

## Transit Planning & Operations Committee

Thursday, May 20, 2010

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:32 p.m. by Chairperson Kalra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

#### 1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	P
Ash Kalra	Chairperson	P
Rich Larsen	Vice Chairperson	P
Sam Liccardo	Member	P
Nora Campos	Alternate Member	NA
Jamie Matthews	Alternate Member	NA

**\*Alternates do not serve unless participating as a Member.**

A quorum was present.

#### 2. PUBLIC PRESENTATIONS

There were no Public Presentations.

#### 3. ORDERS OF THE DAY

There were no Orders of the Day.

#### CONSENT AGENDA

#### 4. Minutes of April 15, 2010

M/S/C (Larsen/Abe-Koga) to approve the Minutes of April 15, 2010.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

5. **FY 2008 Transit Security Grant Program (TSGP)**

M/S/C (Larsen/Abe-Koga) to approve submitting a recommendation to the Board of Directors to adopt a resolution authorizing the General Manager to submit and execute grant applications and agreements, certifications, assurances, and other documents as necessary to receive \$1,256,836 from the U.S. Department of Homeland Security (DHS) FY 2008 Transit Security Grant Program (TSGP).

6. **March 2010 Facilities Projects Semi-Annual Report**

On Order of Chairperson Kalra and there being no objection, the March 2010 Facilities Projects Semi-Annual report was received.

7. **Transit Operations Performance Report Q3 FY 2010**

On Order of Chairperson Kalra and there being no objection, the Fiscal Year to Date 2010 Third Quarter Transit Operations Performance report was received.

8. **Quarterly Marketing Report**

On Order of Chairperson Kalra and there being no objection, Quarterly Marketing report was received.

## REGULAR AGENDA

9. **Report from the Committee for Transit Accessibility (CTA) Activities**

There was no report from the Committee for Transit Accessibility Activities.

10. **Wrigley Creek Improvements Contract Award**

M/S/C (Abe-Koga/Larsen) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Top Grade Construction, the lowest responsible bidder, in the amount of \$997,635 for the construction of Wrigley Creek Improvements. This contract is 100% funded by the 2000 Measure A Program.

11. **Closed Circuit Television (Phase 6) Contract Award**

Vice Chairperson Larsen inquired about staff plan regarding the installation of CCTV's.

Dan Smith, Chief Operating Officer, responded staff plans to install CCTV's on all 62 stations as long as funding is available. He noted 40 stations still need CCTV's to reach the 100 percent goal.

M/S/C (Larsen/Abe-Koga) to approve submitting a recommendation to the Board of Directors to Authorize the General Manager to execute a contract with Cal Coast Telecom, the lowest responsible bidder, in the amount of \$652,699 for the procurement

and installation of Closed Circuit Television at Light Rail Stations (Phase 6). This contract is 100% funded under the Department of Homeland Security Transit Security Grant Program (FY07-TSGP) and Prop 1B California Transit Security Grant Program - California Transit Assistance Fund (FY07-08- CTSGP-CTAF).

**12. Freight Railroad Relocation - Berryessa Creek Crossing, Abel Street Seismic Retrofit, and UPRR Railroad Relocation Contract Amendment to the Gordon N. Ball Inc. Construction Contract**

Mark Robinson, Chief Engineering & Construction Officer, explained a revised memorandum was created to indicate that the General Manager's 15 percent contingency was exhausted. The additional amount above the contingency is \$3,425,000 changing the contract amount to \$20,953,305.

Vice Chairperson Larsen expressed concern about the contract amendment and recommended sharing the cost with UPRR.

Mr. Robinson responded that UPRR imposed a stop work order due to contractual anomalies. He noted staff failed to comply with UPRR's procedures and terms of agreement. The stop work order resulted on an accelerated work schedule for the contractor to complete the construction. The accelerated work schedule brought additional labor costs and equipment expenses.

Mr. Robinson also explained the additional cost needed to remove hazardous material from the railroad. He noted talks to resolve this issue is ongoing, once resolved staff will report back to the Committee.

**M/S/C (Abe-Koga/Larsen)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to amend the Gordon N. Ball Inc. construction contract to accommodate scope additions and claims on the Berryessa Creek Crossing, Abel Street Seismic Retrofit, and UPRR Railroad Relocation contract in the amount of \$3,425,000 for a new total contract amount of \$20,953,305. This contract is funded by the 2000 Measure A Program.

**13. Silicon Valley Rapid Transit Master Agreement between VTA and City of Milpitas**

Member Liccardo took his seat at 4:47 p.m.

**M/S/C (Liccardo/Larsen)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into a master agreement with the City of Milpitas in support of the BART Silicon Valley Project. This agreement will include provisions to ensure a commitment of cooperation from both parties.

**14. Silicon Valley Rapid Transit Program – Amendment to Engineering Services Contract with AECOM Technical Services, Inc.**

Carolyn Gonot, Chief SVRT Program Officer, provided a presentation highlighting the following: 1) Silicon Valley Berryessa Extension (SVBX) Design-Build (DB) Contract Formation; 2) Design Consultant Support for DB Formation; and 3) Summary of Design Consultant Contracts.

