

CONGESTION MANAGEMENT PROGRAM & PLANNING COMMITTEE

Friday, May 20, 2011

MINUTES

CALL TO ORDER

The Regular Meeting of the Congestion Management Program & Planning Committee (CMPP) was called to order at 12:00 p.m. by Chairperson Page in VTA Conference Room B-104, 3331 North First Street, San Jose, California.

Member Herrera took her seat at 12:01 p.m.

1. ROLL CALL

Attendee Name	Title	Status
Rose Herrera	Member	Present
Chris Moylan	Vice Chairperson	Present
Chuck Page	Chairperson	Present
Ken Yeager	Member	Present
Marshall Anstandig	Alternate Member	N/A
Nancy Pyle	Alternate Member	N/A
Jamie Matthews	Alternate Member	N/A
George Shirakawa	Alternate Member	N/A

* Alternates do not serve unless participating as a Member.

A quorum was present.

The Agenda was taken out of order.

4. PUBLIC PRESENTATIONS

There were no Public Presentations.

5. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

6. Minutes of April 22, 2011

M/S/C (Herrera/Moylan) to approve the Regular Meeting Minutes of April 22, 2011.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

7. **Proactive CMP Quarterly Report for January – March 2011**

M/S/C (**Herrera/Moylan**) to approve submitting a recommendation to the Board of Directors to receive the Proactive CMP Quarterly Report for January through March 2011.

8. **Programmed Project Monitoring – Quarterly Report**

M/S/C (**Herrera/Moylan**) to approve submitting a recommendation to the Board of Directors to receive the Programmed Projects Quarterly Monitoring Report for January - March 2011.

Vice Chairperson Moylan noted that the “Sunnyvale Downtown Streetscape Improvements Project” was now in the following status: “Green - Projects are progressing smoothly.”

REGULAR AGENDA

9. **Approval of Recommended Biennial Budget for Fiscal Years 2012 and 2013**

Joseph T. Smith, Chief Financial Officer, provided a presentation entitled, Biennial Budget, Fiscal Years 2012 and 2013, highlighting: 1) Ad Hoc Financial Recovery Committee Key Financial Principles; 2) FY12 and FY 13 Budget Objectives; 3) VTA Transit Major Operating Assumptions; 4) FY12 and FY13 Budget Follow-up from Budget Workshop; 5) FY 12 and FY Budget Updates from Draft Budget; 6) VTA Transit Revised Sources and Uses; 7) FY12 and FY13 Budget Revised Appropriation Summary; 8) FY12 and FY13 Budget Summary; and 9) Budget and Service Plan Outreach and Meeting Schedule.

Member Yeager took his seat at 12:16 p.m.

Vice Chairperson Moylan stressed the importance of having specific guidelines for deposits and withdrawals from the proposed Sales Tax Stabilization Fund.

Member Herrera provided the following comments: 1) expressed gratitude that the Key Financial Principles developed by the Ad Hoc Financial Recovery Committee were incorporated in the Recommended Biennial Budget for Fiscal Years 2012 and 2013; 2) stressed the importance of moving forward on the Capitol Expressway Light Rail to Eastridge Phase II Project; 3) expressed gratitude for the additional State funding for the US 101/Capitol Expressway/Yerba Buena Interchange Project; and 4) expressed interest in seeing best practices of other agencies and investments in marketing programs.

Member Yeager requested that staff provide him with the cost of webcasting at the County Board of Supervisors’ Chambers.

Chairperson Page referred to the monies set-aside for marketing initiatives and requested to see a marketing plan with accurate performance measures.

M/S/C (**Moylan/Herrera**) to approve submitting a recommendation to the Board of Directors to adopt a resolution approving the Fiscal Years 2012 and 2013 Recommended Biennial Budget for the period July 1, 2011 through June 30, 2013. The Committee further requested the following: 1) maintain Airport connection service level to 15 minute

headways, whenever possible; 2) explore public/private partnerships for Airport connection funding; 3) develop guidelines/mechanisms for the sales tax stabilization fund; and 4) performance measures for marketing program.

