

## Congestion Management Program & Planning Committee

Thursday, February 19, 2009

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Congestion Management Program & Planning Committee (CMPP) was called to order at 10:08 a.m. by Chairperson Liccardo in Conference Room B-104, Valley Transportation Authority, River Oaks Campus, 3331 North First Street, San Jose, California.

#### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Nora Campos	Alternate Board Member	Absent	
Rose Herrera	Board Member	Present	
Yoriko Kishimoto	Board Member	Present	
Sam Liccardo	Board Member	Present	
Chris Moylan	Alternate Board Member	Absent	
Nancy Pyle	Board Member	Present	

\* Alternates do not serve unless participating as a Member.

**A quorum was present.**

#### 2. PUBLIC PRESENTATIONS

There were no Public Presentations.

#### 3. ORDERS OF THE DAY

John Ristow, Chief CMA Officer and Staff Liaison, noted staff requests deferral to the March 19, 2009 CMPP Meeting Agenda Items #8. Bicycle Expenditure Program Cleanup of Allocations and Programmed Amounts; and #9. CMP Local Transportation Model Consistency Guidelines Update to accommodate the comments and proposed revisions of the Technical Advisory Committee (TAC)

**M/S/C (Kishimoto/Pyle)** to accept the Orders of the Day.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

## CONSENT AGENDA

Mr. Ristow explained Agenda Item #5 monitors the current status of discretionary funded projects. It is a tool to ensure that no funds are lost due to delivery difficulties.

### 4. Minutes of January 15, 2009

M/S/C (Pyle/Kishimoto) to approve the Minutes of January 15, 2009.

### 5. Programmed Projects Quarterly Monitoring Report for October to December 2008

M/S/C (Pyle/Kishimoto) to receive the Programmed Projects Quarterly Monitoring Report for October to December 2008.

## REGULAR AGENDA

### 6. East San Jose Community Based Transportation Plan

Jody Littlehales, Transportation Planner III, provided a presentation entitled, "East San Jose Community Based Transportation Plan (CBTP)." Ms. Littlehales described the following: 1) CBTP Program; 2) Community Outreach Partners of the East San Jose CBTP; 3) Outreach meetings' discussions and venues; 3) Outreach materials; 4) Sample projects resulting from the CBTP; and 5) next steps. Ms. Littlehales also provided a handout entitled "East San Jose CBTP Lifeline Projects," containing information about project description, sponsors, and estimated costs.

Member Pyle expressed support for the bike component of the plan as it provides poor families transportation options.

Vice Chairperson Kishimoto commended staff for their outreach efforts and for involving the community and volunteers in the planning process.

Member Herrera commended staff for their work. She requested staff to look into options on how to expand the study in the future to include the southern area of the current study area. She noted that some of the areas in San Jose's District 8 have many transportation needs as well.

Chris Augenstein, CMA Deputy Director, noted the area was considered because Metropolitan Transportation Commission (MTC) considered it as a "community of concern." The study area was further defined by the working group composed of representatives from the City of San Jose, Santa Clara County, and various stakeholders. Mr. Augenstein noted in the future, staff may look into the area again when funding becomes available and will coordinate with MTC to see if the area can be included.

Chairperson Liccardo and Member Herrera inquired about outreach to School Districts near the study area. Ms. Littlehales responded the study focused on school districts that are within school boundaries of the study area, and therefore, only included the Alum Rock School District.

**On order of Chairperson Liccardo** and there being no objection, the East San Jose Community Based Transportation Plan was forwarded to the Board of Directors.

**7. Congestion Management Program - Transportation Impact Analysis (TIA) Guidelines Update**

Eugene Maeda, Senior Transportation Planner, noted the TIAs are prepared by local jurisdictions to assess the transportation impacts of land development projects and to assist in the design of development projects. Mr. Maeda reported the TAC and the Bicycle Advisory Committee (BPAC) unanimously recommended approval of the TIA Guidelines.

