

TECHNICAL ADVISORY COMMITTEE

Wednesday, November 10, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:33 p.m. by Chairperson Batra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Representing	Status
Greg Armendariz	City of Milpitas	Present
Rajeev Batra, Chairperson	City of Santa Clara	Present
Todd Capurso, Vice Chairperson	Town of Los Gatos	Present
John Cherbone	City of Saratoga	Present
Richard Chiu	Town of Los Altos Hills	Present
Dan Collen, Alternate	County of Santa Clara	Present
Don Dey	City of Gilroy	Present
Glenn Goepfert	City of Cupertino	Absent
Robert Kass	City of Campbell	Absent
Helen Kim	City of Mountain View	Present
Larry Lind	City of Los Altos	Absent
Jaime Rodriguez	City of Palo Alto	Present
Jim Rowe, Alternate	City of Morgan Hill	Present
Mo Sharma	City of Monte Sereno	Absent
Lee Taubeneck, Ex-Officio	Dept. of Transportation (Caltrans)	Absent
Ben Tripousis	City of San Jose	Present
Jack Witthaus	City of Sunnyvale	Present

A quorum was present.

Member Dey took his seat at 1:34 p.m.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

4. Committee Staff Report

John Ristow, Chief CMA Officer and Staff Liaison, provided a report, highlighting: 1) Cancellation of the December 8, 2010 Joint Advisory Committee meeting; 2) Proposed 2011 TAC Meeting Schedule; 3) U.S. 101/Tully Road Corridor Mobility Improvement

Account (CMIA) Project was awarded by Caltrans; 4) Release of I-280/880 Stevens Creek Environmental document; and 5) Election results for the Measure B Senate Bill 83 Local Roadway funding.

Chairperson Batra introduced Katie Benouar, Chief, Office of System Planning, Caltrans District 4. Ms. Benouar noted she was representing Ex-Officio Member Lee Taubeneck.

On order of Chairperson Batra and there being no objection, the Committee Staff Report was received.

5. **Chairperson's Report**

On general consensus, Members of the Committee recommended that the December 9, 2010, TAC meeting be cancelled.

Chairperson Batra congratulated VTA staff on all of their hard work and team effort on the SB 83 Vehicle Registration Fee.

Member Chiu took his seat at 1:39 p.m.

6. **Reports from TAC Working Groups**

- **Capital Improvement Program (CIP)**

Celeste Fiore, Transportation Planner II, reported on the October 26, 2010, Capital Improvement Program (CIP) Working Group meeting, highlighting: 1) Discussed the Vehicle Emissions Reductions Based at Schools Program and Community Design & Transportation FY 11/12 Capital Grants Awards items that are agenda items for today's meeting; and 2) Received presentation from the Metropolitan Transportation Commission (MTC) on new Funding Management System Air Quality Module. Noted a combination November/December 2010, CIP holiday meeting to be held on December 7, 2010.

- **Systems Operations and Management (SOM)**

Eugene Maeda, Senior Transportation Planner, reported on the October 27, 2010, Systems Operations and Management (SOM) Working Group meeting, highlighting: 1) Continued work on the Traffic Signal Work Coordination Practices in Santa Clara County; 2) Continued work on updating the Transportation System Monitoring Program (TSMP) Report; and 3) Discussed the 2011 SOM Work Plan. Noted the Working Group will receive a presentation from Caltrans on the California Manual on Uniform Traffic Control Devices on November 16, 2010.

- **Land Use/Transportation Integration (LUTI)**

Robert Swierk, Senior Transportation Planner, provided a report, highlighting: 1) LUTI Working Group meeting to be held on November 17, 2010; and 2) A joint LUTI and SOM Working Groups meeting will be held on December 13, 2010, to receive presentations on a recent research study conducted by San Jose State University graduates on parking utilization at Transit Oriented Development (TOD) sites throughout the County and on the recently mix-used development trip reduction model.

On order of Chairperson Batra and there being no objection, the reports from the TAC Working Groups were received.

