absent
Dan Collen, Alternate	County of Santa Clara	Present
Don Dey	City of Gilroy	Present
Sylvia Fung, Alt. Ex-Officio	Dept. of Transportation (Caltrans)	Absent
Glenn Goepfert	City of Cupertino	Absent
Robert Kass	City of Campbell	Present
Helen Kim	City of Mountain View	Present
Larry Lind	City of Los Altos	Present
Jaime Rodriguez	City of Palo Alto	Present
Kevin Rohani, Alternate	Town of Los Gatos	Present
Jim Rowe, Alternate	City of Morgan Hill	Present
Mo Sharma	City of Monte Sereno	Absent
Ben Tripousis	City of San Jose	Present
Jack Witthaus	City of Sunnyvale	Present

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

4. Committee Staff Report

John Ristow, Chief CMA Officer and Staff Liaison, reminded the Committee Members of their duty and responsibility as local agency officials serving on the Technical Advisory Committee (TAC) to complete the Ethics Training course. Mr. Ristow continued that Committee Members must submit their copy of the signed Ethics Training Certificate to VTA's Office of the Board Secretary.

Mr. Ristow provided a brief report, highlighting: 1) City of San Jose will conduct bicycle and pedestrian counts at five locations on several trails beginning September 15, 2010; 2) VTA will conduct a bicycle and pedestrian count at the River Oaks Bicycle and Pedestrian Bridge; 3) VTA will conduct a Disadvantage Business Enterprise (DBE) and Small Business Enterprise (SBE) Certification Workshop on Thursday, August 26, 2010 at VTA River Oaks Campus; 4) Senate Bill (SB) 83 was submitted for placement on the November Ballot; and 5) Announced the appointment of Jaime Rodriguez, representing the City of Palo Alto, to the Committee.

On order of Chairperson Batra and there being no objection, the Committee Staff Report was received.

5. **Chairperson's Report**

There was no Chairperson's Report.

6. **Reports from TAC Working Groups**

• **Capital Improvement Program (CIP)**

Celeste Fiore, Transportation Planner II, reported the Capital Improvement Program (CIP) Working Group discussed the Metropolitan Transportation Commission (MTC) Safe Routes to School Program – School Based Vehicle Emissions Reduction Program at their July 27, 2010 meeting. The working group will discuss the Transportation Fund for Clean Air (TFCA) at their August 24, 2010 meeting.

• **Systems Operations and Management (SOM)**

Eugene Maeda, Senior Transportation Planner, reported the Systems Operations and Management (SOM) Working Group held a special meeting on August 5, 2010 to discuss the Deficiency Plan Guidelines.

• **Land Use/Transportation Integration (LUTI)**

Robert Swierk, Senior Transportation Planner, reported on the July 14, 2010, Land Use/Transportation Integration (LUTI) Working Group meeting, highlighting: 1) Discussed the Transportation Impact Analysis (TIA) Guidelines; 2) City of Santa Clara currently updating their General Plan; and 3) Discussed the SB 375: Redesigning Communities to Reduce Greenhouse Gases.

On order of Chairperson Batra and there being no objection, the reports from the TAC Working Groups were received.

7. **High Speed Rail/Caltrain Project**

Steven Fisher, Senior Transportation Planner, provided a verbal report on the High Speed Rail/Caltrain Project, highlighting 1) Distributed letter addressed to Mr. Roelof van Ark, California High-Speed Rail Authority Executive Director, dated August 4, 2010 regarding the phased implementation of the Peninsula Rail Program; 2) American Recovery and Reinvestment Act (ARRA); 3) August 25, 2010 Technical Working Group (TWG) meeting; and 4) Caltrain to conduct four community meetings to receive public comments about proposed fare increases and service reductions.

Members of the Committee noted the San Jose to Merced Segment is planning to release their Supplemental Alternatives Analysis in October 2010.

On order of Chairperson Batra and there being no objection, the High Speed Rail/Caltrain Project Report was received.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

CONSENT AGENDA

8. Minutes of July 8, 2010

M/S/C (Tripousis/Dey) to approve the Regular Meeting Minutes of July 8, 2010.

9. Programmed Projects Quarterly Monitoring Report for April 2010 – June 2010

Bill Hough, Transportation Planner III, provided an overview of the staff report.

M/S/C (Tripousis/Dey) to receive the Programmed Projects Quarterly Monitoring Report for April 2010 – June 2010.

10. Proactive Congestion Management Program (CMP) Quarterly Report for April – June 2010

M/S/C (Tripousis/Dey) to receive the Proactive Congestion Management Program (CMP) Quarterly Report for April – June 2010.

11. Valley Transportation Plan (VTP) Highway Program Semi-Annual Report – April 2010

M/S/C (Tripousis/Dey) to receive the Valley Transportation Plan (VTP) Highway Program Semi-Annual Report – April 2010.

REGULAR AGENDA

12. Santa Clara County School-Based Vehicle Emissions Reduction (SBVER) Program

Celeste Fiore, Transportation Planner II, provided an overview of the staff report.

Members of the Committee recommended the following: 1) both infrastructure and non-infrastructure scoring criteria include a cost benefit category; and 2) VTA staff work with the MTC to develop guidelines and to request lowering the minimum grant amount.

Members of the Committee noted the importance to conduct further analysis to modify the process in the future to make it equitable and amendable for the smaller jurisdictions.