Vice Chairperson Larsen and Member Abe-Koga expressed concern about the amount of funds used on different consultants and the project as a whole.

Ms. Gonot responded the cost of the SVBX was significantly decreased with the negotiation conducted by staff. She described the function of each consultant and the way their contracts are structured. She noted staff has more control on the project because the work has to undergo an authorization process as stated in the contract language. She added that funds will only be distributed to contractors when needed. She stated that the 65 percent or 16 miles of design work done by consultants should be considered to the cost of the SVBX project.

Michael T. Burns, General Manager, noted that the project will cost more if we go on a different path.

**M/S/C (Liccardo/Abe-Koga)** on a Vote of 3 Ayes to 1 Noes and 0 Abstentions, to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with AECOM Technical Services, Inc. (formerly known as Earth Tech, Inc.) in an amount not to exceed \$7.0 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current AECOM Technical Services, Inc. (AECOM) contract amount is \$43.3 million. Vice Chairperson Larsen opposed.

**15. Silicon Valley Rapid Transit Program – Amendment to Engineering Services Contract with Booz Allen Hamilton, Inc.**

**M/S/C (Liccardo/Abe-Koga)** on a Vote of 3 Ayes to 1 Noes and 0 Abstentions, to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with Booz Allen Hamilton, Inc. in an amount of \$4.0 million, and extend the contract term to June 30, 2012, for design integration engineering services for the Silicon Valley Rapid Transit Program. The current Booz Allen Hamilton, Inc. contract amount is \$16.19 million. Vice Chairperson Larsen opposed.

**16. Silicon Valley Rapid Transit Program – Amendment to Engineering Services Contract with HNTB Corporation**

**M/S/C (Liccardo/Abe-Koga)** on a Vote of 3 Ayes to 1 Noes and 0 Abstentions, to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with the HNTB Corporation in an amount not to exceed \$5.5 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current HNTB Corporation contract amount is \$82.46 million. Vice Chairperson Larsen opposed.

17. **Silicon Valley Rapid Transit Program – Planning and Outreach Services Contract with Kimley-Horn and Associates, Inc.**

M/S/C (Liccardo/Abe-Koga) on a Vote of 3 Ayes to 1 Noes and 0 Abstentions, to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with Kimley-Horn and Associates, Inc. in an amount of \$3.3 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current Kimley-Horn and Associates, Inc. contract amount is \$8.0 million. Vice Chairperson Larsen opposed.

18. **Silicon Valley Rapid Transit Program – Amendment to Engineering Services Contract with PGH Wong Engineering/Parsons Brinckerhoff Quade & Douglas Joint Venture**

M/S/C (Liccardo/Abe-Koga) on a Vote of 3 Ayes to 1 Noes and 0 Abstentions, to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with PGH Wong Engineering, Inc. and Parsons Brinckerhoff Quade & Douglas, Inc. (Wong/PB Joint Venture) in an amount not to exceed \$9.3 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current Wong/PB Joint Venture contract amount is \$30.7 million. Vice Chairperson Larsen opposed.

## OTHER ITEMS

**The Agenda was taken out of order.**

21. **Items of Concern and Referral to Administration**

Vice Chairperson Larsen inquired about the \$10 increase in the fees of motor vehicle registration.

Michael T. Burns, General Manager, responded the result of the polling was 60 percent favorable to move the motor vehicle registration fee forward.

Vice Chairperson Larsen left the meeting at 5:11 p.m.

19. **JWI Quarterly Report**

Bill Capps, Deputy Director for Operations, provided a report highlighting the following: 1) Operator/Mentor Apprenticeship Project; 2) Transit Career Ladder Project (TCLP); 3) TCLP Leadership Academy Pilot Project; and 4) JWI and Non-JWI Performance Statistics Summary.

Chairperson Kalra inquired about the selection process of to determine employees eligible for the program.

Mr. Capps responded that initially operators eligible for the program were new hired operators. Now the Operator/Mentor Apprenticeship Project will be incorporated with the Verification of Transit Training (VTT) classes that will be available to all operators.

Michael T. Burns, General Manager, noted the challenge we are facing is taking operators off their regular duty to attend the training.

Mr. Capps announced staff will be attending the “Building Workforce Partnerships Conference 2010” in San Diego to promote the JWI program.

Member Abe-Koga inquired about funding for the program.

Mr. Burns responded VTA is not obligated to provide funding when the funds are exhausted. He noted that ATU employees agreed to contribute for the program, two cents per hour will be deducted from their salaries that will amount to \$70 thousand per year.

**On Order of Chairperson Kalra** and there being no objection, the Quarterly Joint Workforce Investment Program report was received.

**20. April 2010 Monthly Ridership and Fare Revenue Performance**

Joonie Tolosa, Manager for Operations Analysis and Systems, provided a report highlighting the following figures: 1) System Ridership; 2) BUS Ridership; 3) Light Rail Ridership; 4) Top 10 Bus Routes; 5) Fare Revenues; 6) Average Fare per Boarding; and 7) Unemployment rate.