Vice Chairperson Kishimoto referenced Page 38, 8.2.3 - Transportation Demand Management (TDM) Program, Item #1- Financial Incentives, and requested staff to include Go Pass Program (currently used in Stanford) as an example. She also referenced Page 50, Item #8 and requested making the language stronger to read, “shall” instead of “should” to avoid degradation of bicycle and pedestrian facilities.

Vice Chairperson Kishimoto commented VTA should explore new approaches in traffic analysis other than Level of Service (LOS) and consider using vehicle miles traveled (VMT) instead. She noted there should be more focus on impacts to environment and global warming. She referenced Page 38, Table 4 – Maximum Vehicle Trip Reductions and expressed concern on the lower employment targets near train stations.

**M/S/F (Kishimoto/Herrera)** to approve submitting a recommendation to the Board of Directors to adopt the updated Transportation Impact Analysis (TIA) Guidelines as described within this memorandum and per the attached document and include the suggestions of Vice Chairperson Kishimoto.

Upon inquiry of Chairperson Liccardo, Mr. Augenstein noted VTA is fully engaged to ensure the Association of Bay Area Governments (ABAG) job projections are consistent with Santa Clara County’s job projections along transit facilities. Staff will report back on the status of the 2009 ABAG Job Projections.

**8. (Deferred to the March 19, 2009 CMPP Meeting.)**

Recommend adoption of the revised Bicycle Expenditure Program (BEP) Project list and allocation amounts as shown in Attachment B.

**9. (Deferred to the March 19, 2009 CMPP Meeting.)**

Adopt the updated Congestion Management Program Local Transportation Model Consistency Guidelines.

**10. Economic Stimulus Funds: Distribution for Local Road Projects**

Michael T. Burns, General Manager, advised the Committee the Board will discuss the Economic Stimulus Funding in more detail at the February 27, 2009 Workshop.

**M/S/C (Kishimoto/Pyle)** to approve submitting a recommendation to the Board of Directors to adopt the distribution strategy for Federal Economic Stimulus local streets and roads funding as described in the following memorandum, and adopt the list of Local Streets and roads projects shown in Attachment A.

**11. Resolution for 2009 American Recovery and Reinvestment Act (ARRA) Funds**

Member Pyle expressed support for the Hybrid Buses and noted its benefits.

Vice Chairperson Kishimoto suggested adding the list of projects the Board adopted for the ARRA Funds.

Member Herrera commented Santa Clara County should have more representatives at the MTC.

**M/S/C (Pyle/Herrera)** to approve submitting a recommendation to the Board of Directors to adopt a resolution certifying that VTA is an eligible and responsible sponsor for the SR 237-I- 880 HOT Express Connector project and Hybrid Bus replacement project and authorize the General Manager to submit an application for 2009 American Recovery and Reinvestment Act funding for this project.

**OTHER**

**12. Presentation on High Speed Rail (HSR)**

Steven Fisher, Senior Transportation Planner, provided a PowerPoint Presentation regarding HSR. He reviewed the current status of HSR, System Concept, HSR Board Members, HSR Bay Area Segment, Santa Clara County Segment, Caltrain/HSR Joint Corridor, Potential Direct Impact on VTA Owned or Funded Facilities including BART and Joint Powers Board (JPB) Projects, and Power Level Environmental Impact Report/Environmental Impact Study (EIR/EIS). Mr. Fisher also discussed VTA's role as cities' coordinator for roadway issues, land uses stations, and funding partner.

Upon inquiry of Member Pyle, Mr. Fisher noted the current schedule targets completion of engineering document by 2011 and service and operations by 2018.

