



## **ADMINISTRATION & FINANCE COMMITTEE**

Thursday, September 15, 2005

### **MINUTES**

#### **1. CALL TO ORDER**

The Regular Meeting of the Administration and Finance Committee (A&F) was called to order at 12:00 p.m. by Chairperson Williams in Room 157, County Government Center, 70 West Hedding Street, San Jose, California.

#### **ROLL CALL**

##### **Members Present**

Don Gage  
Jamie Matthews  
Forrest Williams, Chairperson

##### **Members Absent**

David Casas, Vice Chairperson

##### **Alternates Present**

Breene Kerr

##### **Alternates Absent**

Pete McHugh  
Ken Yeager

\* Alternates do not serve unless participating as a Member.

#### **A quorum was present.**

Chairperson Williams introduced Michael T. Burns, VTA General Manager. Mr. Burns expressed appreciation and thanked the Committee for the opportunity to attend and participate in the Administration and Finance Committee Meeting. Mr. Burns commented that he began his responsibilities as VTA General Manager on August 22, 2005. He noted that he is becoming familiar with Committee structure and VTA organization and looks forward to the challenges and opportunities that VTA presents, such as working with VTA Board of Directors, Committees, and stakeholders to advance improvements within VTA.

Chairperson Williams and Committee Members welcomed Mr. Burns to the Administration and Finance Committee Meeting and VTA.

**2. PUBLIC PRESENTATIONS**

There were no Public Presentations.

**3. ORDERS OF THE DAY**

There were no Orders of the Day.

**CONSENT AGENDA**

**4. Regular Meeting Minutes of August 18, 2005**

M/S/C (Gage/Matthews) to approve the Regular Meeting Minutes of August 18, 2005.

**5. Report on Santa Clara Valley Transportation Authority Investments for the Month of July 2005**

M/S/C (Gage/Matthews) to receive and file the Report on Santa Clara Valley Transportation Authority Investments for the Month of July 2005.

**6. Monthly Legislative Report for August 2005**

M/S/C (Gage/Matthews) to receive and file the Monthly Legislative Report for August 2005.

**7. 2005 Quarterly Attendance Report**

M/S/C (Gage/Matthews) to receive and file the 2005 Quarterly Attendance Report.

**8. Extension of Contract with Hayden J. Lee Consultants, Inc.**

M/S/C (Gage/Matthews) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to extend the contract with Hayden J. Lee Consultants, Inc. (HJL Consultants) to perform Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) certification services, contract monitoring, and compliance services associated with DBE participation on VTA contracts for an additional three years in the amount of \$130,000 per year, for a total contract amount of \$749,000.

**NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

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9. **Planning and Non-Voting Local Partner Agreements for the Santa Clara Valley Habitat Conservation Plan/Natural Community Conservation Plan**

M/S/C (**Gage/Matthews**) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a Planning Agreement with the County of Santa Clara, the City of San Jose, and the Santa Clara Valley Water District (Local Partners) and wildlife agencies and to execute Non-Voting Partner Agreements with the Cities of Gilroy and Morgan Hill for the Santa Clara Valley Habitat Conservation Plan/Natural Community Conservation Plan (Conservation Plan).

## **REGULAR AGENDA**

10. **Renewal of Benefit Contracts**

Kaye L. Evleth, Chief Administrative Officer, introduced Shellie Albright, Employee Services Manager, who provided a brief overview on the Renewal of Benefit Contracts. Ms. Albright commented that this is the annual renewal of VTA's Benefit Contracts. Ms. Albright commented that although the renewal of benefits is high it is actually less than expected. Staff expected a 15 percent increase in overall benefits but noted that the increase is now closer to 11 percent as VTA continues negotiations with benefit carriers. Ms. Albright commented that staff has not completely finalized renewal benefits with benefit carriers and noted that Pacific Care was finalized today and staff expects to finalize with Kaiser within the next few days.

Ms. Albright commented that VTA expected an eight percent increase with dental provider; however, continuing negotiations has resulted in a decrease of five percent, which is a three percent increase in dental rates. VTA has a multi-year contract already in place with Vision Service Plan; therefore, resulted in a zero percent increase. Ms. Albright noted that VTA's flex plans; savings plans for dependent care and medical, resulted in at a one percent decrease.

