



ADMINISTRATION & FINANCE COMMITTEE

Thursday, October 19, 2006

County Government Center
70 West Hedding Street – Room 157
San Jose, California

SUMMARY MINUTES

1. **CALLED TO ORDER at 12:05 p.m.**

ROLL CALL

Members Present

Breene Kerr, Vice Chairperson
Forrest Williams, Chairperson

Members Absent

Don Gage
Madison Nguyen

Alternates Present

Pete McHugh

Alternates Absent

Jamie Matthews
Ken Yeager

* Alternates do not serve unless participating as a Member.

A quorum was present.

2. **PUBLIC PRESENTATIONS**

Jerry Grace, Interested Citizen, **expressed appreciation** to participate in the Administration and Finance Committee (A&F) Meeting. Mr. Grace **announced** that he would be moving from Oakland to Berkley in November 2006. Mr. Grace **expressed support** and **wished** the San Jose Sharks Team well for the season.

3. **ORDERS OF THE DAY**

Chairperson Williams **requested** that the following Agenda Item be removed from the Consent Agenda and placed on the Regular Agenda: **Agenda Item # 6.**, Annual Swap Report for Period Ending June 30, 2006.

Accepted the Orders of the Day.

CONSENT AGENDA

4. **Approved** the Regular Meeting Minutes of September 21, 2006.

5. **Reviewed** the Report on Santa Clara Valley Transportation Authority Investments for the Month of August 2006.
6. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Annual Swap Report for Period Ending June 30, 2006.
7. **Reviewed** the Monthly Legislative History Matrix.
8. **Approved** submitting a recommendation to the Board of Directors to approve the exemption of Congestion Management Program intersections undergoing construction from Level of Service (LOS) monitoring during the 2006 monitoring period. These intersections include Sunnyvale – Saratoga Road/Remington Avenue (Sunnyvale) and Sunnyvale – Saratoga Road/Fremont Avenue (Sunnyvale).

The Agenda was taken out of order.

REGULAR AGENDA

6. **Reviewed** the Annual Swap Report for Period Ending June 30, 2006.
9. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Akin Gump Strauss Hauer & Feld (Akin Gump) for federal legislative advocacy services for a period of three years in the amount of \$648,000. The term of the contract would be from January 1, 2007, to December 31, 2009. During the entire three-year term of the contract, the fixed retainer would be \$18,000 per month. Further authorize the General Manager, at his discretion, to extend this contract after December 31, 2009, for two additional one-year periods at a fixed retainer rate to be negotiated, but which could not exceed \$18,500 for the first year and \$19,200 for the second year.
10. Mr. Grace **addressed** the Committee.

Approved submitting a recommendation to the Board of Directors to approve the following list of qualified real estate consultants: Bender Rosenthal, Inc., Sacramento, CA; Overland, Pacific & Cutler, Inc., Oakland, CA; Paragon Partners, Ltd., Huntington Beach, CA, and Universal Field Services, Inc., Sacramento, CA, which will be valid for a five-year period; and authorize the General Manager to execute contracts to provide relocation and advisory services for various capital projects with the listed firms, as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years, for a total value not to exceed \$2,000,000 for all agreements.
11. **Approved** submitting a recommendation to the Board of Directors to approve the following list of consultants: Lamphier-Gregory - Oakland, CA; EDAW/DMJM Harris/AECOM/HMH Engineers - San Jose and San Francisco, CA; and Dyett & Bhatia - San Francisco, CA, which will be valid for a five-year period; and authorize the General Manager to execute task-order contracts to perform general plan amendment and permit

processing services for the 2000 Measure A Transit Improvement Program and the VTA Joint Development Program with the listed firms, as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years, for a total value not to exceed \$1,000,000 for all agreements. This amounts to an annual consulting budget of \$250,000.

12. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to amend the contract with Brian Kangas Foulk for final landscape design and design support services during construction for the State Route 87 South High Occupancy Vehicle Lane Widening Project, increasing the approved contract value by \$275,000 for a new contract value of \$9,817,411; and to extend the term of the contract through June 30, 2007.
13. **Approved** submitting a recommendation to the Board of Directors to approve the preparation of a US 101 Northern San Jose Corridor Improvement Implementation Plan including the 4th Street/Zanker Road, Old Oakland Road and Mabury Road Interchange Projects; approve adding the three local access improvement projects to the VTA Capital Budget at an estimated cost of \$143 million; authorize the General Manager to execute all necessary cooperative agreements with Caltrans and the City of San Jose necessary to fund and implement the projects; and approve the use of \$500,000 of Local Program Reserve funds to provide the VTA share of funding for the project.
14. Mr. Grace **addressed** the Committee.