Vice Chairperson Kishimoto noted she is working collaboratively with other elected officials to share HSR information. She noted it may be a good idea to release a Memorandum of Understanding among HSR affected cities or a common letter containing baseline common interests regarding HSR. Some common interests are: 1) More time to review the plan; 2) Injection of urban design and technical team into the process to come up with an integrated plan for the whole peninsula; 3) Need for members' permanency at the discussion table when discussing alternatives and making decisions; and 4) Tunneling. She suggested VTA forward a formal scoping letter to HSR.

Chairperson Liccardo expressed concern about tunneling.

Member Herrera noted the importance of looking at all alignment options as HSR will be a brand new system.

**On order of Chairperson Liccardo** and there being no objection, the Committee received a presentation on High Speed Rail.

**13. Revised Joint Development Policy**

Bijal Patel, Deputy Director for Joint Development and Real Estate, discussed the proposed revisions of the Joint Development Policy that consist of 1) Preamble; 2) Joint Development Policy; and 3) Joint Development Implementation Plan. Ms. Patel noted the revised version has prioritized goals and has a more complete process that include guidelines on identifying, prioritizing and developing the Joint Development Assets.

Members Pyle and Herrera commended staff for their work in the Revised Joint Policy noting it provides a roadmap for Joint Development.

Mr. Ristow noted the Revised Joint Development Policy will also be reviewed by the other Standing Committees and will come back to the CMPP for action on March 2009.

Vice Chairperson Kishimoto noted the Joint Development should be used as a tool for revenue. Mr. Burns responded VTA is looking at benefit assessment districts as part of all VTA station planning, station expansion, and Bus Rapid Transit (BRT).

**On order of Chairperson Liccardo** and there being no objection, the Committee Review and discuss the revised Joint Development Program policy framework.

**14. Items of Concern and Referral to Administration**

Vice Chairperson Kishimoto inquired if VTA is monitoring SB 375 (Steinberg) Sustainable Communities Strategy. Mr. Ristow responded yes and noted staff will attend a meeting about it next week.

Chairperson Liccardo inquired if it is appropriate to bring to CMPP discussions related to property exchange to resolve a Court House issue in the City of San Jose.

**15. Committee Work Plan**

**On order of Chairperson Liccardo** and there being no objection, the Committee reviewed the Work Plan.

**16. Committee Staff Report**

The written staff report was provided to the Members.

Mr. Burns noted the Board of Directors Workshop topics: 1) VTA Budget Outlook; 2) Federal Economic Stimulus Legislation; 3) BART to Silicon Valley Project Update; and 4) Measure A Capital Program.

**On order of Chairperson Liccardo** and there being no objection, the Committee reviewed the Committee Staff Report.

**17. Chairperson's Report**

There was no Chairperson's Report.

**18. Determine Consent Agenda for March 5, 2009 Board of Directors Meeting**

**CONSENT:**

**Agenda Item #5.** Receive the Programmed Projects Quarterly Monitoring Report for October to December 2008.

**Agenda Item #6.** This Memorandum Provides an Update on the East San Jose Community Based Transportation Plan.

**Agenda Item #7.** ACTION ITEM - Recommend adoption of the updated Transportation Impact Analysis (TIA) Guidelines as described within this memorandum and per the attached document.

**Agenda Item #10.** ACTION ITEM - Recommend the VTA Board adopt the distribution strategy for Federal Economic Stimulus local streets and roads funding as described in the following memorandum, and adopt the list of Local Streets and roads projects shown in Attachment A.

**Agenda Item #11.** ACTION ITEM - Adopt a resolution certifying that VTA is an eligible and responsible sponsor for the SR 237-I-880 HOT Express Connector project and Hybrid Bus replacement project and authorize the General Manager to submit an application for 2009 American Recovery and Reinvestment Act funding for this project.

**REGULAR:**

None

**19. Announcements**

There were no Announcements.

**20. ADJOURNMENT**

**On order of Chairperson Liccardo** and there being no objection, the meeting was adjourned at 11:58 a.m.

Respectfully submitted,

Elaine F. Baltao, Board Assistant  
VTA Board of Directors