Board Member Gage queried why the amount was less on the renewal of benefits. Ms. Albright responded and noted a couple of reasons for the decrease in the renewal of benefits. Ms. Albright continued that the primary reason is the impact of the new Medicare Part D Benefit. Ms. Albright added that staff is waiting to hear from Kaiser and noted staff expects a re-credit of \$50 per employee per month on the rates VTA already has in place with Kaiser.

Chairperson Williams expressed appreciation and thanked staff for their diligent work to reduce costs.

M/S/C (**Matthews/Gage**) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to renew benefit contracts with Kaiser, PacifiCare, Valley Health Plan, Delta, Pacific Union Dental, Vision Service Plan, and Custom Benefits Administrators for VTA employees and retirees for calendar year 2006.

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**11. Amendment of the Existing Agreement with Verint Video Solutions Inc. (formerly Loronix Information Systems)**

Ms. Evleth introduced George Barlow, Chief Technology Officer, who provided a brief overview on the Amendment of the Existing Agreement with Verint Video Solutions Inc. (formerly Loronix Information Systems). Mr. Barlow commented that during the 1999 and 2001 periods VTA entered into an agreement with Loronix to provide and install digital surveillance camera systems on 94 buses and 50 Urban Transportation Development Corporation (UTDC) Light Rail Vehicles (LRVs). The contract contained provisions to maintain the systems for five years. Beginning in 2001, VTA acquired video surveillance systems consisting of a Digital Video Recorder (DVR) and four to six strategically located cameras in an effort to protect VTA property on buses. Mr. Barlow noted that DVRs were installed on the 94 buses as contracted; however, no systems were installed on LRVs. Since the 50 UTDC LRVs were scheduled to be replaced with Low-Floor LRVs the agreement was amended to install systems on 30 of the new Kinkisharyo Low-Floor LRVs. Mr. Barlow noted that staff negotiated an agreement to replace the entire fleet of video recorders and will pay the maintenance cost for the new fleet. The on-board video surveillance program combats graffiti, vandalism, and criminal activity by gathering evidence used to apprehend and prosecute violators.

Board Member Gage queried if the video surveillance devices have on-line capability to transmit back to the central location. Mr. Barlow responded that the bus system don't have on-line capability; however, the LRVs will be able to transmit on-line when VTA implements the one gigabyte for the TransLink system.

Board Member Gage queried if staff could look in the future into on-line capability on buses. Board Member Gage expressed his appreciation and thanked staff for diligent work to address criminal activity on VTA's system.

Board Member Matthews queried if staff has quantified savings as a result of the deterrent of vandalism, graffiti, and other claims. Mr. Barlow responded that staff can quantify some savings and noted that the system is a very effective solution.

Board Member Matthews queried if staff had a benchmark of the costs incurred due to criminal activity and claims before VTA had the video surveillance technology. Board Member Matthews queried about the effectiveness of the video surveillance technology to deter criminal activity on the system. Mr. Barlow responded that in 1999 to 2000 vandalism related damages incurred were about \$5 to \$6 million; however, noted a significantly lower amount in damages since implementation of effective solutions.

Board Member Matthews queried about grant money available to VTA from Homeland Security and asked if VTA could apply for grants to pay for the security technology and upgrades. Board Member Matthews noted the importance and benefits to have the system control on-line. Mr. Barlow responded that staff is working with Protective Services to look for funding and added that approximately \$7 to \$8 million

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funds are available for the Bay Area. Mr. Barlow noted that the Federal Transit Administration (FTA) has one percent of funding for security related purposes; therefore, staff will work to pursue this funding for security related purposes.

Alternate Board Member Kerr queried about the contract amount. Mr. Barlow responded that the amendment to the contract is for \$772,900 for the first three years and the \$630,100 for two additional years of maintenance with a total contract value of \$2,459,161 million.

Alternate Board Member Kerr queried about the high cost since the system is already in place. Board Member Gage responded that the cost is associated with new technology.

Alternate Board Member Kerr noted that new technology is always less expensive. Mr. Barlow responded that staff has negotiated with Verint Video Solutions Inc. to replace digital surveillance camera systems on the buses with upgraded equipment at no cost to VTA; however, VTA will be responsible to pay for the maintenance contract fees.

