



## **ADMINISTRATION & FINANCE COMMITTEE**

Thursday, December 21, 2006

VTA River Oaks Campus  
3331 North First Street – Room B-104  
San Jose, California

### **SUMMARY MINUTES**

#### **1. CALLED TO ORDER at 12:25 p.m.**

##### **ROLL CALL**

##### **Members Present**

Don Gage  
Forrest Williams, Chairperson

##### **Members Absent**

Breene Kerr, Vice Chairperson  
Madison Nguyen

##### **Alternates Present**

None

##### **Alternates Absent**

Pete McHugh

\* Alternates do not serve unless participating as a Member.

**A quorum was not present and a Committee of the Whole was declared.**

Chairperson Williams **noted** that the Committee of the Whole could not vote or take action on the agenda items but the items would be discussed.

**The Agenda was taken out of Order.**

#### **2. (Placed towards the end of the A&F Committee Meeting Agenda.)**

##### **CLOSED SESSION**

Conference with Labor Negotiators  
[Government Code Section 54957.6]

##### **VTA Designated Representatives:**

Roger Contreras, Chief Financial Officer  
Bill Lopez, Chief Administrative Officer  
Robert Escobar, Manager, Office of Employee Relations

##### **Employee Organization:**

American Federation of State, County, and Municipal Employees (AFSCME)

## RECONVENE TO OPEN SESSION

3. (Placed towards the end of the A&F Committee Meeting Agenda.)

## CLOSED SESSION REPORT

Conference with Labor Negotiators  
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4. PUBLIC PRESENTATIONS

There were no Public Presentations.

5. ORDERS OF THE DAY

**The Committee of the Whole requested** that the following Agenda Items be placed towards the end of the Agenda: **Agenda Item # 2.**, Closed Session and **Agenda Item # 3.**, Closed Session Report.

**The Committee of the Whole requested** that the following Agenda Item be removed from the Consent Agenda and placed on the Regular Agenda: **Agenda Item # 7.**, Report on Santa Clara Valley Transportation Authority Investments for the Month of October 2006.

**The Committee of the Whole requested** that the following Agenda Item be deferred to the January 18, 2006 A&F Committee Meeting: **Agenda Item # 14.**, Modify the criteria used to evaluate and select projects for the Transportation Fund for Clean Air Program Manager Fund.

**The Committee of the Whole accepted** the Orders of the Day.

## CONSENT AGENDA

6. **The Committee of the Whole deferred** the Regular Meeting Minutes of November 16, 2006.
7. (Removed from the Consent Agenda and Placed on the Regular Agenda.)

Report on Santa Clara Valley Transportation Authority Investments for the Month of October 2006.

8. **The Committee of the Whole received** the 2006 Year-End Attendance Report.
9. **The Committee of the Whole deferred** the 2007 Administration and Finance Committee (A&F) Meeting Schedule.

## REGULAR AGENDA

7. **The Committee of the Whole reviewed** the Report on Santa Clara Valley Transportation Authority Investments for the Month of October 2006.
10. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to approve the 2007 State Legislative Program for the Santa Clara Valley Transportation Authority (VTA).
11. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to approve Amendment No. 19 to the Master Agreement with the County of Santa Clara defining the Baseline Scope, Schedule, and Cost Estimate for two Caltrain Pedestrian Underpass projects at the Palo Alto Station and the California Avenue Station, in accordance with Article V of the Master Agreement. Delegate authority to the General Manager to amend a cooperative agreement with the Peninsula Corridor Joint Powers Board (JBP) in the amount of \$13.85 million for construction of Pedestrian Underpasses at the Palo Alto Station and the California Avenue Station contingent upon the County of Santa Clara Board of Supervisors approving 1996 Measure B funding for the two projects.
12. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to authorize the General Manager to negotiate and amend the Master Agreement with the County of Santa Clara related to the 1996 Measure B Transportation Improvement Program to define the financial terms and responsibilities to complete the Program.
13. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a Cooperative Funding Agreement with Alameda County Transportation Authority (ACTA) and City of Fremont (City) in an amount not to exceed \$8.9 million for Final Engineering Services related to the I-880/Mission Boulevard Interchange Project. Under the proposed agreement, VTA's financial obligation would be limited to \$4.45 million and would substantially complete final engineering for new Union Pacific Railroad (UPRR) facilities and related improvements that are necessary for the widening of Mission Boulevard (State Route 262) and for the grade separation of Warren Avenue in Fremont.
14. **(Deferred)**  
  
Modify the criteria used to evaluate and select projects for the Transportation Fund for Clean Air Program Manager Fund.

15. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to amend the VTA Capital Budget by increasing both total expenditures and revenue by \$700,000 each to reflect the Phase II of the Santa Clara Station Area Plan.
16. **The Committee of the Whole approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute Easement Deeds to various utility companies and impacted private property owners at no cost, to complete the transfer of properties acquired in connection with the construction of the Guadalupe Corridor Highway and Light Rail Projects.

## **OTHER ITEMS**

17. **The Committee of the Whole received** a presentation on Retiree Health Actuarial Report.
18. **Items of Concern and Referral to Administration**  
  
There were no Items of Concern and Referral to Administration.
19. **The Committee of the Whole reviewed** the Committee Work Plan.
20. **Committee Staff Report: Received** the Committee Staff Report.
21. **Chairperson's Report: Expressed appreciation** and **thanked** staff for their diligent work, dedication, and efforts throughout the year. **Wished** A & F Committee Members, VTA staff and others a Merry Christmas and Happy New Year.
22. **Determine Consent Agenda for the January 4, 2007 Board Meeting**

**CONSENT: None**

**REGULAR: Agenda Item # 10.,** Approve the 2007 State Legislative Program for the Santa Clara Valley Transportation Authority (VTA); **Agenda Item # 11.,** Approve Amendment No. 19 to the Master Agreement with the County of Santa Clara defining the Baseline Scope, Schedule, and Cost Estimate for two Caltrain Pedestrian Underpass projects at the Palo Alto Station and the California Avenue Station, in accordance with Article V of the Master Agreement. Delegate authority to the General Manager to amend a cooperative agreement with the Peninsula Corridor Joint Powers Board (JBP) in the amount of \$13.85 million for construction of Pedestrian Underpasses at the Palo Alto Station and the California Avenue Station contingent upon the County of Santa Clara Board of Supervisors approving 1996 Measure B funding for the two projects; **Agenda Item # 12.,** Authorize the General Manager to negotiate and amend the Master Agreement with the County of Santa Clara related to the 1996 Measure B Transportation Improvement Program to define the financial terms and responsibilities to complete the Program; **Agenda Item # 13.,** Authorize the General Manager to execute a Cooperative Funding Agreement with Alameda County Transportation Authority (ACTA) and City of Fremont (City) in an amount not to exceed \$8.9 million for Final Engineering Services related to the I-880/Mission Boulevard Interchange Project. Under the proposed

agreement, VTA's financial obligation would be limited to \$4.45 million and would substantially complete final engineering for new Union Pacific Railroad (UPRR) facilities and related improvements that are necessary for the widening of Mission Boulevard (State Route 262) and for the grade separation of Warren Avenue in Fremont; **Agenda Item # 15.**, Amend the VTA Capital Budget by increasing both total expenditures and revenue by \$700,000 each to reflect the Phase II of the Santa Clara Station Area Plan; and **Agenda Item # 16.**, Authorize the General Manager to execute Easement Deeds to various utility companies and impacted private property owners at no cost, to complete the transfer of properties acquired in connection with the construction of the Guadalupe Corridor Highway and Light Rail Projects.

**2. CLOSED SESSION at 1:50 p.m.**

Conference with Labor Negotiators  
[Government Code Section 54957.6]

VTA Designated Representatives:

Roger Contreras, Chief Financial Officer  
Bill Lopez, Chief Administrative Officer  
Robert Escobar, Manager, Office of Employee Relations

Employee Organization:

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**RECONVENED TO OPEN SESSION at 1:57 p.m.**

**3. CLOSED SESSION REPORT**

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[Government Code Section 54957.6]

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**There was no reportable action taken during Closed Session.**

**23. Announcement**

There were no Announcements.

**24. ADJOURNED at 1:58 p.m.**