

TRANSIT PLANNING & OPERATIONS COMMITTEE

Thursday, April 17, 2008

MINUTES

1. CALLED TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:32 p.m. by Chairperson Sandoval in Conference Room B-104, Valley Transportation Authority (VTA) 3331 North First Street, San Jose, California.

ROLL CALL

Members Present

Nancy Pyle
Dolly Sandoval, Chairperson
Greg Sellers, Vice Chairperson

Members Absent

Dominic Caserta

Alternates Present

Christopher Moylan

Alternates Absent

David Cortese
Bob Livengood
Kathleen King

*Alternates do not serve unless participating as a Member.

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Minutes of February 21, 2008

M/S/C (Sellers/Moylan) to approve the Minutes of February 21, 2008.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY

5. **Minutes of March 20, 2008**

M/S/C (Sellers/Moylan) to approve the Minutes of March 20, 2008.

REGULAR AGENDA

6. **Report from April 9, 2008 Committee for Transit Accessibility (CTA) Meeting**

On Order of Chairperson Sandoval, there being no objection, the Report from the April 9, 2008 Committee for Transit Accessibility (CTA) Meeting was deferred.

7. **Bus Stop Pavement and Transit Center Improvements FY08 Projects**

M/S/C (Sellers/Moylan) to approve a recommendation to the Board of Directors to authorize the General Manager to execute a contract with J.J.R Construction, Inc., the lowest responsible bidder, in an amount of \$379,656 for the construction of the Bus Stop Pavement and Transit Center Improvements FY08 Project. This contract is 80 percent federally funded.

OTHER ITEMS

8. **North Coach Division Fuel System Addition Project**

M/S/C (Moylan/Sellers) to approve a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Balch Petroleum, the lowest responsible bidder, in the amount of \$549,850 for construction of the North Coach Division Fuel System Addition Project. This contract is 100 percent locally funded.

Member Pyle took her seat at 4:45 p.m.

9. **Freight Railroad Relocation Project**

M/S/C (Sellers/Pyle) to approve a recommendation to the Board of Directors to adopt a Resolution of Necessity determining that the public interest and necessity require the acquisition of property interests from one parcel for the Freight Railroad Relocation Project.

10. **Federal Transit Administration Grant Agreements**

Alternate Member Moylan suggested that routine agenda items, that are not policy related, be placed on the consent agenda.

Vice Chairperson Sellers stated that he fully supported putting routine agenda items on consent, but cautioned that some items need to be heard and discussed before being forwarded to the Board.

M/S/C (Moylan/Sellers) to approve a recommendation to the Board of Directors to authorize the General Manager to submit federal Fiscal Year 2008 grant applications and execute grant agreements with the Federal Transit Administration (FTA) for Section 5307 Urbanized Area Formula, Section 5309 Fixed Guideway, and Section 5339 Alternatives Analysis funds.

11. Transportation Development Act (TDA) and State Transit Assistance (STA) Funds

M/S/C (Pyle/Moylan) to approve submitting a recommendation to the Board of Directors to adopt a resolution authorizing the filing of an annual claim to the Metropolitan Transportation Commission (MTC) for allocation of FY 2008-2009 Transportation Development Act (TDA) and State Transit Assistance (STA) funds.

12. March 2008 Monthly Ridership and Fare Revenue Performance

Member Pyle noted that Light Rail ridership was down while CalTrain ridership was up. She questioned if could be due to a hole in the system and inquired if taxi services could be offered to get riders from their endpoints to the light rail station in an effort to increase the ridership.

On order of Chairperson Sandoval, there being no objection, the Committee received the March 2008 Monthly Ridership and Fare Revenue Performance report.

13. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

14. Committee Work Plan

On order of Chairperson Sandoval, there being no objection, the Committee Work Plan was received.

15. Committee Staff Report

Dan Smith, Chief Operating Officer and Staff Liaison, provided a report highlighting: 1) The completion of the first phase of the Southline Platform Retrofit project, and the beginning of the second phase which should be completed in mid June; 2) The Rail Rehabilitation project downtown, which will take place on April 25-28 and May 16-19; and 3) An update on the DeAnza College Bus Stop which will go before the June Board for contract approval, with construction scheduled to begin June 30, 2008 and end September 29, 2008.

On order of Chairperson Sandoval, there being no objection, the Committee Staff Report was received.

16. Chairperson's Report

There was no Chairperson's Report.

17. Consent Agenda for the May 1, 2008 Board Meeting

CONSENT: Item # 7., Authorize the General Manager to execute a contract with J.J.R Construction, Inc., the lowest responsible bidder, in an amount of \$379,656 for the construction of the Bus Stop Pavement and Transit Center Improvements FY08 Project. This contract is 80 percent federally funded; **# 8.,** Authorize the General Manager to execute a contract with Balch Petroleum, the lowest responsible bidder, in the amount of \$549,850 for construction of the North Coach Division Fuel System Addition Project. This contract is 100 percent locally funded; **# 10.,** Authorize the General Manager to submit federal Fiscal Year 2008 grant applications and execute grant agreements with the Federal Transit Administration (FTA) for Section 5307 Urbanized Area Formula, Section 5309 Fixed Guideway, and Section 5339 Alternatives Analysis funds; **#11.,** Adopt a resolution authorizing the filing of an annual claim to the Metropolitan Transportation Commission (MTC) for allocation of FY 2008-2009 Transportation Development Act (TDA) and State Transit Assistance (STA) funds.

REGULAR: Item # 9., Adopt a Resolution of Necessity determining that the public interest and necessity require the acquisition of property interests from one parcel for the Freight Railroad Relocation Project.

18. Announcements

There were no Announcements.

19. ADJOURNMENT

On Order of Chairperson Sandoval, there being no objection, the meeting was adjourned at 5:07 p.m.

Respectfully submitted,

Menominee L. McCarter
VTA Board of Directors