

Transit Planning & Operations Committee

Thursday, December 16, 2010

MINUTES

CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:37 p.m. by Chairperson Kalra in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	Absent
Ash Kalra	Chairperson	Present
Rich Larsen	Vice Chairperson	Present
Sam Liccardo	Member	Present
Nora Campos	Alternate Member	N/A
Jamie Matthews	Alternate Member	Present

***Alternates do not serve unless participating as a Member.**

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Minutes of September 16, 2010 TPO meeting

M/S/C (Matthews/Larsen) to approve the Minutes of September 16, 2010.

5. Minutes of November 22, 2010 TPO meeting

M/S/C (Matthews/Larsen) to approve the Minutes of November 22, 2010.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

6. **VTP Highway Program Semi-Annual Report**

On Order of Chairperson Kalra and there being no objection, the VTA Highway Program Semi-Annual Report was received.

REGULAR AGENDA

7. **Report from the Committee for Transit Accessibility (CTA) Activities**

There was no report from the Committee for Transit Accessibility.

8. **On-Call General Environmental Engineering Services**

M/S/C (Matthews/Larsen) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to increase, from \$2.5 million to \$4.5 million, the total not-to-exceed value of eight On-Call General Environmental Engineering Services task order contracts with the following firms: Earth Tech, Inc.; Geocon Consultants, Inc.; Kennedy/Jenks Consultants, Inc.; Kleinfelder, Inc; LFR, Inc.; Locus Technologies; Northgate Environmental Management, Inc.; and SECOR International, Inc.

9. **Blossom Hill Pedestrian Overcrossing Contract Award Contract C825 (10138) – Issued for Re-Bid**

Mark Robinson, Chief Engineering and Construction Officer, provided background information regarding the contract award. He noted that staff recently received a protest from one of the bidders. Information regarding the protest will be included in the bid review that will be provided to the Board at its January 6, 2011 meeting.

M/S/C (Matthews/Larsen) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with the lowest responsive and responsible bidder for the construction of the Blossom Hill Pedestrian Overcrossing. This project is funded through a combination of federal, state, City of San Jose and Measure A funds.

Note: Due to the timing of the bid opening on December 9, 2010, the bid review is not yet completed. Following bid review, a revised memorandum with staff's recommendation will be provided to the Board.

10. **BART Vehicle Procurement**

Dennis Ratcliffe, SVRT Deputy Project Manager, provided a report highlighting the following: 1) recommended action; 2) BART fleet replacement; 3) BART railcar procurement; 4) BART procurement activities; 5) procurement schedule; 6) railcar production and delivery; 7) VTA financial commitment; and 8) next steps.

Board Member Larsen requested information about the “latest technology” that will be on the new BART railcars.

Board Member Liccardo took his seat at 5:00 p.m.

M/S/C (Matthews/Larsen) on a vote of 3 Ayes, to 0 No, to 1 Abstention to approve submitting a recommendation to the Board of Directors to authorize the General Manager to procure sixty (60) railcars for the Berryessa Extension Project in cooperation with the Bay Area Rapid Transit District (BART), and to execute all relevant agreements and other documentation pursuant to the VTA/BART Comprehensive Agreement. Board Member Liccardo abstained.

11. I-280/I-880/Stevens Creek Boulevard Interchange Project – Amendment to Engineering Services Contract with Mark Thomas & Company, Inc.

M/S/C (Liccardo/Matthews) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with Mark Thomas & Company, Inc. in an amount not-to-exceed \$3,200,000 for the I-280/I-880/Stevens Creek Boulevard Interchange Project Phase 1 final design services, and extend the current contract through December 31, 2013; and further authorize the allocation of \$1,655,000 in local program reserves to provide matching funds for the \$19,500,000 federal grant funds on this project.

OTHER ITEMS

12. Clipper Fare Collection System – Initial Launch

Gary Miskell, Chief Information Officer, provided a report on the status of the Clipper Fare Collection System. He noted the following: 1) objective of launching system; 2) timeframe to implement the entire system; 3) marketing strategy; and 4) benefits of the system.