Alternate Board Member Kerr queried about the system equipment being installed. Mr. Barlow responded that Verint Video Solutions Inc. will install with new state of the art DVR hard drive units, which are encrypted, which means the videos cannot be altered.

Alternate Board Member Kerr asked when VTA was planning to implement wireless technologies on the system. Mr. Barlow responded that VTA is planning to implement wireless technologies within the next year. Alternate Board Member Kerr queried if he would be able to use laptop on light rail system. Mr. Barlow responded “no” that the wireless technology is a different solution type and noted that staff is having internal discussions regarding laptop usage on the system; however, at this time staff does not have a project related to this issue.

Chairperson Williams requested staff provide an estimate on cost savings due to the reduction of graffiti and vandalism on bus vehicles.

**M/S/C (Gage/Matthews)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to amend the existing agreement with Verint Video Solutions (formerly Lironix Information Systems) to upgrade Digital Video Recorders (DVRs) on 326 buses and provide maintenance for three years, with an option to extend the maintenance contract on an annual basis for two additional years, increasing the total contract to \$2,459,161. This amendment to the contract will not exceed \$772,900 for the first three years and \$630,100 for two additional years of maintenance.

## **12. Information Technology Consulting Support**

Mr. Barlow provided a brief overview on the Information Technology Consulting Support. Mr. Barlow commented on VTA’s ability to achieve its business goals is directly tied to its effective procurement and utilization of technology. The Information

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Technology (IT) Department ensures this effective utilization as it operates and maintains the information and communication systems installed at VTA. Mr. Barlow commented that over the last several years, due to fiscal tightening, the IT Department has been downsized; therefore, concentration of IT staff is assigned to work on the core systems.

While there are many information and communication systems installed at VTA the following five critical systems are essential to the daily operations of VTA and rank highest in priority: 1) the Advanced Communication System (ACS), 2) the SAP enterprise resource planning system, 3) the Bidding, Dispatch, and Timekeeping system (BDT), 4) the Trapeze FX run cutting system, and 5) the Primavera Expedition contract management system. Mr. Barlow continued that VTA management achieves efficiencies in technology operations by establishing the correct balance between in-house skilled staff and procured consulting services. In-house efficiencies are achieved by focusing skill development on VTA's core systems, while efficiencies are achieved in procured services by focusing on only those consulting services that would be more costly to maintain in-house.

Alternate Board Member Kerr queried about SAP. Mr. Barlow responded that VTA often uses consultants since the area is extremely specialized. Alternate Board Member Kerr asked if VTA has a license agreement with SAP. Mr. Barlow responded "yes" that VTA has a license agreement with SAP.

Mr. Barlow stated that the contract is for on call task order consultants to maintain the technologies and noted that VTA consequently needs technology consulting services to supplement staff on an as-needed basis.

Alternate Board Member Kerr queried about VTA's IT Department budget. Mr. Barlow responded that VTA's IT Department budget is approximately \$6.5 million per year.

Alternate Board Member Kerr queried about the task order contract amount. Mr. Barlow responded that the total task order contract value is \$3,000,000 for all agreements valid for a five-year period.

**M/S/C (Gage/Matthews)** to approve submitting a recommendation to the Board of Directors to approve the following list of consultants, which will be valid for five years and authorize the General Manager to enter into task order contracts for technology consulting and support services with each. Each contract will be for a maximum three-year period, with an option for two additional years with a total contract value not to exceed \$3,000,000 for all agreements. Selected firms are: AIM Training Solutions/Executrain; Booz Allen Hamilton; Cambridge Systematics, Inc.; Ciber, Inc.; CMC Americas, Inc.; DKS Associates; ETouch Systems Corporation; General Networks, Corporation; Lamoreaux-McLendon; Macro Corporation; MyITGroup; Parsons Brinkerhoff Consulting, Inc.; Rapidigm, Inc.; Siemens Energy and Automation, Inc.; Unisys; and Zag Technical Services.

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### **13. Consultant Contract for Joint Development Opportunity Study**

Carolyn M. Gonot, Chief Development Officer, introduced David Miller, Commercial Development Manager, who provided a brief overview on the Consultant Contract for Joint Development Opportunity Study. Mr. Miller commented that this is a study commissioned on future BART stations in Santa Clara County and looks at Transit Oriented Development (TOD) opportunities. In June 2003 VTA completed the Transit Oriented Economic Development Plan for the BART Station areas, which summarized issues, opportunities, and constraints related to TOD at each station of the BART Extension Project to Silicon Valley. The report included a focused market analysis of each station's potential for TOD land uses.

