

## Transit Planning & Operations Committee

Thursday, April 21, 2011

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:02 p.m. by Chairperson Larsen in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

#### 1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	Present
Xavier Campos	Vice Chairperson	Present
Rich Larsen	Chairperson	Present
Sam Liccardo	Member	Present
Jamie Matthews	Alternate Member	N/A
Nancy Pyle	Alternate Member	N/A

**\*Alternates do not serve unless participating as a Member.**

A quorum was present.

#### 2. RECESSED TO CLOSED SESSION at 4:03 p.m.

Anticipated Litigation-Conference with Legal Counsel  
[Government Code Section 54956.9(c)]

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One case

Member Liccardo took his seat at 4:11 p.m.

#### RECONVENED TO OPEN SESSION at 4:27 p.m.

#### 3. CLOSED SESSION REPORT

Anticipated Litigation-Conference with Legal Counsel  
[Government Code Section 54956.9(c)]

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One case

There was no Closed Session report.

#### **4. PUBLIC PRESENTATIONS**

There were no Public Presentations.

#### **5. ORDERS OF THE DAY**

Michael T. Burns, General Manager, suggested moving Agenda Item #14, Marketing/Sales and Promotions Peer Review, after Orders of the Day.

**On order of Chairperson Larsen** and there being no objection, the Committee received the Orders of the Day.

**The Agenda was taken out of order.**

### **OTHER ITEMS**

#### **14. Marketing/Sales and Promotions Peer Review**

Rita Haskin, SamTrans Chief Communications Officer, provided a presentation highlighting the following: 1) peer review panel; 2) introduction; 3) peer review questions; 4) strengths, weaknesses, opportunities, and threats (SWOT) analysis; 5) better understand markets and products; 6) brand management; 7) approach; 8) organization and structure; 9) revenues; and, 10) next steps.

Chairperson Larsen noted that marketing initiatives are not included in the FY 2012-2013 draft budget. Mr. Burns responded that staff is waiting for the final Peer Review report. Once received, staff will incorporate its marketing initiatives in the budget.

**On order of Chairperson Larsen** and there being no objection, the Marketing/Sales and Promotions Peer Review report was received.

### **CONSENT AGENDA**

#### **6. Minutes of March 17, 2011 TPO meeting**

M/S/C (Campos/Abe-Koga) to approve the Minutes of March 17, 2011.

### **REGULAR AGENDA**

#### **7. Report from the Committee for Transit Accessibility (CTA) Activities**

There was no report from the Committee for Transit Accessibility.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

**8. Guadalupe South Line Elevator and Escalator Retrofit Contract**

Mark Robinson, Chief Engineering and Construction Officer, provided an overview of the staff report.

**M/S/C (Liccardo/Campos)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with KONE Elevators and Escalators, the lowest responsible and responsive bidder, in the amount of \$4,824,750 for construction of the Guadalupe South Line Elevator and Escalator Retrofit. This contract is 70 percent federally funded.

**9. Freight Railroad Relocation – Agua Fria, Toroges and Agua Caliente Creek Improvements Contract**

Mr. Robinson provided an overview of the staff report.

Chairperson Larsen inquired about the micro-tunneling aspect of the project. Mr. Robinson expressed confidence that the selected contractor, Con Quest, has the experience and expertise to complete the project.

**M/S/C (Liccardo/Campos)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with Con Quest Constructors, Inc., the lowest responsible and responsive bidder, in the amount of \$7,266,140, for the construction of Agua Fria, Toroges and Agua Caliente Creek Improvements. This contract is funded by 2000 Measure A, the City of Fremont and Alameda County Flood Control District.

**10. Freight Railroad Relocation – Cooperative Agreement with City of Fremont for the Agua Fria Creek Improvements**

Mr. Robinson provided an overview of the staff report.

**M/S/C (Abe-Koga/Liccardo)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a Cooperative Agreement with the City of Fremont in an amount not to exceed \$3.44M for construction costs related to the Agua Fria Creek improvements. Under the proposed agreement, VTA's financial obligation will be limited to \$1.12M and funded by 2000 Measure A.

**11. SVRT: City of Fremont Master Agreement**

Carolyn Gonot, Chief SVRT Program Officer, provided an overview of the staff report.

Member Liccardo inquired about the \$200,000 that will be provided to the City of Fremont for plan review and permitting activities. Mr. Burns explained that due to the magnitude of the project, VTA offers to reimburse municipalities to get commitment for prompt reviews and increase cooperation from all parties.

**M/S/C (Liccardo/Campos)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into a master agreement with the City of Fremont in support of the BART Silicon Valley Project.

12. **Capitol Expressway Light Rail Project – Amendment to Design Services Contract with Rajappan & Meyer Consulting Engineers, Inc. for the Pedestrian and Bus Stop Improvements Phase**

Mr. Robinson provided an overview of the staff report.

Vice Chairperson Campos inquired about the funding needed to complete the Capitol Expressway Light Rail project. Mr. Robinson responded that \$16 million was secured for sidewalk improvements and to purchase right-of-way. He noted that total funds needed to complete the project will be provided to the Committee.

