



TRANSIT PLANNING & OPERATIONS COMMITTEE

Wednesday, November 14, 2007

Conference Room B-104
Valley Transportation Authority (VTA)
3331 North First Street
San Jose, California

SUMMARY MINUTES

1. CALLED TO ORDER at 4:06 p.m.

ROLL CALL

Members Present

David Cortese
Dolly Sandoval, Chairperson
Greg Sellers, Vice Chairperson

Members Absent

Dean J. Chu

Alternates Present

None

Alternates Absent

Dominic Caserta
Kansen Chu
Kathleen King
Roland Velasco

*Alternates do not serve unless participating as a Member.

A quorum was not present and a Committee of the Whole was declared.

Chairperson Sandoval **noted** that Member Chu will not be present at today's meeting due to a League of Cities Conference.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

Chairperson Sandoval noted that staff **requested** that the following Agenda Items be moved up on the Agenda to immediately follow approval of the Consent Agenda: **Agenda Item #6.**, Adopt the 2008 Short Range Transit Plan; **Agenda Item # 10.**, Receive a progress report on the Palo Alto Community Transit Study; and **Agenda Item #11.**, Receive a report on the Bus Rapid Transit (BRT) Strategic Plan. She

also noted that **Agenda Item # 4.**, Approve the Minutes of October 18, 2007 will be deferred to the December 2007 TPO Meeting.

Michael T. Burns, General Manager, requested that the following Agenda Items be deferred to December 2007 TPO Meeting: **Agenda Item #8.**, Authorize the General Manager to execute a contract with the lowest responsible bidder for contaminated soil transportation and disposal from VTA's Newhall Yard site to a State permitted landfill site. Also, authorize a contingency amount of \$300,000 for additional contaminated soil disposal, if necessary, in lieu of the 15 percent change order contingency delegated to the General Manager; and **Agenda Item #12.**, Receive a Presentation on VTA's Security Program.

Accepted the Orders of the Day.

Vice Chairperson Sellers took his seat at 4:08 and a quorum was declared.

CONSENT AGENDA

4. (Deferred)

Approve the Minutes of October 18, 2007.

The Agenda was taken out of order.

REGULAR AGENDA

6. **Approved** submitting a recommendation to the Board of Directors to adopt the Short Range Transit Plan (SRTP).

OTHER

10. **Received** a progress report on the Palo Alto Community Transit Study.
11. **Received** a report on the Bus Rapid Transit (BRT) Strategic Plan.

REGULAR AGENDA (continued)

5. **Received** a report regarding the September 12, 2007 and October 10, 2007 Committee for Transit Accessibility (CTA) Meeting.
7. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Robert A. Bothman, Inc., the lowest responsible bidder, in an amount of \$13,461,910 for construction of the Guadalupe South Line Platforms Retrofit Project. This contract is expected to be 80 percent federally

funded. In addition, authorize a budget modification to transfer \$10,000,000 of funds from the VTA Transit Capital Program Fiscal Year 2009 appropriation to Fiscal Year 2008 for estimated project expenditures through June 2008. The total approved project budget for both fiscal years will remain the same at \$22,947,000.

8. (Deferred)

Authorize the General Manager to execute a contract with the lowest responsible bidder for contaminated soil transportation and disposal from VTA's Newhall Yard site to a State permitted landfill site. Also, authorize a contingency amount of \$300,000 for additional contaminated soil disposal, if necessary, in lieu of the 15 percent change order contingency delegated to the General Manager.

- 9. Approved** submitting a recommendation to the Board of Directors to reaffirm existing policy and practice to conform the new Bus Service Plan (to be implemented January 14, 2008) with the Americans with Disability Act (ADA) paratransit service area in the north county and charge a Service Area Surcharge for trips originating or ending outside the service area. Further, implement the Service Area Surcharge after providing affected paratransit users with a 90-day advance notice.

OTHER (continued)

12. (Deferred)

Receive a Presentation on VTA's Security Program.

- 13. Received** a report on Monthly Ridership and Fare Revenue Performance.

- 14. Received** the Quarterly Marketing Report and Presentation, Q1, FY 2008.

- 15. Reviewed** the Monthly Legislative History Matrix.

16. Items of Concern and Referral to Administration

There were no items of Concern and Referral to Administration.

- 17. Reviewed** the Committee Work Plan.

Requested to add to the December 2007 TPO agenda the discussion about the schedule of the TPO meeting for January 2008.

- 18. Received** the Committee Staff Report.

19. Chairperson's Report

Acknowledged Jack Collins for his hard work and contribution to VTA.

20. Determined Consent Agenda for the December 13, 2007 Board Meeting

CONSENT: Agenda Item #6., Adopt the 2008 Short Range Transit Plan

REGULAR: Agenda Item #7., Authorize the General Manager to execute a contract with Robert A. Bothman, Inc., the lowest responsible bidder, in an amount of \$13,461,910 for construction of the Guadalupe South Line Platforms Retrofit Project. This contract is expected to be 80 percent federally funded. In addition, authorize a budget modification to transfer \$10,000,000 of funds from the VTA Transit Capital Program Fiscal Year 2009 appropriation to Fiscal Year 2008 for estimated project expenditures through June 2008. The total approved project budget for both fiscal years will remain the same at \$22,947,000; **Agenda Item #9.,** Reaffirm existing policy and practice to conform the new Bus Service Plan (to be implemented January 14, 2008) with the Americans with Disability Act (ADA) paratransit service area in the north county and charge a Service Area Surcharge for trips originating or ending outside the service area. Further, implement the Service Area Surcharge after providing affected paratransit users with a 90-day advance notice.

21. Announcements

There were no Announcements.

22. ADJOURNED at 5:47 p.m.