



TRANSIT PLANNING & OPERATIONS COMMITTEE

Wednesday, December 20, 2007

Conference Room B-104
Valley Transportation Authority (VTA)
3331 North First Street
San Jose, California

SUMMARY MINUTES

1. **CALLED TO ORDER** at 4:30 p.m.

ROLL CALL

Members Present

David Cortese
Dolly Sandoval, Chairperson
Greg Sellers, Vice Chairperson
Dean J. Chu

Members Absent

None

Alternates Present

None

Alternates Absent

Dominic Caserta
Kansen Chu
Kathleen King
Roland Velasco

*Alternates do not serve unless participating as a Member.

A quorum was present.

2. **PUBLIC PRESENTATIONS**
There were no public presentations.
3. **ORDERS OF THE DAY**
There were no orders of the day.

CONSENT AGENDA

4. **Approved** the minutes of October 18, 2007
5. **Approved** the Minutes of November 17, 2007.

REGULAR AGENDA

6. **Received** a report regarding the December 12, 2007 Committee for Transit Accessibility Meeting.
7. **Received** a Presentation on VTA's security Program.

Member Chu took his seat at 4:45 p.m.

Member Cortese **requested** staff to collaborate with the San Jose Police Department and other local law enforcement jurisdictions to get more accurate statistical information on incidents that involve VTA, and provide a **report** to the committee.

Carl Cilker, Cilker Orchards Apartments Owner, **addressed** the Committee.

Member Cortese **requested** that VTA staff prepare a formal response to the issues and concerns at Ohlone-Chynoweth Light Rail Station and find ideas or solutions that can be pursued.

Member Chu **requested** that staff provide a report on incidents and problems at all of the larger VTA Light Rail Stations, to see if any other sites are having similar problems.

Chairperson Sandoval **recommended** that all of the stations be surveyed for like and unlike problems, and that staff **provide** the reports by the February 21, 2008 TP&O Meeting.

8. **Determined** Meeting Day and Time for the January 2008 Transit Planning and Operations Committee Meeting.

Chairperson Sandoval **requested** that the January 2008 TP&O meeting be held Wednesday, January 16, 2007 at 2:00 p.m.

9. **Approved** submitting a recommendation to the Board of Directors to approve the modification to the existing Community Bus Line 88 starting in July 2008 to serve both Midtown and South Palo Alto, provide additional peak period frequency and expand service to Gunn High School; further, approve the deletion of Community Bus Line 89 and reinvest the service hours into the modified Community Bus Line 88.

Yoriko Kishimoto, Mayor of the City of Palo Alto, **addressed** the committee.

Gayle Likens, City of Palo Alto Transportation Manager, **addressed** the committee.

10. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Kinetics Mechanical Service Incorporated, the lowest responsible and responsive bidder, for the replacement of five heating ventilation and air conditioning (HVAC) units and the addition of one unit heater at the Guadalupe Light Rail Division in the amount of \$394,679.

11. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Stacy & Witbeck, Inc., the lowest responsible bidder, in an amount of \$1,791,940 for the construction of the Rail Rehabilitation – Downtown Transit Mall Project. This contract is 80 percent federally funded.
12. **Approved** submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Pacific States Environmental Contractors, Inc., the lowest responsible bidder, in the amount of \$1,190,872 for contaminated soil transportation and disposal from VTA's Newhall Yard site to a State permitted landfill site. Also, authorize a contingency amount of \$300,000 for additional contaminated soil disposal, if necessary, in lieu of the 15 percent change order contingency delegated to the General Manager.

Member Cortese **requested** staff to provide an additional memo for the January 3, 2008 Board Meeting, with a detailed report, which provides information on, the legal responsibility of VTA to do the cleanup; whether \$1 million cost for soil remediation was anticipated when VTA was acquiring the site; whether this work includes all of the remediation required for the site or is more anticipated; and when the work is completed, whether the Regional Water Quality Control Board will certify that the site is clean and that their jurisdiction over the site is closed.

13. **Approved** submitting a recommendation to the Board of Directors authorizing the General Manager to: 1) amend the contract with ARUP LTD to develop a Bus Rapid Transit (BRT) Strategic Plan to study candidate BRT corridors identified in VTA's long-range plan; increase the approved contract value by \$440,000 for a new total contract value of \$1,540,000; and 2) extend the term of the contract through October 3, 2010.

OTHER

14. **Received** a report on Improvements in Emergency Responses.
15. **Received** a report on Monthly Ridership and Fare Revenue Performance
16. **Items of Concern and Referral to Administration**

There were no Items of Concern and Referral to the Administration.

17. **Reviewed** the Committee Work Plan.
18. **Received** the Committee Staff Report.
19. **Chairperson's Report**

There was no report from the Chairperson.

20. **Determined Consent Agenda for the January 3, 2008 Board Meeting**

CONSENT: Item #10., Authorize the General Manager to execute a contract with Kinetics Mechanical Service Incorporated, the lowest responsible and responsive bidder, for the replacement of five heating ventilation and air conditioning (HVAC) units and the addition of one unit heater at the Guadalupe Light Rail Division in the amount of \$394,679; **Item #11.**, Authorize the General Manager to execute a contract with Stacy & Witbeck, Inc., the lowest responsible bidder, in an amount of \$1,791,940 for the construction of the Rail Rehabilitation – Downtown Transit Mall Project. This contract is 80 percent federally funded; **Item #12.**, Authorize the General Manager to execute a contract with Pacific States Environmental Contractors, Inc., the lowest responsible bidder, in the amount of \$1,190,872 for contaminated soil transportation and disposal from VTA's Newhall Yard site to a State permitted landfill site. Also, authorize a contingency amount of \$300,000 for additional contaminated soil disposal, if necessary, in lieu of the 15 percent change order contingency delegated to the General Manager; **Item #13.**, Authorize the General Manager to: 1) amend the contract with ARUP LTD to develop a Bus Rapid Transit (BRT) Strategic Plan to study candidate BRT corridors identified in VTA's long-range plan; increase the approved contract value by \$440,000 for a new total contract value of \$1,540,000; and 2) extend the term of the contract through October 3, 2010.

REGULAR: Item #9; Approve the modification to the existing Community Bus Line 88 starting in July 2008 to serve both Midtown and South Palo Alto, provide additional peak period frequency and expand service to Gunn High School; further, approve the deletion of Community Bus Line 89 and reinvest the service hours into the modified Community Bus Line 88.

21. **Announcements**

Chairperson Sandoval **thanked** Dean Chu for his years of service.

Dean Chu **inquired** about the high speed rail project.

22. **ADJOURNED at 6:31 pm.**