

Date: January 29, 2008

Committee Meeting Date: February 21, 2008

Board Meeting Date: N/A

BOARD MEMORANDUM

INFORMATION ITEM

TO: Administration and Finance Committee
Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Joseph T. Smith
Chief Financial Officer

SUBJECT: Quarterly Purchasing Report

FOR INFORMATION ONLY

DISCUSSION:

The Administrative Code delegates limited contracting authority to the General Manager. This report summarizes the procurements completed, excluding purchases made under \$25,000 and those previously approved by the Board of Directors. This report also includes information about pending and upcoming procurements.

QUARTERLY PURCHASING REPORT

October 1, through December 31, 2007

PURCHASES GREATER THAN \$25,000

Not previously approved by the VTA Board of Directors

PURCHASE ORDERS:

These contracts are awarded using a formal Invitation For Bid process, and the award is made to the lowest responsive, responsible bidder.

ITEM PURCHASED	VENDOR	DBE Y/N	PO VALUE
Non-Revenue Trucks (8)	Downtown Ford	NO	\$ 558,351.11
Bus Wheel Lifts	Stertil-Koni	NO	\$ 37,868.01
Software Maintenance	Trapeze Software Group	NO	\$ 119,481.00
Light Rail Couplers	Dellner Couplers, Inc	NO	\$ 33,010.00
Service Change Brochure Printing	ImageX	NO	\$ 37,868.00
GPS System	STC, Inc.	NO	\$ 79,038.00
Marketing Advertising	California Newspaper Part.	NO	\$ 119,075.00
TV/Radio Advertising	Clear Channel Broadcasting	NO	\$ 43,300.00
Computer Hardware Maintenance	Hewlett Packard	NO	\$ 54,234.00
Computer Software Support	Corsa Network Technology	NO	\$ 31,753.00
McAfee Virus Software Maintenance	Compucom Systems	NO	\$ 48,140.00
Bus Transmissions	Specialty Truck Parts	NO	\$ 36,079.00
Engine Fuel Pumps	Cummins West	NO	\$ 51,926.00
Newspaper Advertising	Silicon Valley Comm. News.	NO	<u>\$ 60,000.00</u>
P O TOTAL			\$ 1,310,123.12

CONSTRUCTION AND FACILITIES MAINTENANCE:

These contracts are awarded using a formal Invitation For Bid process, and the award is made to the lowest responsive, responsible bidder

PROJECT	CONTRACTOR	DBE/SBE GOAL	DBE/SBE ACHIEVED	CONTRACT AMOUNT
Install Advance Warning Signs	Bianchi Construction	NSG	-0-	\$ 41,500.00
Elevator/Escalator Maintenance	Thyssen Krupp Elev. Inc.	NSG	-0-	\$826,076.00
Contractor Supplied Insurance	FCI/Pavex	-0-	-0-	\$175,786.00
Door Maintenance	Pro Door & Glass	NSG	-0-	<u>\$243,000.00</u>
CONSTRUCTION TOTAL				\$1,286,362.00

(1) NSG indicates no specific goal was set for that procurement

SERVICE AGREEMENTS:

Service Agreements are awarded using a Request For Proposal process, and the award is made to the firm whose proposal is evaluated against multiple criteria and awarded on the basis of which offer is the most advantageous to VTA. Evaluation criteria, including price (1), are used in the determination of which proposal is the most advantageous.

PROJECT	CONTRACTOR	DBE/SBE GOAL	DBE/SBE ACHIEVED	CONTRACT AMOUNT
Legal Services ATU Pension Fund	Trucker Huss	NSG	-0-	\$ 100,000
Land Development/Planning Svcs.	Lamphier-Gregory	NSG	-0-	<u>\$ 200,000</u>
SERVICE AGREEMENTS TOTAL				\$ 300,000

(1) Awards for the services of Architects, Engineers and certain others cannot use price as an evaluation criterion. (California Government Code)

(2) NSG indicates no specific goal was set for that procurement

PURCHASE ORDERS BEING PROCESSED:

The following are commodity procurements currently being processed.

ITEMS TO BE PURCHASED	ESTIMATED VALUE	CURRENT STATUS
Bus Brake Linings	<\$300,000	Bids Open in January 08

SERVICES TO BE PURCHASED:

The following are service procurements currently being processed:

SERVICES TO BE PURCHASED	ESTIMATED VALUE	CURRENT STATUS
Guadalupe Fencing Improvements	<\$ 500,000	Award in January 08

CONSTRUCTION CONTRACTOR PRE-QUALIFICATION ACTIVITY:

Project	# Primes Pre-Qual	# Subs Pre-Qual	# Denials	# Appeals
Rail Rehab Downtown Transit Mall	6	-0-	-0-	-0-

Prepared by: Thomas B. Smith, Purchasing & Materials Manager