Mr. Miller commented that in January 2005 the VTA Board of Directors adopted a Joint Development Policy that consists of the following eight objectives: 1) create both a long-term source of revenue for VTA and allow VTA to participate in the value of its assets overtime, 2) encourage increased transit utilization and ridership, 3) exhibit high urban design standards and quality, 4) be consistent with local jurisdiction land use goals and be developed with a public participation process that respects neighborhood concerns, 5) provide for efficient and safe vehicular and pedestrian circulation and adequate parking to serve both private and public demand, while maximizing shared parking opportunities, 6) implement the concepts, principles, practices outlined in VTA's Community Design and Transportation (CDT) Program and include the elements of TOD, 7) enhance and maintain existing or future transportation systems, operations, and infrastructure, and 8) address community needs in joint development consistent with VTA policy encouraging revenue generation and implementing TOD design principles.

Mr. Miller noted that the next step in planning for TOD land uses around future BART stations is to identify joint development opportunities at each BART station. The benefits of joint development are consistent with the policy objectives adopted by VTA Board of Directors and have a positive impact on transit ridership and revenues.

Mr. Miller continued that in June 2005 VTA staff issued a RFP to Economic Research Associates (ERA) and Economic Planning Systems, two firms from the list of prime and technical consultants to perform economic, financial and market services for the 2000 Measure A Transit Improvement Program and VTA Joint Development Programs approved by VTA Board of Directors at the June 2, 2005 VTA Board of Directors Regular Meeting.

Both firms submitted proposals to prepare the BART stations Joint Development Opportunity Study. Mr. Miller noted that ERA was selected based on overall experience with TOD as well as the quality of work and methodology presented in their proposal.

Mr. Miller continued that the BART station Joint Development Opportunity Study will be conducted in two phases. The first phase will examine the feasibility of joint development at each of the proposed BART stations. The second phase will develop

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TOD plans for each transit station recommended for joint development. Staff estimates that \$250,000 will potentially be expended over the next year to complete the Joint Development Opportunity Study and added that the results and recommendations will be forwarded to VTA Board of Directors for consideration.

Board Member Gage asked why the funding is not coming from the 2000 Measure A Program sales tax. Ms. Gonot responded that funding is part of the 2000 Measure A Program or is coming from part of the Traffic Congestion Relief Program (TCRP).

Board Member Matthews referenced Page 2 of 3, Second Bullet on the memorandum, noting Development of air rights over the BART station area and requested staff to explain. Mr. Miller responded that BART has been involved with seven projects around their stations and leased or sold the air rights to development interests to maximize the potential income on the property.

Chairperson Williams requested staff provide an economic assessment related to joint development opportunities. Mr. Miller noted that the second phase provides information, which includes the development increase in property value around the station that occurs as a result of future BART stations.

**M/S/C (Gage/Matthews)** to approve submitting a recommendation to the Board of Directors to approve the consultant contract with Economic Research Associates (ERA) to analyze joint development opportunities at future BART stations in Santa Clara County. The contract will be for a maximum one-year period with a total value not to exceed \$250,000.

**14. Consultant Lists for Transportation Planning and Mass Transit Studies**

**M/S/C (Gage/Matthews)** to approve submitting a recommendation to the Board of Directors to approve the following list of six qualified consultants: Connetics Transportation Group, Atlanta, GA; Fehr & Peers Transportation Consultants, San Jose, CA; Hexagon Transportation Consultants, San Jose, CA; IBI Group, San Francisco, CA; Kimley-Horn and Associates, Oakland, CA; and Wilber Smith Associates, San Francisco, CA., which will be valid for a five-year period, and authorize the General Manager to execute task order contracts to perform transportation planning and mass transit studies services for the 2000 Measure A Transit Improvement Program and VTA Joint Development Programs with the listed firms as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years with a total value not to exceed \$1,000,000 for all agreements.

