

TRANSIT PLANNING & OPERATIONS COMMITTEE

Thursday, February 21, 2008

MINUTES

1. CALLED TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 2:31 p.m. by Chairperson Sandoval in Conference Room 157, County Government Center, 70 West Hedding Street, San Jose, California.

ROLL CALL

Members Present

Nancy Pyle
Dolly Sandoval, Chairperson
Greg Sellers, Vice Chairperson

Members Absent

Dominic Caserta

Alternates Present

None

Alternates Absent

David Cortese
Kathleen King
Bob Livengood
Chris Moylan

*Alternates do not serve unless participating as a Member.

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

The Agenda was taken out of order.

REGULAR AGENDA

5. Report from February 13, 2008 Committee for Transit Accessibility (CTA) Meeting

David Julian, CTA First Vice Chairperson, provided a report highlighting: 1) Resignation of CTA Chairperson Randy Tamez on January 7, 2008; 2) Election of CTA Officers for 2008: Aaron Morrow, Chairperson; David Julian, First Vice Chairperson; and Emma Eljas, Second Vice Chairperson; 3) Stated that seven new members have been appointed to CTA and staff has been asked to provide orientation to the new members; 4) The CTA Committee have requested the following items be added to the CTA Work Plan: Orientation, Disaster Preparedness; and 5) The Committee has expressed interest in a national study on the current use of wheelchairs and other mobility devices on fixed route and paratransit services.

On order of Chairperson Sandoval, there being no objection, the Committee of the Whole received a report regarding the February 13, 2008 Committee for Transit Accessibility (CTA) Meeting.

OTHER ITEMS

8. 2000 Measure A Transit Improvement Program Semi-Annual Report – December 2007

Member Sellers took his seat at 2:48 p.m. and a quorum was declared.

On order of Chairperson Sandoval, there being no objection, the Committee received a report regarding the 2000 Measure A Transit Improvement Program Semi-Annual Report – December 2007.

9. Zero Emissions Bus Program Update

Chairperson Sandoval inquired if it was mandatory for VTA to participate in the secondary portion of the California Air Resources Board (CARB) initial ZEB demonstration program. Michael T. Burns, General Manager, responded that staff would research the question.

Chairperson Sandoval inquired if bio-diesel fuels have been considered for implementation. Mr. Burns responded that a bio-diesel pilot program is scheduled to begin within upcoming months.

On order of Chairperson Sandoval, there being no objection, the Committee received the Zero Emissions Bus Program Update.

CONSENT AGENDA

4. Minutes of January 16, 2008

M/S/C (Sellers/Pyle) to approve the Minutes of January 16, 2008.

REGULAR AGENDA (continued)

6. Freight Rail Relocation Project Construction Management Services Contract

M/S/C (Sellers/Pyle) to authorize the General Manager to execute a contract with URS Corporation for Construction Management Service on the Freight Rail Relocation Project in the amount of \$1,500,000. The term of the contract will be for one year and extend through February 2009, with options for three

7. Freight Rail Relocation Project Santa Clara Valley Water District Cooperative Agreement

M/S/C (Pyle/Sellers) to authorize the General Manager to execute a Cooperative Agreement with the Santa Clara Valley Water District for the combined construction of the Lower Berryessa Creek Flood District and Freight Rail Relocation Project improvements in an amount of \$17,000,000.

OTHER ITEMS (continued)

10. Security at Light Rail Stations

Carl Cilker, Interested Citizen, with interests in property near the Ohlone/Chynoweth Transit Center addressed the Committee. He commented that he attended the December 2007 TP&O meeting and at that time raised concerns about safety and maintenance at the Ohlone/Chynoweth Transit Center. He asked for better landscaping and maintenance at the Ohlone/Chynoweth Center and that VTA assign a police officer with arrest authority at the site.

Chairperson Sandoval requested staff provide information if private patrols have been utilized in the Ohlone/Chynoweth Transit Center area and an update regarding the landscaping and maintenance concerns.

Dan Smith, Chief Operating Officer and Staff Liaison, commented that a meeting was held with San Jose City Council Member Dave Cortese, Mr. Cilker, and VTA staff to discuss Mr. Cilker's concerns. Mr. Smith stated that an extensive cleanup of the area was completed.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY

Chairperson Sandoval requested that staff provide the Committee an update in 6-months focusing on security-related activity and maintenance concerns at that station and to research Mr. Cilker's claim that VTA is responsible for maintenance of the Eden Housing property since VTA is the property owner of that site.

On order of Chairperson Sandoval, there being no objection, the Committee reviewed a report regarding Security at Light Rail Stations.

11. **FYTD 2008 Second Quarter Transit Operations Performance Report (July 1, 2007 – December 31, 2007)**

On order of Chairperson Sandoval, there being no objection, the Committee received the FYTD 2008 Second Quarter Transit Operations Performance Report (July 1, 2007 – December 31, 2007).

12. **January 2008 Monthly Ridership and Fare Revenue Performance**

On order of Chairperson Sandoval, there being no objection, the Committee received a report regarding the January 2008 Monthly Ridership and Fare Revenue Performance.

13. **Quarterly Marketing Report and Presentation, Q2, FY 2008**

On order of Chairperson Sandoval, there being no objection, the Committee received the Quarterly Marketing Report and presentation, Q2, FY 2008.

14. **Items of Concern and Referral to Administration**

There were no Items of Concern or Referral to the Administration.

15. **Committee Work Plan**

On order of Chairperson Sandoval, there being no objection, the Committee Work Plan was received.

16. **Committee Staff Report**

Dan Smith, Chief Operating Officer and Staff Liaison, provided feedback regarding the implementation of the New Bus Service Plan. He noted that constructive feedback from customers and employees in the field resulted in several adjustments in the Plan that include: 1) VTA bus schedule changes; 2) Bus routing issues; 3) The addition of 3 additional trips each way to South County (Line 68); 4) Update of Community Bus (8000 series) procurement; 5) Information on the South Line Retrofit Project; 6) Announced the resignation of Sam Lau, Deputy Director of Operations; and 7) Welcomed Mike Aro, Interim Deputy Director of Operations.

On order of Chairperson Sandoval, there being no objection, the Committee Staff Report was received.

17. Chairperson's Report

Chairperson Sandoval reminded the Committee that the Thursday, March 20, 2008 TP&O meeting will be held in Conference Room B-104, Valley Transportation Authority, 3331 North First Street, San Jose, CA. at 4:30 p.m.

18. Consent Agenda for the March 6, 2008 Board Meeting

CONSENT: Item #6., Authorize the General Manager to execute a contract with URS Corporation for Construction Management Services on the Freight Rail Relocation Project in the amount of \$1,500,000. The term of the contract will be for one year and extend through February 2009, with options for three one-year extensions; and **Item #7.**, Authorize the General Manager to execute a Cooperative Agreement with the Santa Clara Valley Water District for the combined construction of the Lower Berryessa Creek Flood Protection and Freight Rail Relocation Project improvements in an amount of \$17,000,000.

19. Announcements

There were no Announcements.

20. ADJOURNMENT

On Order of Chairperson Sandoval, there being no objection, the meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Jacqueline F. Golzio, Board Assistant
VTA Board of Directors