

TRANSIT PLANNING & OPERATIONS COMMITTEE

Wednesday, October 18, 2006

Conference Room B-104
Valley Transportation Authority (VTA)
3331 North First Street
San Jose, California

SUMMARY MINUTES

1. CALLED TO ORDER at 3:35 p.m.

ROLL CALL

Members Present

Dean Chu, Vice Chairperson
David Cortese
Greg Perry
Dolores Sandoval, Chairperson

Members Absent

None

Alternates Present

None

Alternates Absent

Norman Kline
Jamie Matthews
Ken Yeager

*Alternates do not serve unless participating as a Member.

A quorum was present.

2. PUBLIC PRESENTATIONS

Jerry Grace, Interested Citizen, **announced** that he will be moving to the City of Berkeley on November 1, 2006.

3. ORDERS OF THE DAY

Member Perry **requested** that the following Agenda Items be removed from the Consent Agenda and placed on the Regular Agenda: **Item #9.** Receive a report on Bicycle Racks on Light Rail Vehicles and **Item #11.** Receive a report on Monthly Ridership and Fare Revenue Performance.

Accepted the Orders of the Day.

CONSENT AGENDA: Approved, as amended.

4. **Approved** the Minutes of September 20, 2006.
5. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a construction contract change order or orders with Arntz Builders to close out the Cerone Phase I Contract within an increased contract amount that will not exceed \$13,747,000. This is an increase of \$985,000 over the current contract amount authorized by the Board.
6. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to amend the agreement with Innovations in Transportation, Inc. (INIT) to increase the number of Automatic Passenger Counters (APCs) for VTA light rail vehicles by ten, at a cost of \$250,000.
7. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to enter into an agreement with Trapeze Software Group to upgrade to the advanced operator runcutting software (Blockbuster), in the amount of \$264,000.
8. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to increase the FY 2007 Capital Budget by \$1,302,750 to include the FY 2006 Transit Security Grant awarded to VTA for the purchase and installation of a high security fence at the Guadalupe Division, purchase and installation of CCTV video on demand to enhance existing CCTV video on demand at the Cerone and Chaboya Operating Divisions and purchase and installation of CCTV video on demand at the Alum Rock and Mountain View Light Rail Stations and the Santa Clara Transit Center. In addition, adopt a Resolution authorizing the submittal and execution of grant applications and agreements, certifications and assurances and other documents as necessary to obtain federal financial assistance provided by the U.S. Department of Homeland Security Office of State and Local Government Coordination and Preparedness Office of Domestic Preparedness (ODP). No local funds are required to match this grant.
9. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Receive a report on Bicycle Racks on Light Rail Vehicles.
10. **Received** a report on the Bus Stop Accessibility Improvement Project.
11. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Receive a report on Monthly Ridership and Fare Revenue Performance.
12. **Reviewed** the Monthly Legislative History Matrix.

REGULAR

The Agenda was taken out of order.

9. **Received** a report on Bicycle Racks on Light Rail Vehicles.
11. **Received** a report on Monthly Ridership and Fare Revenue Performance.

Member Cortese took his seat at 3:43 p.m.

8. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to increase the FY 2007 Capital Budget by \$1,302,750 to include the FY 2006 Transit Security Grant awarded to VTA for the purchase and installation of a high security fence at the Guadalupe Division, purchase and installation of CCTV video on demand to enhance existing CCTV video on demand at the Cerone and Chaboya Operating Divisions and purchase and installation of CCTV video on demand at the Alum Rock and Mountain View Light Rail Stations and the Santa Clara Transit Center. In addition, adopt a Resolution authorizing the submittal and execution of grant applications and agreements, certifications and assurances and other documents as necessary to obtain federal financial assistance provided by the U.S. Department of Homeland Security Office of State and Local Government Coordination and Preparedness Office of Domestic Preparedness (ODP). No local funds are required to match this grant.

Mr. Grace **addressed** the Committee.

13. **Received** a report regarding the October 11, 2006 Committee for Transit Accessibility (CTA) Meeting.
14. **Received** the Ridership Initiative to Develop Energy-efficiency (RIDE) Task Force's Final Report and direct staff to continue to review and consider the report's recommendations as it develops and implements fare, service, marketing, promotional, and community outreach proposals and plans.

Mr. Grace **addressed** the Committee.

Barbara Rhodes, CTA First Vice Chairperson, **addressed** the Committee.

15. **Reviewed** the Draft Transit Sustainability Policy Evaluation & Recommendation Process.
17. **Reviewed** the Market Segmentation Analysis.

Chairperson Sandoval left the meeting at 5:01 p.m. and relinquished her seat to Vice Chairperson Chu.

Member Cortese left the meeting at 5:37 p.m., the quorum was lost, and a Committee of the Whole was declared.

16. **The Committee of the Whole reviewed** the Comprehensive Operations Analysis: Service Performance Analysis Element.

Mr. Grace **addressed** the Committee.

OTHER ITEMS

18. **The Committee of the Whole provided** Items of Concern and Referral to Administration.
19. **The Committee of the Whole reviewed** the Committee Work Plan.
20. **The Committee of the Whole received** the Committee Staff Report.
21. **Chairperson's Report: Thanked** all involved in the planning of the American Public Transportation Association (APTA) Conference.
22. **The Committee of the Whole determined** the Consent Agenda for the November 2, 2006 Board Meeting.

CONSENT: Item #5. Authorize the General Manager to execute a construction contract change order or orders with Arntz Builders to close out the Cerone Phase I Contract within an increased contract amount that will not exceed \$13,747,000. This is an increase of \$985,000 over the current contract amount authorized by the Board; **Item #6.** Authorize the General Manager to amend the agreement with Innovations in Transportation, Inc. (INIT) to increase the number of Automatic Passenger Counters (APCs) for VTA light rail vehicles by ten, at a cost of \$250,000; **Item #7.** Authorize the General Manager to enter into an agreement with Trapeze Software Group to upgrade to the advanced operator runcutting software (Blockbuster), in the amount of \$264,000; and **Item #8.** Authorize the General Manager to increase the FY 2007 Capital Budget by \$1,302,750 to include the FY 2006 Transit Security Grant awarded to VTA for the purchase and installation of a high security fence at the Guadalupe Division, purchase and installation of CCTV video on demand to enhance existing CCTV video on demand at the Cerone and Chaboya Operating Divisions and purchase and installation of CCTV video on demand at the Alum Rock and Mountain View Light Rail Stations and the Santa Clara Transit Center. In addition, adopt a Resolution authorizing the submittal and execution of grant applications and agreements, certifications and assurances and other documents as necessary to obtain federal financial assistance provided by the U.S. Department of Homeland Security Office of State and Local Government Coordination and Preparedness Office of Domestic Preparedness (ODP). No local funds are required to match this grant.

REGULAR: Item #14. Receive the Ridership Initiative to Develop Energy-efficiency (RIDE) Task Force's Final Report and direct staff to continue to review and consider the report's recommendations as it develops and implements fare, service, marketing, promotional, and community outreach proposals and plans.

23. Announcements

There were no Announcements.

24. ADJOURNED at 6:29 p.m.