



TRANSIT PLANNING & OPERATIONS COMMITTEE

Thursday, September 15, 2005

MINUTES

1. CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:34 p.m. by Chairperson Cortese in Room W-120, San Jose City Hall, 200 East Santa Clara Street, San Jose, California.

ROLL CALL

Members Present

David Cortese, Chairperson
Bob Livengood
Joe Pirzynski, Vice Chairperson

Members Absent

Ron Gonzales

Alternates Present

Dennis Kennedy
Ken Yeager

Alternates Absent

Dolores Sandoval

*Alternates do not serve unless participating as a Member.

A quorum was present.

2. CLOSED SESSION

Conference with Labor Negotiators
[Government Code Section 54957.6]

Employee Organization:

Amalgamated Transit Union (ATU) Local 265

VTA Designated Representatives:

Kaye L. Evleth, Chief Administrative Officer
Matthew Tucker, Chief Operating Officer
Robert Escobar, Manager, Employee Relations

There was no Closed Session.

Michael T. Burns, General Manager, noted that it was not necessary to meet in Closed Session.

3. CLOSED SESSION REPORT

There was no Closed Session.

4. PUBLIC PRESENTATIONS

Jerry Grace, Interested Citizen, informed the Committee that he won first place at the Northern California Softball Special Olympics held in Sacramento and shared the gold medal with the Committee Members and staff present.

Chairperson Cortese congratulated Mr. Grace on his accomplishment.

5. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

6. Minutes of August 18, 2005

M/S/C (Yeager/Pirzynski) to approve the Minutes of August 18, 2005.

7. Card Interface Device Site Preparation Project for Translink®

M/S/C (Yeager/Pirzynski) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with HSQ Technology, Inc., the lowest responsible bidder, in the amount of \$1,119,780, for installing the infrastructure to support TransLink® Card Interface Devices (CID) located at all VTA Light Rail Stations. This contract is 88.5 percent federally funded.

8. Business Goodwill Appraisal Services for VTP 2030 Projects

M/S/C (Yeager/Pirzynski) to approve submitting a recommendation to the Board of Directors to approve the following list of consultants, which will be valid for a five-year period, and authorize the General Manager to execute contracts for business goodwill appraisals for Valley Transportation Plan 2030 projects. Each contract shall be for an initial three-year period with options for two additional years with a total value not to exceed \$550,000. Federal funds may be utilized to fund contracts if task orders are executed for federally funded capital improvement projects. Qualified consultants are: Desmond, Marcello & Amster, San Francisco, CA; Donna Desmond Associates, Los Angeles, CA; Girbovan, Inc., (dba IntegraTech), Westlake Village, CA;

Grobstein, Horwath & Company LLP, Sherman Oaks, CA; Marshall & Stevens Inc., San Francisco, CA; Sanli Pastore & Hill, Inc., Sacramento, CA.

9. Report on the Vasona Light Rail Project for the Months of July/August 2005

M/S/C (Yeager/Pirzynski) to receive and file the Report on the Vasona Light Rail Project for the Months of July/August 2005.

10. Monthly Legislative Report for August 2005

M/S/C (Yeager/Pirzynski) to receive and file the Monthly Legislative Report for August 2005.

REGULAR AGENDA

11. Agreement with Parking Company of America for Los Gatos Community Bus Light Rail Shuttle Service

Matthew O. Tucker, Chief Operations Officer, provided a brief background and noted that VTA has an existing contract with New Century Transportation for the provision of rail feeder services. However, due to contractual compliance issues, staff determined that it would be prudent to enter into contract with Parking Company of America Management, LLC (PCA) for the Los Gatos Community Bus light rail shuttle service. This procurement will provide service until the end of October 2005 and was within the \$300,000 limit provided to the General Manager by VTA Administrative Code.

Mr. Tucker explained that the Comprehensive Operations Analysis will assist in the determination of long-range service strategies for future Community Bus. Furthermore, on September 2, 2005, VTA received an arbitration ruling that limits VTA's ability to operate Bus Lines 48 and 49 and directs VTA and the Amalgamated Transit Union (ATU) to negotiate a remedy. Based on the long-range strategy and arbitrator's ruling, VTA staff determined that a month-to-month extension of the PCA contract for up to six months will provide VTA sufficient time to discuss remedies with ATU and the flexibility in providing service.

Mr. Tucker further explained that staff's cost analysis illustrated that PCA's cost is reasonable and fair. He added that the rate PCA rate is lower than the current rate that VTA pays for New Century Transportation.