Members of the Committee suggested having a segregated bicycle path or consider incorporating bicycle lanes with the sidewalk. Mr. Robinson noted that he will look into it and provide clarification to the Committee.

**M/S/C (Campos/Liccardo)** to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with Rajappan & Meyer Consulting Engineers, Inc. in a not to exceed amount of \$1.5 million for a new contract total amount of \$28,989,916 and extend the contract through November 30, 2014, to perform design support services during construction of the pedestrian improvements, and final design and design support services during construction for the bus stop improvements of the Capitol Expressway Light Rail Project. This contract is 100% funded by the 2000 Measure A Program.

13. **Santa Clara Alum Rock Rapid Transit Project – Draft Relocation Plan**

Bijal Patel, CMA Deputy Director, provided a report highlighting the following: 1) draft relocation plan; 2) legal framework; 3) general requirements; 4) property owner/tenant outreach; 5) relocation plan research; 6) summary of potential impacts; and, 7) relocation assistance program. She indicated this Draft Plan will be circulated to the public for review and comment until June 6, 2011. The Final Plan will come back to the Board in August 2011.

**On order of Chairperson Larsen** and there being no objection, the Santa Clara Alum Rock Rapid Transit Project – Draft Relocation Plan was received.

**OTHER ITEMS (continued)**

15. **March 2011 Monthly Ridership Report**

Jim Unites, Operations Deputy Director, provided a report highlighting the following: 1) System Ridership; 2) Bus Ridership; 3) Light Rail Ridership; 4) Fare Revenues; 5) Average Fare per Boarding; 6) Average Weekday Ridership; 7) Line 901 and Light Rail Express Service Ridership; and, 8) Santa Clara County employment and unemployment rates.

Mr. Burns suggested deferring the Light Rail Express presentation to next month's meeting.

**On order of Chairperson Larsen** and there being no objection, the March 2011 Monthly Ridership Report was received.

Chairperson Larsen left the meeting at 5:30 p.m.,  
Vice Chairperson Campos presided over the meeting.

**16. Items of Concern and Referral to Administration**

Vice Chairperson Campos noted a request from the Mount Pleasant Neighborhood Association to look into expanding a Community Bus Line to service Clayton Road. Dan Smith, Chief Operating Officer, responded that Service and Operations staff will investigate the request and respond back to him.

**17. Committee Work Plan**

**On order of Vice Chairperson Campos** and there being no objection, the Committee Work Plan was reviewed.

**18. Committee Staff Report**

Mr. Smith provided a handout outlining the staff report.

Mr. Burns provided an update regarding the Caltrain Board meeting. He noted the vote was five to three, to support the 86 train schedule, thus there will be no change to the current system pattern for the first year. The funding shortfall is being made up from the Metropolitan Transportation Commission (MTC), converting capital funds for preventive maintenance.

**On order of Vice Chairperson Campos** and there being no objection, the Committee Staff Report was received.

**19. Chairperson's Report**

There was no Chairperson's Report.

**20. Determine Consent Agenda for the May 5, 2011 Board of Directors Meeting.**

**Consent Agenda:**

**Agenda Item #8.**, Authorize the General Manager to execute a contract with KONE Elevators and Escalators, the lowest responsible and responsive bidder, in the amount of \$4,824,750 for construction of the Guadalupe South Line Elevator and Escalator Retrofit. This contract is 70 percent federally funded.

**Agenda Item #9.**, Authorize the General Manager to execute a contract with Con Quest Constructors, Inc., the lowest responsible and responsive bidder, in the amount of \$7,266,140, for the construction of Agua Fria, Toroges and Agua Caliente Creek Improvements. This contract is funded by 2000 Measure A, the City of Fremont and Alameda County Flood Control District.

**Agenda Item #10.,** Authorize the General Manager to execute a Cooperative Agreement with the City of Fremont in an amount not to exceed \$3.44M for construction costs related to the Agua Fria Creek improvements. Under the proposed agreement, VTA's financial obligation will be limited to \$1.12M and funded by 2000 Measure A.

**Agenda Item #11.,** Authorize the General Manager to enter into a master agreement with the City of Fremont in support of the BART Silicon Valley Project.

**Agenda Item #12.,** Authorize the General Manager to execute a contract amendment with Rajappan & Meyer Consulting Engineers, Inc. in a not to exceed amount of \$1.5 million for a new contract total amount of \$28,989,916 and extend the contract through November 30, 2014, to perform design support services during construction of the pedestrian improvements, and final design and design support services during construction for the bus stop improvements of the Capitol Expressway Light Rail Project. This contract is 100% funded by the 2000 Measure A Program.

**Agenda Item #13.,** Receive informational presentation on the Santa Clara Alum Rock Rapid Transit Project - Draft Relocation Plan.

**Regular Agenda:**

None

**21. ANNOUNCEMENTS**

There were no Announcements.

**22. ADJOURNED**

**On order of Vice Chairperson Campos** and there being no objection, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Michael Diaresco, Board Assistant  
Office of the Board Secretary