Board Member Larsen inquired about the possibility of advertising on the Clipper card. Michael T. Burns, General Manager, responded that the Metropolitan Transportation Commission (MTC) is already looking into it. He noted that if MTC decides to advertise on the Clipper card, the ad will have a regional significance.

On Order of Chairperson Kalra and there being no objection, the report on the Clipper Fare Collection System – Initial Launch was received.

13. November 2010 Monthly Ridership and Fare Revenue Performance

Joonie Tolosa, Manager for Operations Analysis and Systems, provided a report highlighting the following: 1) System Ridership; 2) Bus Ridership; 3) Light Rail Ridership; 4) Fare Revenues; 5) Average Fare per Boarding; 6) Average Weekday Ridership; and, 7) Light Rail Express Service Ridership.

Board Member Larsen requested to receive a status report on marketing activities/efforts that would include social media and planned commercial program.

On Order of Chairperson Kalra and there being no objection, the November 2010 Monthly Ridership and Fare Revenue Performance report was received.

14. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

15. Committee Work Plan

On Order of Chairperson Kalra and there being no objection, the Committee Work Plan was reviewed.

16. Committee Staff Report

Dan Smith, Chief Operating Officer and Staff Liaison, provided a handout highlighting the following: 1) passenger disturbance arrest; 2) wanted fare evader arrest; 3) fare enforcement sting results; 4) Wi-Fi on trains; 5) Transportation Disaster Response course; 6) rail operating standards; 7) ACE Shuttle contract amendments; 8) paratransit telephone performance assessment; 9) austrian delegation; 10) Chaboya Acting Superintendent retirement; 11) Toys for Tots; 12) hybrid coaches; and, 13) ribbon cutting ceremony for new bus shelter.

Board Member Liccardo inquired about the fatality in San Jose. Dan Smith, Chief Operating Officer, reported the following: 1) drug test conducted to the driver came out negative; 2) impound procedure of the bus was completed and nothing was defective; and, 3) the driver will undergo an employee assistance program.

On order of Chairperson Kalra and there being no objection, the Committee received the Committee Staff Report.

17. Chairperson's Report

Chairperson Kalra bid happy holidays to everyone.

18. Determine Consent Agenda for the January 6, 2011 Board of Directors Meeting

Consent Agenda:

Agenda Item #6, Receive the VTP Highway Program Semi-Annual Report.

Agenda Item #8, Authorize the General Manager to increase, from \$2.5 million to \$4.5 million, the total not-to-exceed value of eight On-Call General Environmental Engineering Services task order contracts with the following firms: Earth Tech, Inc.; Geocon Consultants, Inc.; Kennedy/Jenks Consultants, Inc.; Kleinfelder, Inc; LFR, Inc.; Locus Technologies; Northgate Environmental Management, Inc.; and SECOR International, Inc.

Agenda Item #11, Authorize the General Manager to execute a contract amendment with Mark Thomas & Company, Inc. in an amount not-to-exceed \$3,200,000 for the I-280/I-880/Stevens Creek Boulevard Interchange Project Phase 1 final design services, and extend the current contract through December 31, 2013; and further authorize the allocation of \$1,655,000 in local program reserves to provide matching funds for the \$19,500,000 federal grant funds on this project.

Agenda Item #12, Receive the Clipper Fare Collection System Program Update.

Regular Agenda:

Agenda Item #9, Authorize the General Manager to execute a contract with the lowest responsive and responsible bidder for the construction of the Blossom Hill Pedestrian Overcrossing. This project is funded through a combination of federal, state, City of San Jose and Measure A funds.

Note: Due to the timing of the bid opening on December 9, 2010, the bid review is not yet completed. Following bid review, a revised memorandum with staff's recommendation will be provided to the Board.

Agenda Item #10, Authorize the General Manager to procure sixty (60) railcars for the Berryessa Extension Project in cooperation with the Bay Area Rapid Transit District (BART), and to execute all relevant agreements and other documentation pursuant to the VTA/BART Comprehensive Agreement.

19. ANNOUNCEMENTS

There were no Announcements.

20. ADJOURNMENT

On Order of Chairperson Kalra and there being no objection, the meeting was adjourned at 5:32 p.m.

Respectfully submitted,

Michael Diaresco, Board Assistant
Office of the Board Secretary