



## **TRANSIT PLANNING & OPERATIONS COMMITTEE**

Thursday, February 19, 2004

### **MINUTES**

#### **1. CALL TO ORDER**

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:32 p.m. by Chairperson Cortese in Room 204, San Jose City Hall, 801 North First Street, San Jose, California.

#### **ROLL CALL**

##### **Members Present**

David Cortese, Chairperson  
Joe Pirzynski, Vice Chairperson  
\*Ken Yeager, Alternate

##### **Members Absent**

Ron Gonzales  
Pete McHugh

##### **Alternates Present**

None

##### **Alternates Absent**

Blanca Alvarado  
Dolores Sandoval

\*Alternates do not serve unless participating as a Member.

**A quorum was present.**

#### **2. PUBLIC PRESENTATIONS**

There were no Public Presentations.

#### **3. ORDERS OF THE DAY**

There were no Orders of the Day.

## CONSENT AGENDA

4. **Minutes of January 15, 2004**

M/S/C (Pirzynski/Yeager) to approve the Minutes of January 15, 2004.

5. **CODE Project Designs for the Tasman East Light Rail Project Cisco Way and I-880/Milpitas Stations**

M/S/C (Pirzynski/Yeager) to approve submitting a recommendation to the Board of Directors to approve artist Ellen Sollod's schematic designs, the "Vernacular Generation" Light Emitting Diode (LED) Project at the Cisco Way Station and the "Cabinet of Invention" and "Camera Obscura" sculptures at the I-880/Milpitas Station.

6. **Highway 17 Express Service Improvements Memorandum of Understanding**

M/S/C (Pirzynski/Yeager) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into a Memorandum of Understanding with Caltrans, the Capitol Corridor Joint Powers Authority (CCJPA) and the Santa Cruz Metropolitan Transit District (Metro) for the consolidation and improvement of the Highway 17 Express and Amtrak Santa Cruz-San Jose Connector bus service at no cost to VTA.

7. **Community Oriented Design Enhancements (CODE) Program Update – January 2004 – February 2004**

M/S/C (Pirzynski/Yeager) to receive and file the Community Oriented Design Enhancements (CODE) Program Update – January 2004 – February 2004.

8. **Report on the Capitol Light Rail Project for the Month of January 2004**

M/S/C (Pirzynski/Yeager) to receive and file the Report on the Capitol Light Rail Project for the Month of January 2004.

9. **Report on the Tasman East Light Rail Project for the Month of January 2004**

M/S/C (Pirzynski/Yeager) to receive and file the Report on the Tasman East Light Rail Project for the Month of January 2004.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

**10. Report on the Vasona light Rail Project for the Month of January 2004**

M/S/C (Pirzynski/Yeager) to receive and file the Report on the Vasona Light Rail Project for the Month of January 2004.

**11. Joint Powers Board Monthly Status Report**

M/S/C (Pirzynski/Yeager) to receive and file the Joint Powers Board Monthly Status Report.

**12. Committee for Transit Accessibility Report**

M/S/C (Pirzynski/Yeager) to receive and file the Committee for Transit Accessibility Report.

**13. Monthly Legislative Reports**

M/S/C (Pirzynski/Yeager) to receive and file the Monthly Legislative Reports.

**REGULAR AGENDA**

**14. Silicon Valley Rapid Transit Project Rail Systems Preliminary Engineering**

Jack J. Collins, Chief Construction Officer, reported that the Systems Design contract is the second of six engineering design contracts that will be forwarded to the VTA Board of Directors between now and August 2004 to do preliminary engineering on the Silicon Valley Rapid Transit (SVRT) extension. The design work will consist of determining track and power substation locations and requirements, bulk power supply, line electrical systems, communications, automatic train controllers and optional services for the tunnel ventilation design.

Mr. Collins reported that the following firms submitted proposals to VTA: 1) PGH Wong Engineering, Inc. and Parsons Brinckerhoff Quade & Douglas, Inc., a Joint Venture and 2) Parsons Transportation Group. The VTA and BART selection panel selected PGH Wong Engineering, Inc. and Parsons Brinckerhoff Quade & Douglas, Inc., a Joint Venture as the best-qualified firm and the firm has committed to a 19 percent Disadvantaged Business Enterprise (DBE) participation.