**On Order of Chairperson Kalra** and there being no objection, the April 2010 Monthly Ridership and Fare Revenue Performance report was received.

**22. Committee Work Plan**

Dan Smith, Chief Operating Officer, noted that there will be no TPO meeting on June and July.

**On Order of Chairperson Kalra** and there being no objection, the Committee Work Plan was reviewed.

**23. Committee Staff Report**

Dan Smith, Chief Operating Officer and Staff Liaison, provided a handout highlighting the following: 1) Golden Guardian Regional Emergency Exercise; 2) Bike-to-Work Day; 3) Via Velo Bicycle Event in San Jose; 4) Federal Emergency Management Agency Transit Security Grant Program; 5) Hybrid Buses; 6) Express Trains; 7) ROAR Meeting; 8) Fire Victims Assistance; and 9) Fare Enforcement Operations.

**On order of Chairperson Kalra** and there being no objection, the Committee received the Committee Staff Report.

**24. Chairperson's Report**

Chairperson Kalra expressed appreciation to staff for the activities that are moving the SVRT project forward.

**25. Determine Consent Agenda for the June 3, 2010 Board of Directors Meeting**

**Consent Agenda:**

**Agenda Item #5,** Adopt a resolution authorizing the General Manager to submit and execute grant applications and agreements, certifications, assurances, and other documents as necessary to receive \$1,256,836 from the U.S. Department of Homeland Security (DHS) FY 2008 Transit Security Grant Program (TSGP).

**Agenda Item #6,** Receive Facilities Projects Semi-Annual Report.

**Agenda Item #10,** Authorize the General Manager to execute a contract with Top Grade Construction, the lowest responsible bidder, in the amount of \$997,635 for the construction of Wrigley Creek Improvements. This contract is 100% funded by the 2000 Measure A Program.

**Agenda Item #11,** Authorize the General Manager to execute a contract with Cal Coast Telecom, the lowest responsible bidder, in the amount of \$652,699 for the procurement and installation of Closed Circuit Television at Light Rail Stations (Phase 6). This contract is 100% funded under the Department of Homeland Security Transit Security Grant Program (FY07-TSGP) and Prop 1B California Transit Security Grant Program - California Transit Assistance Fund (FY07-08- CTSGP-CTAF).

**Agenda Item #12,** Authorize the General Manager to amend the Gordon N. Ball Inc. construction contract to accommodate scope additions and claims on the Berryessa Creek Crossing, Abel Street Seismic Retrofit, and UPRR Railroad Relocation contract in the amount of \$3,425,000 for a new total contract amount of \$20,953,305. This contract is funded by the 2000 Measure A Program.

**Agenda Item #13,** Authorize the General Manager to enter into a master agreement with the City of Milpitas in support of the BART Silicon Valley Project. This agreement will include provisions to ensure a commitment of cooperation from both parties.

**Agenda Item #14,** Authorize the General Manager to execute a contract amendment with AECOM Technical Services, Inc. (formerly known as Earth Tech, Inc.) in an amount not to exceed \$7.0 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current AECOM Technical Services, Inc. (AECOM) contract amount is \$43.3 million.

**Agenda Item #15,** Authorize the General Manager to execute a contract amendment with Booz Allen Hamilton, Inc. in an amount of \$4.0 million, and extend the contract term to June 30, 2012, for design integration engineering services for the Silicon Valley Rapid Transit Program. The current Booz Allen Hamilton, Inc. contract amount is \$16.19 million.

**Agenda Item #16**, Authorize the General Manager to execute a contract amendment with the HNTB Corporation in an amount not to exceed \$5.5 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current HNTB Corporation contract amount is \$82.46 million.

**Agenda Item #17**, Authorize the General Manager to execute a contract amendment with Kimley-Horn and Associates, Inc. in an amount of \$3.3 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current Kimley-Horn and Associates, Inc. contract amount is \$8.0 million.

**Agenda Item #18**, Authorize the General Manager to execute a contract amendment with PGH Wong Engineering, Inc. and Parsons Brinckerhoff Quade & Douglas, Inc. (Wong/PB Joint Venture) in an amount not to exceed \$9.3 million, and extend the contract term to June 30, 2012, for engineering services for the Silicon Valley Berryessa Extension Project (SVBX) within the Silicon Valley Rapid Transit Program (SVRT). The current Wong/PB Joint Venture contract amount is \$30.7 million.

**Regular Agenda:**

None

**26. ANNOUNCEMENTS**

Michael T. Burns, General Manager, announced that his trip with staff to Washington, D.C. to meet with house delegates went well. He noted the following items of concern were raised at the meeting: High Speed Rail, and Reauthorization. He added that it will also be difficult to get support on new revenue measures.

**27. ADJOURNMENT**

**On Order of Chairperson Kalra** and there being no objection, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Michael Diaresco, Board Assistant  
Office of the Board Secretary