Upon inquiry of Member Livengood, Mr. Tucker clarified that PCA uses employees represented by Teamsters Local 665. Mr. Tucker added that the contract proposed will allow service continuity with PCA until VTA and ATU negotiate remedies.

M/S/C (Pirzynski/Livengood) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into up to six one-month contract

extensions at an estimated cost of \$71,000 per month with the Parking Company of America Management, LCC (PCA) for the provision of the Los Gatos Community Bus Light Rail Shuttle Service (Lines 48 and 49).

OTHER

12. Intelligent Transportation Systems at VTA

Sam Lau, Operations Planning Deputy Director, provided a brief presentation on the Intelligent Transportation Systems (ITS) at VTA. The components of the ITS are: Advanced Communication System (ACS), Advanced Mobile Data Terminal (ADMT), Automated Vehicle Location/Global Positioning System, Automatic Passenger Counters (APC), and Automated Next Stop Annunciation. Mr. Lau discussed the different benefits of the system to VTA and customers such as better communication, improved and more efficient service, improved and faster emergency response, improved data collection, labor savings, improved customer service, and Americans with Disabilities Act (ADA) compliance.

Mr. Lau noted the ongoing and future projects such as the Bus Signal Priority (BSP) and the Real Time Passenger Information. The BSP is currently installed at 55 intersections along Bus Rapid 522, which provides runtime savings. Mr. Lau added that the BSP project received a federal earmark grant that will enable implementation of additional BSPs. The Real Time Passenger Information provide customers with real time information at major bus stops, transit centers, light rail stations, Rapid stops, VTA website, wireless devices, and 511. Real Time Passenger Information enhances trip planning of customers and improves perception of service, reliability, and quality.

Upon query of Member Livengood, Mr. Tucker clarified that next stop annunciators announce key locations only and it fulfills ADA requirement.

On order of Chairperson Cortese, there being no objection, the Intelligent Transportation Systems at VTA report was received and filed.

13. Committee for Transit Accessibility Unapproved Minutes of September 7, 2005

On order of Chairperson Cortese, there being no objection, the Committee for Transit Accessibility Unapproved Minutes of September 7, 2005 were received and filed.

14. Committee Work Plan

On order of Chairperson Cortese, there being no objection, the Committee Work Plan was reviewed and accepted.

15. Committee Staff Report

There was no Committee Staff Report.

16. Chairperson's Report

There was no Chairperson's Report.

17. Determine the Consent Agenda for the September 29, 2005 Board Meeting

CONSENT: Agenda Item #7., Authorize the General Manager to execute a contract with HSQ Technology, Inc., the lowest responsible bidder, in the amount of \$1,119,780, for installing the infrastructure to support TransLink® Card Interface Devices (CID) located at all VTA Light Rail Stations. This contract is 88.5 percent federally funded. **Agenda Item #8.**, Approve the following list of consultants, which will be valid for a five-year period, and authorize the General Manager to execute contracts for business goodwill appraisals for Valley Transportation Plan 2030 projects. Each contract shall be for an initial three-year period with options for two additional years with a total value not to exceed \$550,000. Federal funds may be utilized to fund contracts if task orders are executed for federally funded capital improvement projects. Qualified consultants are: Desmond, Marcello & Amster, San Francisco, CA; Donna Desmond Associates, Los Angeles, CA; Girbovan, Inc., (dba Integra Tech), Westlake Village, CA; Grobstein, Horwath & Company LLP, Sherman Oaks, CA; Marshall & Stevens Inc., San Francisco, CA; Sanli Pastore & Hill, Inc., Sacramento, CA. **Agenda Item #11.**, Authorize the General Manager to enter into up to six one-month contract extensions at an estimated cost of \$71,000 per month with the Parking Company of America Management, LCC (PCA) for the provision of the Los Gatos Community Bus Light Rail Shuttle Service (Lines 48 and 49).

REGULAR: None

18. Announcements

There were no Announcements.

The Agenda was taken out of order.

12. Intelligent Transportation Systems at VTA

Mr. Grace noted that he favors the following components of the ITS System: ORBCAD-NT Screens, CAD-Incident and Performance Queues, ADMT, and Automated Bus Stop Annunciation.

19. ADJOURNMENT

On order of Chairperson Cortese, there being no objection, the meeting was adjourned at 5:02 p.m.

Respectfully submitted,

Elaine F. Baltao, Board Assistant
VTA Board of Directors