7. High Speed Rail/Caltrain Project

Steven Fisher, Senior Transportation Planner, provided a verbal report on the High Speed Rail/Caltrain Project, highlighting: 1) California High Speed Rail Authority's (CHSRA's) intent to adopt criteria that would have specified the awarding of the American Recovery and Reinvestment Act (ARRA) funding, and the Federal Railway Administration's decision to name the Central Valley segment to receive the ARRA funding; 2) Status of Environmental Impact Statement (EIS)/Environmental Impact Report (EIR) for segments in the County of Santa Clara;

Members of the Committee reported on the draft Cooperative Agreement between the City of San Jose and the California High Speed Rail Authority pertaining to the proposed High Speed Rail Train Project through San Jose.

Staff asked that the draft Cooperative Agreement be provided to staff, so it can be forwarded to the TAC Members.

Members of the Committee expressed the City of Morgan Hill's concern pertaining to the Alternatives Analysis Report for the San Jose to Merced segment and noted the City's preferred alternative. Members of the Committee expressed the City of Morgan Hill's interest in working on a cooperative agreement as well.

Members of the Committee referenced the City of Gilroy's discussions with CHSRA concerning the process for conducting traffic studies. Members of the Committee expressed the City of Gilroy's concern regarding conducting traffic studies based upon VTA Congestion Management Program (CMP) guidelines.

On order of Chairperson Batra and there being no objection, the High Speed Rail/Caltrain Project Report was received.

BUSINESS REFERRED TO COMMITTEE BY THE BOARD OF DIRECTORS/GENERAL MANAGER

CONSENT AGENDA

8. (Removed from the Consent Agenda and placed on the Regular Agenda.)

Approve the Regular Meeting Minutes of October 14, 2010.

9. Programmed Project Monitoring – Quarterly Report

M/S/C (Rowe/Rodriguez) to receive the Programmed Projects Quarterly Monitoring Report for July 2010 - September 2010.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

8. Minutes of October 14, 2010

Members of the Committee noted the following corrections: 1) Page 4 of 5, Item #16. Announcements, first paragraph, Traffic Engineering Assistant position should be reflected instead of Trafficking Engineer position; and 2) Alternate Member David Stillman was in attendance instead of Member Glenn Goepfert.

M/S/C (Witthaus/Rodriguez) to approve the Regular Meeting Minutes of October 14, 2010, as amended.

10. Nomination Subcommittee Report

Alternate Member Collen reported that the Nomination Subcommittee has nominated the following slate of candidates for the 2011 elections: 1) Vice Chairperson Todd Capurso for Chairperson; and 2) Member Greg Armendariz for Vice Chairperson.

On order of Chairperson Batra, there being no objection, the Committee received the Nomination Subcommittee Report for Chairperson and Vice Chairperson Elections.

11. Determine the Chairperson and Vice Chairperson for Calendar Year 2011

M/S/C (Tripousis/Dey) to close nominations and elect Vice Chairperson Capurso as the Chairperson for 2011.

M/S/C (Tripousis/Dey) to close nominations and elect Member Armendariz as the Vice Chairperson for 2011.

12. TFCA 40% - Project Selection Criteria

Bill Hough, Transportation Planner III, provided an overview of the staff report.

M/S/C (Collen/Tripousis) to recommend that the Board of Directors modify the criteria used to evaluate and select projects for the Transportation Fund for Clean Air (TFCA) Program Manager fund and review the status of ongoing Santa Clara County TFCA projects.

13. Vehicle Emissions Reductions Based at Schools Program

Celeste Fiore, Transportation Planner II, referenced the revised staff report and provided an overview.

Members of the Committee expressed concern regarding the proposed plan for funding the projects and requested that Staff's recommendation include the following wording: "as presented by VTA staff to the TAC."

Members of the Committee thanked the Scoring Committee for all of their efforts.

M/S/C (Witthaus/Rodriguez) to recommend that the Board of Directors approve the recommended Vehicle Emissions Reductions Based at Schools (VERBS) Program projects as presented by VTA staff to the TAC.

14. Community Design & Transportation FY 11/12 Capital Grants Awards

Celeste Fiore, Transportation Planner II, referenced the revised staff report and provided an overview.

M/S/C (Dey/Witthaus) to recommend that the Board of Directors approve the recommended projects for the Community Design and Transportation Program.

15. State Transportation Improvement Program Amendment

Marcella Renzi, Principal Transportation Planner, provided an overview of the staff report.

