

## Congestion Management Program & Planning Committee

Thursday, March 19, 2009

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Congestion Management Program & Planning Committee (CMPP) was called to order at 10:04 a.m. by Vice Chairperson Kishimoto in Conference Room B-104, Valley Transportation Authority, River Oaks Campus, 3331 North First Street, San Jose, California.

#### 1. Roll Call

Attendee Name	Title	Status
Nora Campos	Alternate Member	N/A
Sam Liccardo	Chairperson	Absent
Nancy Pyle	Member	Present
Yoriko Kishimoto	Vice Chairperson	Present
Chris Moylan	Alternate Member	N/A
Rose Herrera	Member	Present

\* Alternates do not serve unless participating as a Member.

**A quorum was not present and a Committee of the Whole was declared.**

#### 2. PUBLIC PRESENTATIONS

There were no Public Presentations.

#### 3. ORDERS OF THE DAY

John Ristow, Chief CMA Officer and Staff Liaison, noted staff's request to remove Agenda Item #5, Proactive CMP Reviewed and Approved Projects Quarterly Status Report from the Consent Agenda and place on the Regular Agenda.

**On order of Vice Chairperson Kishimoto** and there being no objection, the Committee of the Whole accepted the Orders of the Day.

**The Agenda was taken out of order.**

## **5. Proactive CMP Reviewed and Approved Projects Quarterly Status Report**

Member Herrera took her seat at 10:06 p.m. and a quorum was declared.

Mr. Ristow stated the Proactive CMP Reviewed and Approved Projects Report contains the VTA Comments to selected Member Agency projects and responses to the comments.

Robert Swierk, Senior Transportation Planner, noted this item was also reviewed by the Technical Advisory Committee (TAC), Bicycle and Pedestrian Advisory Committee (BPAC), and the Policy Advisory Committee (PAC). The Proactive Review Process resulted in aggressive conditions of approval that promote transit, bicycle, and pedestrian use. The development projects are San Tomas Business Park Campus and Lawrence Station Road Residential project. PAC commented the positive outcomes were results of a collaborative process between VTA and the Member Agencies. The TAC requested more coordination with VTA's Service Planning Group for transit service questions.

Vice Chairperson Kishimoto suggested conducting a speaker forum for topics related to transportation and land-use integration (i.e. smart parking, Safe Routes to School, etc.) where City staff or Elected Officials can learn from speakers and share ideas that have worked for their jurisdictions.

Mr. Ristow and Mr. Swierk noted VTA's goal to make the development review activities more robust and have more educational and outreach elements.

**On order of Vice Chairperson Kishimoto** and there being no objection, the Proactive CMP Reviewed and Approved Projects Quarterly Status Report was received.

## **CONSENT AGENDA**

### **4. Minutes of February 19, 2009**

M/S/C (Pyle/Herrera) to approve the Minutes of February 19, 2009.

## **REGULAR AGENDA**

### **6. Revised Joint Development Policy**

Bijal Patel, Deputy Director for Joint Development and Real Estate, reviewed the overview of the Joint Development Efforts, Proposed Joint Development Policy Framework, Prioritized Goals of the Policy, Asset Management Tools, Comprehensive Consensus-Driven Process, Organizational Supports, and the Next Steps including inventory and assessment of properties, conduct of Developer Roundtable, review of Joint Development portfolio and priority schedule, creation of Joint Development web site, and embarking on the development path for certain properties.

**NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

Member Pyle expressed support for the revisions noting its completeness and clarity. Upon her inquiry, Ms. Patel responded property trading can be an option based on the asset portfolio that will come out of the Joint Development Efforts.

Member Herrera requested information on the major changes from the previous Policy. Ms. Patel responded the new proposed policy has the following elements: 1) Prioritized goals; 2) Implementation Plan, which has a comprehensive consensus-driven process; and 3) Asset Management Tools. Michael T. Burns, General Manager, added the proposed policy calls for an agreement between VTA and the local agency with land-use jurisdiction earlier in the process. Ms. Patel noted this is being done to minimize entitlement risks.

Vice Chairperson Kishimoto suggested the following minor changes to the Policy 1) add “bicycle and pedestrian circulation” under Site Circulation on Page 3 of 6; and 2) consider adding “local shuttles” under Transit and Ridership Improvements on Page 4 of 6.

**M/S/C (Pyle/Herrera)** to approve submitting a recommendation to the Board of Directors to approve the proposed Joint Development Program policy framework in substantially the form attached.

