



Transit Planning & Operations Committee

Thursday, September 15, 2011

MINUTES

CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:08 p.m. by Chairperson Larsen in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	Present
Xavier Campos	Vice Chairperson	Present
Rich Larsen	Chairperson	Present
Sam Liccardo	Member	Present
Jamie Matthews	Alternate Member	N/A
Nancy Pyle	Alternate Member	N/A

***Alternates do not serve unless participating as a Member.**

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Minutes of May 19, 2011

M/S/C (Campos/Abe-Koga) to approve the regular meeting minutes of May 19, 2011.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

5. **Minutes of August 18, 2011**

M/S/C (Campos/Abe-Koga) to approve the regular meeting minutes of August 18, 2011.

6. **Transit Operations Performance Annual Report Fiscal Year 2011 (July 1, 2010 - June 30, 2011)**

M/S/C (Campos/Abe-Koga) to receive the Transit Operations Performance Annual Report Fiscal Year 2011 (July 1, 2010 - June 30, 2011).

7. **Semi-Annual Report for the 2000 Measure A Transit Improvement Program through June 2011**

M/S/C (Campos/Abe-Koga) to receive the Semi-Annual Report for the 2000 Measure A Transit Improvement Program through June 2011.

REGULAR AGENDA

8. **Committee for Transit Accessibility Activities**

There was no Committee for Transit Accessibility report.

9. **Trapeze OPS-Integrated Transportation Management System**

Joonie Tolosa, Operations Analysis, Reporting & Systems Manager, provided an overview of the staff report.

Members of the Committee asked if Trapeze OPS software is compatible with other operating systems. Staff clarified Trapeze OPS will integrate with payroll, Human Resources, vehicle maintenance systems, and would provide supervisors and dispatchers a more efficient method of communicating with officers.

Chairperson Larsen expressed concern with the dollar amount of the contract. VTA staff explained the merits of the software application and why the cost was reasonable.

M/S/C (Abe-Koga-Campos) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to enter into an agreement with Trapeze Trapeze OPS software, in an amount not exceeding \$1.8 million.

Member Liccardo took his seat at 4:25 p.m.

10. **Chaboya Division Perimeter Security Access Control Improvements Contract**

Ken Ronsee, Deputy Director of Construction & Engineering, reported Board action is no longer necessary for this item since the bid amounts were within the General Manager's signature authority. Therefore, staff will present this as an information item.

On order of Chairperson Larsen and there being no objection, the Committee received the Chaboya Division Perimeter Security Access Control Improvements Contract.

11. Hayward Maintenance Complex Funding Contribution

Michael T. Burns, General Manager, provided background information on the Hayward Maintenance Complex Funding Contribution. Mr. Burns stated the 16 mile extension of Bay Area Rapid Transit (BART) into Santa Clara County is being implemented under agreement with BART, by VTA's Silicon Valley Rapid Transit (SVRT) Program.

Carolyn M. Gonot, Chief SVRT Program Officer, provided an overview of the staff report and presented a document entitled, "Hayward Maintenance Complex".

Ms. Gonot noted this will be a phased program. She noted there is a need for maintenance facilities to support the rolling stock of the first phase, the 10-mile SVBX project. In 2010 VTA and BART staff agreed that with some modifications the existing storage and maintenance facilities in Hayward would suit both organizations needs.

M/S/C (Abe-Koga/Campos) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute an agreement between VTA and the Bay Area Rapid Transit (BART) District for the purchase of property and the design and construction work for the Hayward Maintenance Complex project. The cost would be \$125.3 million for design and construction plus property acquisition and relocation costs estimated between \$55 million and \$60 million for an approximate total of \$180.3 million to \$185.3 million.

12. BART Silicon Valley – Amendment to Travel Forecasting Services Contract with Hexagon Transportation Consultants, Inc.

Ms. Gonot provided an overview of the staff report.

M/S/C (Liccardo/Campos) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with Hexagon Transportation Consultants, Inc., in the amount of \$299,910 for services associated with continued planning support of the BART Silicon Valley Program, for a total revised contract amount of \$654,171.

13. Silicon Valley Berrvessa Extension Real Estate Update

Bijal Patel, Deputy Director, Property Development, provided an update to the staff report and noted VTA staff anticipates 1 Resolution of Necessity (RON) will be presented to the Board of Directors for adoption at the October 6, 2011 meeting.

On order of Chairperson Larsen and there being no objection, the Committee received the Silicon Valley Berrvessa Extension Real Estate Update.

OTHER ITEMS

14. August 2011 Monthly Ridership and Fare Revenue Performance

Joonie Tolosa, provided a preliminary overview of the August 2011 Monthly Ridership and Fare Revenue Performance.

Member Liccardo expressed concern with the chargeable number of miles between accidents.

On order of Chairperson Larsen and there being no objection, the Committee received the August 2011 Monthly Ridership and Fare Revenue Performance Report.

15. Items of Concern and Referral to Administration

Member Abe-Koga requested an update of the Clipper Card system regarding customer service issues and how to improve the system. Staff indicated this item will be agendized for a future TP&O meeting.

16. Committee Work Plan

On order of Chairperson Larsen and there being no objection, the Committee reviewed the Committee Work Plan.

17. Committee Staff Report

Mr. Smith provided a written handout to the Committee and highlighted several events including, Protective Services activities, APTA Multimodal Operations Planning Workshop, Interagency services, and bus stop inventory information.

On order of Chairperson Larsen and there being no objection, the Committee reviewed the Committee Staff Report.

18. Chairperson's Report

Chairperson Larsen reported the Governance Committee will meet Friday, September 16, 2011.

On order of Chairperson Larsen and there being no objection, the Committee received the Chairperson's report.

19. Determine Consent Agenda for the October 6, 2011 Board of Directors Meeting

CONSENT:

Agenda Item #7., 2000 Measure A Transit Improvement Program Semi-Annual Report June 2011

Agenda Item #9., Authorize the General Manager to enter into an agreement with Trapeze Software Group to purchase and install the Trapeze OPS software, in an amount not exceeding \$1.8 million.

Agenda Item #12., Authorize the General Manager to execute a contract amendment with Hexagon Transportation Consultants, Inc., in the amount of \$299,910 for services associated with continued planning support of the BART Silicon Valley Program, for a total revised contract amount of \$654,171.

REGULAR:

Agenda Item #11., Authorize the General Manager to execute an agreement between VTA and the Bay Area Rapid Transit (BART) District for the purchase of property and the design and construction work for the Hayward Maintenance Complex project. The cost would be \$125.3 million for design and construction plus property acquisition and relocation costs estimated between \$55 million and \$60 million for an approximate total of \$180.3 million to \$185.3 million.

20. ANNOUNCEMENTS

There were no Announcements.

21. ADJOURNMENT

On order of Chairperson Larsen and there being no objection, the meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Jacqueline F. Golzio, Board Assistant
Office of the Board Secretary