M/S/C (Pirzynski/Yeager) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with the joint venture of PGH Wong Engineering, Inc. (Wong), and Parsons Brinckerhoff Quade & Douglas, Inc.

(PB) for systems design services for the Silicon Valley Rapid Transit (SVRT) Project in

an amount not to exceed \$14,220,000 for the Preliminary Engineering phase. The initial contract term will be for 24 months with future amendments to be presented to the Board for final design and possibly future construction management services once approval to enter into final design for the SVRT Project is determined. This contract is currently two percent (\$250,000) federally funded.

**15. Cerone Complex Phase I Improvements Project - Augment Construction Contract Amount**

Mr. Collins reported that there are two elements involved in the additional request for the General Manager's authority to execute change orders. The first involves transferring an amount of approximately \$800,000 from the Cerone Life Safety Communications and Security Equipment Project budget and the second involves unanticipated costs. The Cerone Complex Improvements Phase I Project is the first of three phases of construction for the completion of the Cerone Complex. When VTA awarded the contract, shortly thereafter, VTA decided to put on hold for budget reasons Phase 2 and Phase 3 of the Cerone buildout. At one time, a \$60 million buildout was planned and VTA decreased the amount to approximately \$20 million.

Mr. Collins reported that VTA wants to add the following six elements to the scope in order to have a functionally safe facility: 1) new facility-wide master fire alarm system, 2) underground conduit for future closed circuit television equipment for facility-wide surveillance, 3) communication and data cables to connect all buildings to the communication and data systems together into one system, 4) new facility-wide public address system, 5) install a master control system for all buildings to control heating and ventilation, and 6) expand the bus storage parking area in order to accommodate interim needs while future improvements are on hold.

Mr. Collins reported that there are elements that VTA did not anticipate: 1) signal layout changes at Baypointe and Zanker, 2) reorienting the whole Cerone facility for a new entrance into the facility, 3) changes in terms of cueing for buses and signal set-up by the City of San Jose, and 4) a gravity feed into the City's sewer system. VTA is having to change order to its existing contract for \$475,000 worth of expenses not in the original bid document.

Mr. Collins reported from a budget perspective, funds in the amount of \$787,000 will be transferred from the Cerone Life Safety, Communications and Security Equipment Project to the current Cerone Complex Phase 1 Improvements Project. The remaining \$475,000 is covered in capital contingency reserves that were created, because of the original bid on this contract came in about \$4 million under budget. VTA took about \$2 million of that amount and transferred it back into the General Fund, and left a couple of million dollars in the General Manager's reserve to cover things that might come up on this facility.

**M/S/C (Yeager/Pirzynski)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute various construction contract

change orders with Arntz Builders for construction of the Cerone Complex Phase I Improvements within an increased contract amount of not to exceed \$12,762,000, an increase of \$1,262,000 over the current level of authority delegated to the General Manager. This contract is 80 percent (\$10,209,600) federally funded.

## **OTHER ITEMS**

### **16. FY 2004 Second Quarter Performance Report**

Matthew O. Tucker, Chief Operating Officer, directed attention to the replacement pages (Page 2 – Key Performance Measures, Page 12 – Operating Cost per Total Hour, Page 14 – Bus Boarding Riders per Total Hour, and Page 20 – Light Rail Boarding Riders per Total Hour) for the FY 2004 Second Quarter Performance Report. He reported that the numbers contained in the original FY 2004 Second Quarter Performance Report were based on total operative cost per revenue hour and noted that staff should have reported total operative cost system wide.

Mr. Tucker directed attention to the original Report, Page 2 – Key Performance Measures - Operating Efficiency and noted that the operating cost per total hour is listed as \$171.69. The revised operating cost per total hour is \$158.13. He directed attention to System and noted that the riders per total hour is listed as 17.2. The revised riders per total hour is 26.3. He directed attention to Bus Operations and noted that the riders per total hour is listed as 26.4. The revised riders per total hour is 24.3. He directed attention to Light Rail Operations and noted that the riders per total hour is listed as 56.2. The revised riders per total hour is 53.6.