#### **7. CDT Planning Grant Awards**

Celeste Fiore, Transportation Planner II, noted the CDT Planning Grants’ goal is to assist Member Agencies with the implementation of concepts that promote transit and pedestrian friendly planning and design process within the City/County.

Members Pyle and Herrera expressed concern about the limited number of applications received. They commented VTA should try to obtain more grant applications for the next call for projects.

**M/S/C (Herrera/Pyle)** to approve submitting a recommendation to the Board to recommend the programming of \$500,000 in Community Design & Transportation (CDT) Program Planning Grants.

#### **8. 2009 Transportation Fund for Clean Air Program Manager Fund**

Marcella Rensi, Transportation Planning Manager, noted staff took a different approach for the TFCA 2009/10 funding cycle. Staff gave priority to the BEP projects and ongoing operating projects to offset the amount owed to the BEP by the competitive program of the TFCA fund.

Mr. Ristow reported the PAC expressed support for the old process and commented the competitive and BEP projects should be listed separately for the next TFCA cycle.

Mr. Ristow noted the Intelligent Transportation Systems (ITS) such as signal timing and upgrades could qualify for the TFCA funds. Upon inquiry of Member Herrera, Mr. Ristow responded VTA is working with the TAC and Cities to incorporate provisions into the criteria that ensure ITS projects submitted for this grant funding do not degrade transit services or bicycle/pedestrian traffic.

Vice Chairperson Kishimoto inquired if the signal synchronizations include bicycle triggers. Member Herrera inquired about details of traffic signal locations for the Traffic Signal Synchronization Project of City of San Jose.

**M/S/C (Herrera/Pyle)** to approve submitting a recommendation to the Board to approve the programming of FY 2009/10 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects as shown in Attachment A.

## **OTHER**

### **9. Sustainability Program Update**

Tom Fitzwater, Environmental Planning Manager, reviewed VTA's Sustainability Program activities since July 2007. He highlighted activities that reduced energy, water consumption, and solid waste. He noted staff is working with TAC to create a Countywide Sustainability Working Group to share successful sustainability ideas.

The Committee expressed support for the Sustainability Program and noted efforts should be continued. Vice Chairperson Kishimoto requested information about VTA Operation's total carbon emissions.

**On order of Vice Chairperson Kishimoto** and there being no objection, the Committee received the Sustainability Program Update.

### **10. Items of Concern and Referral to Administration**

There were no Items of Concern and Referral to Administration.

### **11. Committee Work Plan**

Mr. Ristow noted staff will forward for Committee consideration the BEP project list next month.

**On order of Vice Chairperson Kishimoto Liccardo** and there being no objection, the Committee reviewed the Work Plan.

### **12. Committee Staff Report**

Mr. Ristow reported the following: 1) High Speed Rail (HSR) scoping meetings will be held in San Jose and Gilroy on March 25, 2009; 2) VTA staff is monitoring which of the two paths the State will take to distribute the remaining \$1.8 billion American Recovery and Reinvestment Act (ARRA) Funds. The first path follows existing statues while the other requires legislation to revise programming process; 3) The California Transportation Commission (CTC) will meet at the San Jose City Hall on July 8-9, 2009; 4) The Sierra Club endorsed the Express Lanes Project. Presentation to the Board regarding financing options for the project will be will be deferred to September 2009; and 5) Staff presented the Bus Rapid Transit Strategic Plan to the Grand Boulevard Task Force and it was well received.

**13. Chairperson's Report**

Vice Chairperson Kishimoto announced there will be a Association of Bay Area Government (ABAG) sponsored Bay Area Air Quality Management District (BAAQMD) workshop on April 23, 2009. There will also be a a BAAQMD Climate Summit on May 4, 2009.

**14. Determine Consent Agenda for April 2, 2009 Board of Directors Meeting**

**CONSENT:**

**Agenda Item #5**, Receive the Proactive CMP Reviewed and Approved Projects Quarterly Status Report.

**Agenda Item #7**, Recommend the programming of \$500,000 in Community Design & Transportation (CDT) Program Planning Grants.

**Agenda Item #8**, Approve the programming of FY 2009/10 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects as shown in Attachment A.

**REGULAR:**

**Agenda Item #6**, Approve the proposed Joint Development Program policy framework in substantially the form attached.

**OTHER:**

**Agenda Item #9**, Receive Sustainability Program Update.

**15. ANNOUNCEMENTS**

There were no Announcements.

**16. ADJOURN**

**On order of Chairperson Liccardo** and there being no objection, the meeting was adjourned at 11:18 a.m.

Respectfully submitted,

Elaine F. Baltao, Board Assistant  
VTA Board of Directors