Approved submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with TY Lin International to begin the preliminary engineering phase on the US 101 Northern San Jose Corridor Improvement Implementation Plan, including 4th Street/Zanker Road, Old Oakland Road and Mabury Road Interchange Projects, for a total contract value of \$1,500,000.
15. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with URS Corporation for a total value of \$2,050,000 for the preliminary engineering and development of a High Occupancy Toll Lane Demonstration Project; and approve the use of \$2,250,000 of funds from the Local Program Reserve for this contract and staff support services.

OTHER ITEMS

16. **Items of Concern and Referral to Administration**

There were no Items of Concern and Referral to Administration.

17. **Committee reviewed** and **requested** the addition of information on Actuarials for Retirees in December to the Committee Work Plan.

18. **Committee Staff Report: Received** the Committee Staff Report.

19. **Chairperson's Report:** **Expressed appreciation** and **thanked** staff and Board Members for their diligent work on the 2006 American Public Transportation Association (APTA) Conference.

20. **Determine Consent Agenda for the November 2, 2006 Board Meeting**

CONSENT: Agenda Item # 8., Approve the exemption of Congestion Management Program intersections undergoing construction from Level of Service (LOS) monitoring during the 2006 monitoring period. These intersections include Sunnyvale – Saratoga Road/Remington Avenue (Sunnyvale) and Sunnyvale – Saratoga Road/Fremont Avenue (Sunnyvale); **Agenda Item # 9.,** authorize the General Manager to executive a contract with Akin Gump Strauss Hauer & Feld (Akin Gump) for federal legislative advocacy services for a period of three years in the amount of \$648,000. The term of the contract would be from January 1, 2007, to December 31, 2009. During the entire three-year term of the contract, the fixed retainer would be \$18,000 per month. Further authorize the General Manager, at his discretion, to extend this contract after December 31, 2009, for two additional one-year periods at a fixed retainer rate to be negotiated, but which could not exceed \$18,500 for the first year and \$19,200 for the second year; **Agenda Item # 10.,** Approve the following list of qualified real estate consultants: Bender Rosenthal, Inc., Sacramento, CA; Overland, Pacific & Cutler, Inc., Oakland, CA; Paragon Partners, Ltd., Huntington Beach, CA, and Universal Field Services, Inc., Sacramento, CA, which will be valid for a five-year period; and authorize the General Manager to execute contracts to provide relocation and advisory services for various capital projects with the listed firms, as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years, for a total value not to exceed \$2,000,000 for all agreements; **Agenda Item # 11.,** Approve the following list of consultants: Lamphier-Gregory - Oakland, CA; ED&A/DMJM Harris/AECOM/HMH Engineers - San Jose and San Francisco, CA; and Dyett & Bhatia - San Francisco, CA, which will be valid for a five-year period; and authorize the General Manager to execute task-order contracts to perform general plan amendment and permit processing services for the 2000 Measure A Transit Improvement Program and the VTA Joint Development Program with the listed firms, as funds become available for each project. Each contract will be for a maximum three-year period with an option for two additional years, for a total value not to exceed \$1,000,000 for all agreements. This amounts to an annual consulting budget of \$250,000; **Agenda Item # 12.,** Authorize the General Manager to amend the contract with Brian Kangas Foulk for final landscape design and design support services during construction for the State Route 87 South High Occupancy Vehicle Lane Widening Project, increasing the approved contract value by \$275,000 for a new contract value of \$9,817,411; and to extend the term of the contract through June 30, 2007; **Agenda Item # 13.,** Approve the preparation of a US 101 Northern San Jose Corridor Improvement Implementation Plan including the 4th Street/Zanker Road, Old Oakland Road and Mabury Road Interchange Projects; approve adding the three local access improvement projects to the VTA Capital Budget at an estimated cost of \$143 million; authorize the General Manager to execute all necessary cooperative agreements with Caltrans and the City of San Jose necessary to fund and implement the projects; and approve the use of \$500,000 of Local Program Reserve funds to provide the VTA share of funding for the project; and

Agenda Item # 14., Authorize the General Manager to execute a contract with TY Lin International to begin the preliminary engineering phase on the US 101 Northern San Jose Corridor Improvement Implementation Plan, including 4th Street/Zanker Road, Old Oakland Road and Mabury Road Interchange Projects, for a total contract value of \$1,500,000.

REGULAR: Agenda Item # 15., Authorize the General Manager to execute a contract with URS Corporation for a total value of \$2,050,000 for the preliminary engineering and development of a High Occupancy Toll Lane Demonstration Project; and approve the use of \$2,250,000 of funds from the Local Program Reserve for this contract and staff support services.

21. Announcement

There were no Announcements.

22. ADJOURNED at 1:05 p.m.