**15. Consultant Lists for Parking Demand, Traffic Impact & Parking Structure Studies**

**M/S/C (Gage/Matthews)** to approve submitting a recommendation to the Board of Directors to approve the following list of eight qualified consultants: DKS Associates, San Jose, CA; Fehr & Peers Transportation Consultants, San Jose, CA; Higgins Associates, Civil & Traffic Engineers, Gilroy, CA; International Parking Design, Inc.,

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Oakland, CA; Nelson/Nygaard Consulting Associates, Inc., San Francisco, CA; Kimley-Horn Associates, Oakland, CA; Walker Parking Consultants, San Francisco, CA; and Watry Design, Inc., Redwood City, CA, which will be valid for a five-year period, and authorize the General Manager to execute task order contracts to perform parking demand, traffic impact and parking structure design services for the 2000 Measure A Transit Improvement Program and the VTA Joint Development Program with the listed firms as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years with a total value not to exceed \$1,000,000 for all agreements.

**16. Extension of contract with Bright Horizons to operate the Tamien Child Care Center**

Ms. Gonot noted that the extension of contract with Bright Horizons was forwarded to VTA Board of Directors last year; however, the item was deferred. Ms. Gonot continued that VTA has not, by agreement, received rental income from Bright Horizons. Ms. Gonot introduced Roberta Notrangelo, Real Estate and Project Administration Manager, who provided a brief overview on the extension of contract with Bright Horizons to operate the Tamien Child Care Center.

Ms. Notrangelo reported that in 1995 VTA constructed the Tamien Child Care Center in the parking lot of a multi-modal transit center serving VTA bus, light rail system, and Caltrain commuter rail line. VTA and Bright Horizons Children's Center, Inc., have worked together for the past ten-years to meet the special commuting needs of parents in the area by connecting quality childcare with commuting alternatives. The previous ten-year term has been no rent and no cost to VTA. Staff has recently conducted an analysis and audit of Bright Horizons Children's Center, Inc., which resulted in negotiations of a rental rate for the next two years, which is fair and equitable to both parties. Ms. Notrangelo continued that Bright Horizons Children's Center, Inc., has agreed to pay \$20,000 for the first extension year and \$21,000 for the second extension year. Ms. Notrangelo commented that in 2006 VTA will begin the process to issue a Request for Proposal (RFP) for an operator of the Tamien Child Care Center.

Alternate Board Member Kerr asked about the RFP and if it was going to be for another childcare center or other business. Ms. Notrangelo responded that the RFP will be for a childcare center.

**M/S/C (Matthews/Gage)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to extend the contract with Bright Horizons Children's Centers, Inc., for operation of the Tamien Child Care Center for two additional years, from October 23, 2005 to October 22, 2007, for a total rental payment of \$41,000.

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## OTHER ITEMS

### 17. Committee Work Plan

Ms. Evleth provided a brief overview on the Administration and Finance Committee Work Plan.

**On order of Chairperson Williams**, there being no objection, the Committee reviewed the Committee Work Plan.

### 18. Committee Staff Report

Roger Contreras, Chief Financial Officer, provided a brief overview on the Santa Clara Valley Transportation Authority Sales Tax Update and distributed copies of a report to Committee Members.

Mr. Contreras referenced Page 2 – VTA ½ Cent Sales Tax Actual and Forecast and commented on a graph where the purple color bar reflects the actual sales tax receipts (Net Revenue) and the green color bar reflects the estimated (Forecasted Net Revenue). Mr. Contreras referenced Net Revenue showing a decrease of 1.1 percent for FY 2005 Quarter Three compared to FY 2004 Quarter Three.

Board Member Gage asked when the fourth quarter information will be available. Mr. Contreras responded that the fourth quarter information will be available Friday, September 16, 2005 and provided to the Board of Directors.

Mr. Contreras referenced Page 3 – Local Trends and commented that FY 2005 year to date through March 31, 2005 the 1<sup>st</sup> Three Quarters show a 3.1 percent increase compared to 1<sup>st</sup> Three Quarters of FY 2004. Mr. Contreras noted that FY 2005 Quarter Three experienced a 1.1 percent decline compared to FY 2004 Quarter Three. Mr. Contreras noted that staff attributes this to FY 2005 3<sup>rd</sup> Quarter only since large business, such as restaurants, department stores, office equipment, electronic equipment, miscellaneous retail, light industry, service stations, and wholesale building material segments level off. Mr. Contreras noted actual declines in office equipment, electronic equipments, retail building materials, and auto parts and repairs.