10. SR 237/I-880 Express Connectors Operational Procedures

Murali Ramanujam, Senior Transportation Engineer, provided an overview of the staff report, highlighting: 1) Two key operational procedures requiring Board approval: a) setting the hours of operation; and b) establishing the protocol for calculating the toll rates; and 2) Facility design.

Chairperson Page suggested the existing carpool lane hours during the morning peak period should be extended to 10:00 a.m. right away for the SR 237 westbound direction, so that drivers could get used to the new hours of operation and to identify any impacts to drivers. Staff noted his suggestion and will follow-up with Caltrans.

Staff reported that the Policy Advisory Committee (PAC) suggested that a toll rate maximum limit be established.

Chairperson Page underscored the concerns of the PAC if a toll rate maximum limit was not established and recommended that safeguards be placed in the software for the dynamic pricing to ensure that the pricing signs would not display inaccurate and high toll rates erroneously.

Vice Chairperson Moylan noted the potential revenue source if Express Lanes users employed at major companies, such as Cisco Systems, were allowed to exit at Zanker Road or North First Street.

Member Yeager recommended that FasTrak transponders be marketed at major companies.

Member Herrera questioned the possibility of looking at the integration of FasTrak and Clipper Card™ usage.

M/S/C (Herrera/Yeager) to approve submitting a recommendation to the Board of Directors to approve operational procedures for the SR 237/I-880 Express Connectors project, related to: 1. Setting of the hours of operation and; 2. Establishing the protocol for calculating the toll rates.

11. Bike Share Intergovernmental Agreement

Aiko Cuenco, Transportation Planner I, provided an overview of the staff report.

Member Herrera commented that the Bike Share Program was a great program. Upon query of Member Herrera, staff explained what would occur following the pilot program, noting how bike sharing works with transit riders.

Upon query of Member Yeager, staff indicated that one Request for Proposal (RFP) would be issued for the regional program. Member Yeager suggested several locations in the Downtown San Jose area for bike share.

M/S/C (Herrera/Yeager) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into an Intergovernmental Agreement with the Bay Area Air Quality Management District to commit \$400,000 in Regional Measure 2's (RM2) Safe Routes to Transit (SRTT) grant as local match funds for the purpose of implementing a Regional Bike Sharing Pilot Program.

12. SR 237/I-880 Express Connectors – Construction Contract

Mark S. Robinson, Chief Engineering & Construction Officer, provided an overview of the staff report. Bids for the contract are scheduled to be received on June 10, 2011, and a recommendation would be forwarded to the June 24, 2011, Board of Directors Meeting. If the June 24th meeting is not held, the recommendation would be forwarded to the August 4, 2011, Board of Directors meeting.

M/S/C (Herrera/Yeager) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with the lowest responsive and responsible bidder for construction of the SR 237/I-880 Express Connectors project.

Note: Due to the timing of the bid opening, this recommendation is preliminary. Bid results and a final recommendation will be reported in a revised memorandum provided to the Board at a subsequent meeting.

13. 2010 Monitoring and Conformance Report

M/S/C (Herrera/Yeager) to approve submitting a recommendation to the Board of Directors to approve the Draft 2010 Monitoring and Conformance Report.

14. FY2011/12 TDA3 Project Priorities

John Ristow, Chief CMA Officer and Staff Liaison, referenced the revised staff report, noting the inclusion of the City of Monte Sereno's claim for \$6,670 in Transportation Development Act (TDA) Article 3 funds.

M/S/C (Herrera/Yeager) to approve submitting a recommendation to the Board of Directors to adopt a resolution approving the project priorities for the FY2011/12 Countywide Transportation Development Act Article 3 Program.

OTHER ITEMS

15. Valley Transportation Plan, Regional Transportation Plan and Sustainable Communities Strategies Updates

Chris Augenstein, Deputy Director, Planning, provided a hand-out entitled, "Draft – VTA Principles on Sustainable Communities Strategy & Plan Bay Area," and provided an overview of the principles contained under each of the following headings: 1) Discretionary Funding Should Follow Projected Growth; 2) Regional Vision Setting with Local Decision Making; and 3) Sustainable Communities Strategy Should be Practical & Implementable.