M/S/C (Tripousis/Witthaus) on a vote of 11 Ayes to 1 Noes to recommend the evaluation criteria and procedures for selecting projects and awarding School-Based Vehicle Emissions Reduction Program grants and forward to the VTA Board of Directors for approval. Alternate Member Chan opposed.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

13. VTA Deficiency Plan Requirements Update

Eugene Maeda, Senior Transportation Planner, provided an overview of the staff report.

Members of the Committee noted the importance of and requested that a footnote be added to Section 2.3 Deficiency Plan Preparation Responsibilities to clarify that the cities are responsible for preparing deficiency plans that affect the Congestion Management Program (CMP) facilities along the County expressways and expressway intersections; and further, include a notation that the County be involved in the development of the deficiency plan.

John Ristow, Chief CMA Officer and Staff Liaison, referenced Section 7.1 Conflict Resolution Process, noting the dispute resolution function is included in the deficiency plan document.

Members of the Committee requested that reference to Morgan Hill's tiered Level of Service (LOS) standard be removed from Section 7.2 Local Intersection Management Strategies since it is not a "protected intersection" policy.

M/S/C (Dey/Chan) on a vote of 11 Ayes to 1 Abstention to recommend the VTA Board of Directors to adopt the updated VTA Deficiency Plan Requirements document, as amended with the proposed changes. Alternate Member Rowe abstained.

14. Senate Bill 83 (SB 83) Administrative Procedures

Amin Surani, Principal Transportation Planner, provided an overview of the staff report.

Members of the Committee expressed opposition to include the Maintenance of Effort (MOE) Certification as part of the administrative procedures for the Senate Bill (SB) 83 Vehicle Registration Fee (VRF) Program.

Public Presentation

Jerry Burgess, City of Mountain View Senior Administrative Analysts, referenced SB 83 Draft Expenditure Plan, noting the City of Mountain View strongly opposes the inclusion of the MOE Certification requirement. The City of Mountain View believes the requirement is a penalty to agencies that have maintained their local streets at a high level and would lock agencies into a level that may not be appropriate.

John Ristow, Chief CMA Officer and Staff Liaison, stated SB 83 Administrative Procedures would be agendized for further review and action at the September 9, 2010 TAC meeting.

Members of the Committee stressed the importance and recommended eliminating the MOE Certification requirement from the SB 83 Administrative Procedures.

M/S/C (Kass/Witthaus) to recommend the VTA Board of Directors to adopt administrative procedures for the SB-83 Vehicle Registration Fee (VRF) program, as amended.

15. Grand Boulevard Initiative Multimodal Transportation Corridor Plan

Robert Swierk, Senior Transportation Planner, reported on the Grand Boulevard Initiative Multimodal Transportation Corridor Plan, highlighting: 1) Grand Boulevard Initiative Overview; 2) El Camino Real – State Route 82; 3) Grand Boulevard Multimodal Corridor Plan; 4) Existing Conditions and Planned Improvements; 5) Multimodal Access and Design; 6) Street Design Prototypes – Examples; 7) Analysis of Future Transit and

Land Use; 8) Future Transit Needs and Recommend Service; 9) Corridor Operations and Management; and 10) Moving Forward – Corridor Plan and Implementation.

Committee Member Witthaus left the meeting at 3:02 p.m.

On order of Chairperson Batra and there being no objection, the Committee received a report on the Grand Boulevard Initiative Multimodal Transportation Corridor Plan.

Committee Member Kass left the meeting at 3:04 p.m.

16. SB 375 – Sustainable Communities Strategy Update

John Sighamony, Senior Transportation Planning, provided a brief report, highlighting: 1) California Air Resources Board (CARB) Greenhouse Gas Targets; 2) Regional Housing Needs Allocation (RHNA); and 3) Senate Bill (SB) 375 Public Participation Plan.

Members of the Committee stated the MTC Local Streets and Roads Working Group is currently working on updating the Local Street and Roads Strategic Plan by incorporating bicycle and pedestrian elements as part of a complete roadway model. The goal is to secure maintenance funds and continue expanding the discretionary federal funds amount allocated to Local Streets and Roads. The Local Street and Roads Strategic Plan will be forwarded to the TAC Committee when the MTC releases the document for public comment.

Members of the Committee stressed the importance to work collaboratively and advocate for project funding at the regional level.

Mr. Ristow noted that SB 375 Sustainable Communities Strategy Update will be a reoccurring standing item on future TAC meeting agendas.

On order of Chairperson Batra and there being no objection, the Committee received an update on the Sustainable Communities Strategy activities as part of the implementation of SB 375.

OTHER

17. Metropolitan Transportation Commission (MTC) Activities and Initiatives

Mr. Ristow provided an update of the following: 1) Federal Funding; and 2) MTC and Association of Bay Area Governments (ABAG)'s update on SB 375.

On order of Chairperson Batra and there being no objection, the Committee received an update on MTC Activities and Initiatives.

18. Technical Advisory Committee (TAC) Subcommittee Report

Chairperson Batra reported the following: 1) SB 83; and 2) VTA's Deficiency Plan Requirements.

On order of Chairperson Batra and there being no objection, the Committee received the TAC Subcommittee Report.

19. Committee Work Plan

On order of Chairperson Batra and there being no objection, the Committee reviewed the Work Plan.

20. **Announcements**

There were no Announcements.

21. **ADJOURNMENT**

On order of Chairperson Batra and there being no objection, the meeting was adjourned at 3:26 p.m.

Respectfully submitted,

Michelle M. Garza, Board Assistant
VTA Office of the Board Secretary