

Transit Planning & Operations Committee

Thursday, August 19, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:34 p.m. by Chairperson Kalra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	Absent
Ash Kalra	Chairperson	Present
Rich Larsen	Vice Chairperson	Absent
Sam Liccardo	Member	Present
Nora Campos	Alternate Member	NA
Jamie Matthews	Alternate Member	Present

***Alternates do not serve unless participating as a Member.**

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

The Agenda was taken out of order.

REGULAR AGENDA

5. Report from the Committee for Transit Accessibility (CTA) Activities

There was no report from the Committee for Transit Accessibility (CTA) Activities.

Member Liccardo took his seat at 4:36 p.m. and a quorum was declared.

CONSENT AGENDA

4. Minutes of May 20, 2010

M/S/C (Liccardo/Matthews) to approve the Minutes of April 15, 2010.

REGULAR AGENDA (continued)

6. October 2010 Service Changes

Jim Unites, Deputy Director for Operations, provided details about the Light Rail Peak Period Express that will be implemented on October 4, 2010. He noted staff is currently conducting planning, training, and marketing to inform the public about the new express service.

Chairperson Kalra requested advance information and flyers regarding the new express service. Mr. Unites responded advance information will be provided.

Michael T. Burns, General Manager, noted that the beginning phase of the new express service, dedicated trains with unique identifiers will be used to help riders distinguish express trains.

Member Liccardo inquired if trains dedicated to the new express service will have special wraps on them. Mr. Burns responded placards will be placed in front of new express service trains to conserve cost.

Chairperson Kalra recommended staff evaluate how Caltrain labels their trains so the new express service will not have to dedicate trains.

On Order of Chairperson Kalra and there being no objection, the October 2010 Service Changes was received.

7. Resolutions of Necessity for US 101 Auxiliary Project

Bijal Patel, Deputy Director of Property Development and Management, provided background information regarding the US 101 Auxiliary Project. She stated the project will impact eight properties where two or three may not settle. Staff is still actively negotiating. She added that the Board will be asked at its September 2, 2010 meeting to adopt a Resolution electing to hear resolutions of necessity under Streets and Highway Code 760, per Caltrans requirement.

Member Liccardo inquired about the VTA Board's right to declare resolutions of necessity. Kevin D. Allmand, General Counsel, noted that condemnation to proceed will not occur if a trial court judge finds that the Board does not have the authority to adopt resolutions of necessity. He added that there is no liability risk for VTA except for the attorney fees needed to abandon the proceedings.

On Order of Chairperson Kalra and there being no objection, the Resolutions of Necessity for US 101 Auxiliary Project was received.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

8. Resolutions of Necessity for I-880 HOV Lanes Project

Bijal Patel, Deputy Director of Property Development and Management, provided background information regarding the I-880 HOV Lanes Project. She stated the project will impact five properties where one may not settle. Staff is still actively negotiating. She added that the Board will be asked at its September 2, 2010 meeting to adopt a Resolution electing to hear resolutions of necessity under Streets and Highway Code 760, per Caltrans requirement.

On Order of Chairperson Kalra and there being no objection, the Resolutions of Necessity for I-880 HOV Lanes Project was received.

OTHER ITEMS

9. Quarterly Marketing Report and Presentation, Fourth Quarter, FY 2010

Dino Guevarra, Sales and Promotion Supervisor, provided a report highlighting: 1) Summer Blast Pass; 2) VTA's Facebook Page and other social media sites; 3) 2010 Dump the Pump Day; 4) 2010 July Service Changes; 5) Line 11; 6) Line 34; 7) New Movers Campaign; 8) 2010 Direct Sales; and 9) current and recent partnership.

On Order of Chairperson Kalra and there being no objection, the Quarterly Marketing Report and Presentation, Fourth Quarter, FY 2010 was received.

10. July 2010 Monthly Ridership and Fare Revenue Performance

Joonie Tolosa, Manager for Operations Analysis and Systems, provided a report highlighting the following: 1) System Ridership; 2) Bus Ridership; 3) Light Rail Ridership; 4) Fare Revenues; 5) Average Fare per Boarding; 6) Average Weekday Ridership and Santa Clara County Employment; and 7) Unemployment rate.

Member Liccardo requested ridership figures for Line 11. Mr. Tolosa responded that the information will be provided.

On Order of Chairperson Kalra and there being no objection, the July 2010 Monthly Ridership and Fare Revenue Performance report was received.

11. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

12. Committee Work Plan

Dan Smith, Chief Operating Officer, stated the Committee is going to have a full agenda at its September 2010 meeting. He noted that one agenda item, paratransit contract, will involve policy decision and will require the Committee's direction.

On Order of Chairperson Kalra and there being no objection, the Committee Work Plan was reviewed.

13. Committee Staff Report

Dan Smith, Chief Operating Officer and Staff Liaison, provided a handout highlighting the following: 1) Hybrid Electric Diesel Bus Arrival; 2) Music in the Park; 3) Ross Store grand opening event; 4) San Jose Jazz Festival; 5) Stanford Football Games; 6) Committee for Transit Accessibility Orientation; 7) Mutual Aid; 8) Courtesy Media Assistance; 9) Law Enforcement Training; 10) Mobility Options Travel Training; 11) Special Bus Requests; 12) Arrests/Crime Resolution; 13) World Conference on Disaster Management; 14) AT&T Business Continuity and Disaster Recovery Exercise; 15) FTA State of Good Repair Roundtable; 16) Police Response in South County; and 17) Fare Enforcement Operations.

On order of Chairperson Kalra and there being no objection, the Committee received the Committee Staff Report.

14. Chairperson's Report

Chairperson Kalra urged Committee to look at the new hybrid bus on display in the visitors parking area.

Michael Hursh, Deputy Director for Operations, provided the features of the new hybrid bus.

15. Determine Consent Agenda for the September 2, 2010 Board of Directors Meeting

Consent Agenda:

Agenda Item #6, Receive report on Service Changes effective October 4, 2010.

Regular Agenda:

Agenda Item #7, Receive a report on potential Resolutions of Necessity for the US 101 Auxiliary Lanes Project.

Agenda Item #8, Receive a report on potential Resolutions of Necessity for the I-880 HOV Lane Widening Project.

16. ANNOUNCEMENTS

There were no Announcements.

17. ADJOURNMENT

On Order of Chairperson Kalra and there being no objection, the meeting was adjourned at 5:02 p.m.

Respectfully submitted,

Michael Diaresco, Board Assistant
Office of the Board Secretary