M/S/C (Tripousis/Capurso) to recommend that the Board of Directors amend the 2010 State Transportation Improvement Program (STIP) Program for Santa Clara County reprogramming \$50.44 Million to the Silicon Valley Rapid Transit Project - Berryessa Extension from the Airport People Mover Project. Authorize funding the Airport People Mover Project in the 2012-2013 Measure A Capital Budget.

16. Proactive CMP Quarterly Report for July – September 2010

Robert Swierk, Senior Transportation Planner, provided an overview of the staff report.

On order of Chairperson Batra and there being no objection, the Committee received the Proactive CMP Quarterly Report for July through September 2010.

17. SB 375 – Sustainable Communities Strategy Update

John Sighamony, Senior Transportation Planner, provided an overview of the staff report. He reported on the November 8, 2010, Sustainable Communities Strategy (SCS) Leadership Summit for Santa Clara County.

Upon query of Members of the Committee, the process was explained on how the housing allocation would work in the Regional Transportation Plan (RTP) framework. Staff noted that the Santa Clara County Association of Planning Officials (SCCAPO) requested that they be the lead in the housing allocation process. Staff also noted that SCCAPO requested that the LUTI Working Group not participate in the SCS process.

Members of the Committee recommended that another SCS Leadership Summit be held sometime in the future. Members of the Committee thanked VTA staff for a job well done on the Leadership Summit.

Members of the Committee stressed the importance of the transportation infrastructure need in the County of Santa Clara and hoped that staff would be vigilant when it comes to transportation funding in the RTP. Staff noted their plan to create a timeline that puts together the RTP schedule with the Valley Transportation Plan (VTP) schedule, so that there will be important milestones to look for when it comes to making local decisions.

On order of Chairperson Batra and there being no objection, the Committee received an update on the Sustainable Communities Strategy activities as part of the implementation of SB 375.

18. US 101 South Corridor System Management Plan (CSMP)

Katie Benouar, Chief, Office of System Planning, Caltrans District 4, thanked VTA staff for all of their assistance and introduced Caltrans staff in attendance at today's meeting.

Ms. Benouar provided a presentation on the US 101 South Corridor System Management Plan (CSMP), highlighting: 1) US 101 South one of ten CSMP Corridors in Bay Area; 2) US 101 South CSMP CMIA Projects; 3) US 101 South CSMP Working Group; 4) US 101 South CSMP Technical Information, and Recommendation Strategies, 5) Second Generation CSMPs; and 6) Timeline.

Upon query of Members of the Committee, staff recommended that the TAC Members forward their comments to VTA staff, noting staff will forward the comments to Caltrans staff.

On order of Chairperson Batra and there being no objection, the Committee received the presentation on the US 101 South Corridor System Management Plan.

OTHER

19. Metropolitan Transportation Commission (MTC) Activities and Initiatives

Mr. Ristow reported that the Metropolitan Transportation Commission (MTC) was focusing on the Sustainable Communities Strategy.

On order of Chairperson Batra and there being no objection, the Committee received an update on MTC Activities and Initiatives.

20. Technical Advisory Committee (TAC) Subcommittee Report

Chairperson Batra provided a report on the discussions held at the Technical Advisory Committee (TAC) Subcommittee meeting, highlighting: 1) Discussed SB 83 Vehicle Registration Fee item and queried about next steps; 2) Discussed action items agreed at today's TAC meeting; and 3) Discussed the Priority Initiation Document (PID) process.

On order of Chairperson Batra and there being no objection, the Committee received the TAC Subcommittee Report.

21. Committee Work Plan

Members of the Committee requested that in January 2011, VTA staff provide an updated funding matrix containing all the available grant programs.

On order of Chairperson Batra and there being no objection, the Committee reviewed the Work Plan.

22. Announcements

Vice Chairperson Capurso acknowledged and thanked Chairperson Batra for a job well done in serving as Chairperson for 2010.

Chairperson Batra thanked the Committee Members and VTA staff for all of the hard work and wished everyone a Happy Holiday Season.

23. ADJOURNMENT

On order of Chairperson Batra and there being no objection, the meeting was adjourned at 3:07 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Office of the Board Secretary