Mike Aro, Service and Operations Planning Deputy Director, reported that VTA's operating expenses have decreased 9.3 percent for the first six months of FY 04 compared to the same period last year. VTA's operating expenses were \$115 million through the second quarter and last year the operating expenses were \$130 million. At the same time, the average fare has increased 20 percent and the farebox recovery ratio has improved 13 percent. VTA's cost per hour has maintained at \$158 an hour and has been pretty much the same for the last three years. Ridership has decreased 17.5 percent over last year for the same period. Mr. Aro noted in the area of service quality, miles between mechanical schedule loss has improved, VTA is running more miles between accidents and service performance is up for bus operations.

**M/S/C (Pirzynski/Yeager)** to receive and file the FY 2004 Second Quarter Performance Report.

### **17. Committee Work Plan**

Denise Daly, Chief of Staff, noted the addition of the Highway 17 Express Memorandum of Understanding (MOU) item, indicating it was placed on today's TP&O Agenda.

**On order of Chairperson Cortese**, there being no objection, the Committee Work Plan was reviewed and accepted.

**The Agenda was taken out of order.**

**19. Chairperson's Report**

There was no Chairperson's Report.

**18. Committee Staff Report**

Peter M. Cipolla, General Manager, reported that a memo was sent out stating that the County Employees Management Association (CEMA) had won the election. He noted that CEMA was informed yesterday that they did not win the election. CEMA had 107 votes, the American Federation of State, County, and Municipal Employees (AFSCME) had 106 votes, and there were four "we do not want to have a union" votes. He noted that the Department of Industrial Relations (D.I.R.) directives state that 50 percent plus one is needed and that CEMA has to have another election.

Mr. Cipolla reported that the February 27, 2004 Board of Directors' Workshop Meeting materials were sent out today and noted that the Board of Directors would be discussing recommendations for the Valley Transportation Program (VTP) 2030 project priorities and program allocations.

**On order of Chairperson Cortese**, there being no objection, the Committee Staff Report was received.

**20. Determine the Consent Agenda for March 4, 2004 Board Meeting**

**CONSENT: Item #5.** Approve artist Ellen Sollod's schematic designs, the "Vernacular Generation" Light Emitting Diode (LED) Project at the Cisco Way Station and the "Cabinet of Invention" and "Camera Obscura" sculptures at the I-880/Milpitas Station and **Item #6.** Authorize the General Manager to enter into a Memorandum of Understanding with Caltrans, the Capitol Corridor Joint Powers Authority (CCJPA) and the Santa Cruz Metropolitan Transit District (Metro) for the consolidation and improvement of the Highway 17 Express and Amtrak Santa Cruz-San Jose Connector bus service at no cost to VTA.

**REGULAR: Item #14.** Authorize the General Manager to execute a contract with the joint venture of PGH Wong Engineering, Inc. (Wong), and Parsons Brinckerhoff Quade & Douglas, Inc. (PB) for systems design services for the Silicon Valley Rapid Transit

(SVRT) Project in an amount not to exceed \$14,220,000 for the Preliminary Engineering phase. The initial contract term will be for 24 months with future amendments to be presented to the Board for final design and possibly future construction management services once approval to enter into final design for the SVRT Project is determined. This contract is currently two percent (\$250,000) federally funded and **Item #15.** Authorize the General Manager to execute various construction contract change orders with Arntz Builders for construction of the Cerone Complex Phase I Improvements within an increased contract amount of not to exceed \$12,762,000, an increase of \$1,262,000 over the current level of authority delegated to the General Manager. This contract is 80 percent (\$10,209,600) federally funded.

**21. Announcements**

There were no Announcements.

**22. Adjourn**

**On order of Chairperson Cortese**, there being no objection, the meeting was adjourned at 4:54 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant  
VTA Board of Directors