

Date: \_\_\_\_\_ March 4, 2008

Committee Meeting Date: \_\_\_\_\_ March 20, 2008

Board Meeting Date: \_\_\_\_\_ April 3, 2008

**BOARD MEMORANDUM**

**INFORMATION ITEM**

**TO:** Congestion Management Program and Planning Committee  
Santa Clara Valley Transportation Authority  
Board of Directors

**THROUGH:** Michael T. Burns  
General Manager

**FROM:** John H. Ristow  
Chief CMA Officer

**SUBJECT:** Proactive CMP Reviewed and Approved Projects Quarterly Status Report  
October 2007 through December 2007

---

**FOR INFORMATION ONLY**

**DISCUSSION:**

VTA is involved in two project review processes: 1) review of environmental documents and development proposals as part of VTA's Development Review Program; and 2) review of the Congestion Management Program's (CMP) Transportation Impact Analysis (TIA) reports of proposed projects meeting TIA guideline requirements.

The Proactive CMP Process ("Proactive") integrates these two VTA review processes prior to project development approval by Member Agencies. As part of the Proactive process, VTA produces quarterly reports on land-use approvals (attached) consisting of two elements:

- **Comments on Selected Projects Reviewed by VTA:** A list of the projects reviewed by the Congestion Management Program and Development Review Program with relevant VTA comments.
- **City/County Responses Quarterly Report:** A list of the projects recently approved by Member Agencies with relevant VTA comments and the Member Agency's responses for each project that improve CMP facilities and promote alternative transportation modes.

Both elements of the report include the lead agency and project name, project description and location, and a summary of VTA review comments while the second element of the report includes a listing of the agency's responses to VTA's comments and recommendations. A glossary of abbreviations and acronyms used in the quarterly report (Attachment A) is included to assist the reader.

Prepared by: Samantha Swan, Environmental Planner  
Tyler Newgren, Assistant Environmental Planner