Mr. Contreras referenced Page 4 – Local Trends (continued) and commented that staff delved into a ten-year historical data regarding sales tax and learned that venture capital spending in Silicon Valley is down almost five percent since January 2005 compared to prior year; therefore, this suggests possible declines in sales tax revenues FY 2006. Mr. Contreras commented that staff conducted a sales tax survey where nine cities were polled within Santa Clara County. Mr. Contreras noted that the results are the same and have not changed compared to last time with an estimated growth rate range from two percent to nine percent. Mr. Contreras commented on the average estimated growth

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rates and noted that straight average equals approximately five percent and weighted average equals approximately four percent. Mr. Contreras noted that the overall opinion is to “wait and see” since it is too early to consider adjustments and staff will look at possible revisions in January 2006 for possible adjustments in VTA’s budget.

Mr. Contreras referenced Page 5 - Positive Trends and commented on the National Activity level noting retail sales in August grew by 3.6 percent, noting the first blush analysis considers the increase was lower than it could have been due to rising costs of fuel, which suggests that the high cost of energy has brought people to conserve. Mr. Contreras continued that rising auto sales was due primarily to employee discount offerings. Mr. Contreras commented on the local activity level and noted that unemployment is down; job gain for the first time in five years during June 2005 to July 2005 and job gain for the second time in five years during July 2004 to July 2005.

Mr. Contreras referenced Page 6 – Negative Trends and commented on Domestic Trends where consumer spending outpaced earnings in July; therefore, the result was negative savings. Mr. Contreras noted that households tapped into accumulated wealth in stocks and homes to continue spending. Negative savings in July attributed to soaring auto sales and noted that negative savings means less of a cushion to absorb higher energy prices. Mr. Contreras noted International Council of Shopping Centers conducted a survey of 1,000 households in August, which found that 58 percent of their customers are reducing discretionary spending due to high gas prices. Mr. Contreras commented that Hurricane Katrina is likely to have a negative impact on the economy since the Port of New Orleans is shut down, which may result in higher gas prices on top of already high gas prices. Mr. Contreras noted that the cost for natural gas is projected to increase as much as 40 percent this winter.

Alternate Board Member Kerr queried about traction power. Mr. Contreras responded that the information is not available at this time; however, staff will provide the information to Committee.

Mr. Contreras referenced Page 7 - What Does This Mean? and commented that trends indicate possibility of the need to reduce budgeted sales tax revenue for FY 2006. Mr. Contreras noted that FY 2005 4<sup>th</sup> Quarter results will provide an indicator on FY 2006 1<sup>st</sup> Quarter results due out this week. Mr. Contreras noted that it is too early to make adjustments at this point; therefore, staff expects constant evaluation to continue and noted a possible budget revision to be submitted to the Board of Directors in February 2006. Mr. Contreras commented that VTA is being hit on both sides with the reduction in sales taxes and a possible reduction in budget with regard to the State Board of Transportation in the amount of \$2 million from the original estimate \$6 million last year. Mr. Contreras noted that it is likely staff will return to VTA Board of Directors for an increase in the fuel budget. Mr. Contreras noted FY 2006 budgeted \$1.95 per gallon for fuel costs and added that VTA’s cost peaked the week of September 5, 2005 at \$2.572 per gallon.

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Mr. Contreras referenced Page 8 – What is VTA doing? and commented that VTA continues efforts to reduce expenses to absorb some of the increases in the budget. Mr. Contreras commented that staff is in the process of updating VTA's sales tax projections with information provided from the Center for Continuing Study of California Economy. Mr. Contreras noted that VTA has implemented an Economic Forecasting Section within the Fiscal Resources Division.

Chairperson Williams expressed appreciation and thanked staff for the sales tax strategic plan update presented to the Committee. Chairperson Williams noted importance and suggested that staff provide the information to the entire Board of Directors. Mr. Burns noted that a sales tax update will be placed on the Committee Workplan as a regular discussion item.

**19. Chairperson's Report**

There was no Chairperson's Report.