Staff noted that the Technical Advisory Committee (TAC) supported the following principle: “Transportation funds should be dedicated to transportation projects and programs only.”

Member Herrera commented that the improvements to transportation will help housing developments and expressed her support for the request for the Regional Agencies to conduct an economic analysis of the Regional Transportation Plan.

On order of Chairperson Page and there being no objection, the Committee received an update on the Valley Transportation Plan, Regional Transportation Plan and Sustainable Communities Strategy activities.

2. RECESSED TO CLOSED SESSION at 1:39 p.m.

Conference with Labor Negotiators
[Government Code Section 54957.6]

VTA Designated Representatives:

Joseph Smith, Chief Financial Officer
Bill Lopez, Chief Administrative Officer
Robert L. Escobar, Human Resources Manager

Employee Organizations:

American Federation of State, County and Municipal Employees (AFSCME), Local 101
Service Employees International Union (SEIU), Local 521
Transportation Authority Engineers and Architects Association (TAEA), IFPTE, Local 21

RECONVENED TO OPEN SESSION at 1:45 p.m.

Member Yeager left the meeting at 1:45 p.m.

3. CLOSED SESSION REPORT

Conference with Labor Negotiators
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VTA Designated Representatives:

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Kevin Allmand, General Counsel, noted there was no Closed Session Report.

OTHER ITEMS (Continued)

16. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

Member Herrera left the meeting at 1:46 p.m., the quorum was lost, and a Committee of the Whole was declared.

17. Committee Work Plan

On order of Chairperson Page and there being no objection, the Committee of the Whole reviewed the Work Plan.

20. Determine Consent Agenda for the June 2, 2011 Board of Directors Meeting

CONSENT:

Agenda Item #7. Receive the Proactive CMP Quarterly Report for January through March 2011.

Agenda Item #8. Receive the Programmed Projects Quarterly Monitoring Report for January - March 2011.

Agenda Item #10. Approve operational procedures for the SR 237/I-880 Express Connectors project, related to: 1. Setting of the hours of operation and; 2. Establishing the protocol for calculating the toll rates.

Agenda Item #11. Authorize the General Manager to enter into an Intergovernmental Agreement with the Bay Area Air Quality Management District to commit \$400,000 in Regional Measure 2's (RM2) Safe Routes to Transit (SRTT) grant as local match funds for the purpose of implementing a Regional Bike Sharing Pilot Program.

Agenda Item #13. Approve the Draft 2010 Monitoring and Conformance Report.

Agenda Item #14. Adopt a resolution approving the project priorities for the FY2011/12 Countywide Transportation Development Act Article 3 Program.

Agenda Item #15. Receive an update on the Valley Transportation Plan, Regional Transportation Plan and Sustainable Communities Strategy activities.

REGULAR:

Agenda Item #9. Adopt a resolution approving the Fiscal Years 2012 and 2013 Recommended Biennial Budget for the period July 1, 2011 through June 30, 2013.

Determine Consent Agenda for the June 24, 2011 Board of Directors Meeting

CONSENT:

Agenda Item #12. Authorize the General Manager to execute a contract with the lowest responsive and responsible bidder for construction of the SR 237/I-880 Express Connectors project.

Note: Due to the timing of the bid opening, this recommendation is preliminary. Bid results and a final recommendation will be reported in a revised memorandum provided to the Board at a subsequent meeting.

REGULAR: None

18. Committee Staff Report

Mr. Ristow provided a written report to the Committee containing information on local events, MTC, State and Federal activities, and VTA CMA. He highlighted the following: 101/Capitol Expressway Interchange Project was recommended for \$31.1 million in funding.

On order of Chairperson Page and there being no objection, the Committee of the Whole received the Committee Staff Report.

19. Chairperson's Report

There was no Chairperson's Report.

21. ANNOUNCEMENTS

There were no Announcements.

22. ADJOURNMENT

On order of Chairperson Page and there being no objection, the meeting was adjourned at 1:48 pm.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Office of the Board Secretary