**20. Determine Consent Agenda for the September 29, 2005 Board Meeting**

**CONSENT: Agenda Item # 8.**, Authorize the General Manager to extend the contract with Hayden J. Lee Consultants, Inc. (HJL Consultants) to perform Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) certification services, contract monitoring, and compliance services associated with DBE participation on VTA contracts for an additional three years in the amount of \$130,000 per year, for a total contract amount of \$749,000; **Agenda Item # 9.**, Authorize the General Manager to execute a Planning Agreement with the County of Santa Clara, the City of San Jose, and the Santa Clara Valley Water District (Local Partners) and wildlife agencies and to execute Non-Voting Partner Agreements with the Cities of Gilroy and Morgan Hill for the Santa Clara Valley Habitat Conservation Plan/Natural Community Conservation Plan (Conservation Plan); **Agenda Item # 10.**, Authorize the General Manager to renew benefit contracts with Kaiser, PacificCare, Valley Health Plan, Delta, Pacific Union Dental, Vision Service Plan, and Custom Benefits Administrators for VTA employees and retirees for calendar year 2006; **Agenda Item # 11.**, Authorize the General Manager to amend the existing agreement with Verint Video Solutions (formerly Loronix Information Systems) to upgrade Digital Video Recorders (DVRs) on 326 buses and provide maintenance for three years, with an option to extend the maintenance contract on an annual basis for two additional years, increasing the total contract to \$2,459,161. This amendment to the contract will not exceed \$772,900 for the first three years and \$630,100 for two additional years of maintenance; **Agenda Item # 12.**, Approve the following list of consultants, which will be valid for five years and authorize the General Manager to enter into task order contracts for technology consulting and support services with each. Each contract will be for a maximum three-year period, with an option for two additional years with a total contract value not to exceed \$3,000,000 for all agreements. Selected firms are: AIM Training Solutions/Executrain; Booz Allen Hamilton; Cambridge Systematics, Inc.; Ciber, Inc; CMC Americas, Inc.; DKS Associates; ETouch Systems Corporation; General Networks, Corporation;

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Lamoreaux-McLendon; Macro Corporation; MyITGroup; Parsons Brinkerhoff Consulting, Inc.; Rapidigm, Inc.; Siemens Energy and Automation, Inc.; Unisys; and Zag Technical Services; **Agenda Item # 13.**, Approve the consultant contract with Economic Research Associates (ERA) to analyze joint development opportunities at future BART stations in Santa Clara County. The contract will be for a maximum one-year period with a total value not to exceed \$250,000; **Agenda Item # 14.**, Approve the following list of six qualified consultants: Connetics Transportation Group, Atlanta, GA; Fehr & Peers Transportation Consultants, San Jose, CA; Hexagon Transportation Consultants, San Jose, CA; IBI Group, San Francisco, CA; Kimley-Horn and Associates, Oakland, CA; and Wilber Smith Associates, San Francisco, CA., which will be valid for a five-year period, and authorize the General Manager to execute task order contracts to perform transportation planning and mass transit studies services for the 2000 Measure A Transit Improvement Program and VTA Joint Development Programs with the listed firms as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years with a total value not to exceed \$1,000,000 for all agreements; **Agenda Item # 15.**, Approve the following list of eight qualified consultants: DKS Associates, San Jose, CA; Fehr & Peers Transportation Consultants, San Jose, CA; Higgins Associates, Civil & Traffic Engineers, Gilroy, CA; International Parking Design, Inc., Oakland, CA; Nelson/Nygaard Consulting Associates, Inc., San Francisco, CA; Kimley-Horn Associates, Oakland, CA; Walker Parking Consultants, San Francisco, CA; and Watry Design, Inc., Redwood City, CA, which will be valid for a five-year period, and authorize the General Manager to execute task order contracts to perform parking demand, traffic impact and parking structure design services for the 2000 Measure A Transit Improvement Program and the VTA Joint Development Program with the listed firms as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years with a total value not to exceed \$1,000,000 for all agreements; and **Agenda Item # 16.**, Authorize the General Manager to extend the contract with Bright Horizons Children's Centers, Inc., for operation of the Tamien Child Care Center for two additional years, from October 23, 2005 to October 22, 2007, for a total rental payment of \$41,000.

**REGULAR: None**

**21. Announcements**

There were no Announcements.

**22. ADJOURNMENT**

**On order of Chairperson Williams**, there being no objection, the meeting was adjourned at 12:50 p.m.

Respectfully submitted,

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Michelle M. Garza, Board Assistant  
VTA Board of Directors

