

Transit Planning & Operations Committee

Thursday, December 15, 2011

MINUTES

CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:10 p.m. by Vice Chairperson Campos in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Margaret Abe-Koga	Member	Absent
Xavier Campos	Vice Chairperson	Present
Rich Larsen	Chairperson	Absent
Sam Liccardo	Member	Present
Jamie Matthews	Alternate Member	Absent
Nancy Pyle	Alternate Member	N/A

***Alternates do not serve unless participating as a Member.**

A quorum was not present and a Committee of the Whole was declared.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Regular Meeting Minutes of November 17, 2011

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole deferred the Regular Meeting Minutes of November 17, 2011.

REGULAR AGENDA

5. Committee for Transit Accessibility Activities

There was no Committee for Transit Accessibility report.

6. 2012 Transit Planning and Operations (TP&O) Committee Meeting Schedule

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole deferred the 2012 Transit Planning and Operations (TP&O) Committee Meeting Schedule.

7. Fare Schedule to Accommodate Low-Income Riders

Jim Lawson, Executive Policy Advisor, provided an overview of the staff report. He indicated the Programming and Allocations Committee of the Metropolitan Transportation Commission (MTC) recommended allocation of \$1 Million to study the issue region wide. Mr. Lawson stated staff will provide an update on MTC's decision and progress on the negotiation for of the scope of work at the January TPO Committee meeting.

Public Comment

Sandra Hetala, People Acting in Community Together (PACT), thanked the Board for addressing the issue and admonished them to create a public service campaign to make the study more effective.

Board Member Campos questioned if there are federal grants available to subsidize the reduced fares.

Mr. Lawson indicated he will work with County agencies to get that information.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole directed staff to return to the Transit Planning and Operations Committee (TP&O) with an analysis of the policy, fiscal and ridership impacts of potential changes to the fare schedule to accommodate low-income riders.

8. Emergency Generator at the Guadalupe Division Rail Repair Facility

Ken Ronsse, Deputy Director Engineering and Construction, provided an overview of the staff report noting GEMs Environmental was recommended as the lowest responsible bidder and a revised memorandum will be provided at the Board Meeting.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole approved submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with the lowest responsible bidder for the procurement and installation of an emergency generator at the Guadalupe Division Rail Repair Facility to replace the existing under sized emergency generator.

9. **Supervisory Control and Data Acquisition (SCADA) system.**

Michael Hursh, Deputy Director, Operations, provided a brief overview of the staff report.

On order of Chairperson Larsen and there being no objection, the Committee of the Whole approved submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract with NetXperts in the amount of \$367,324.00 for the procurement and installation of a new core switch for the Supervisory Control and Data Acquisition (SCADA) system that is used to control the Light Rail system.

10. **Santa Clara Alum Rock Bus Rapid Transit (BRT) Project – Contract Amendment**

Mr. Ronsse provided a brief overview of the staff report.

Member Liccardo questioned the possible delay of the project due to design issues of the Santa Clara BRT station between First and Second Street. He suggested VTA staff and external stakeholders meet to establish a clear timeline for decision making and ensure everyone is aware of the facts to resolve project issues and prevent delays.

Mr. Ronsse stated the layout of the station needs to be determined prior to final design due to utility relocation and construction needs.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole approved submitting a recommendation to the Board of Directors to authorize the General Manager to execute a contract amendment with CH2MHill, Inc. in the amount of \$7,000,000 for a new contract total amount of \$11,835,168 and extend the contract term to July 31, 2013 to perform final design services for the Santa Clara Alum Rock Bus Rapid Transit Project.

11. **Kato Road Grade Separation – Cooperative Agreement Amendment**

Jim Costantini, Deputy Director Engineering and Construction, provided a brief overview of the staff report.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole approved submitting a recommendation to the Board of Directors to authorize the General Manager to execute an amendment to the Cooperative Agreement Regarding Implementation of Kato Road Grade Separation with the City of Fremont, in the amount of \$750,000, to perform additional right-of-way acquisition services on the Kato Road Grade Separation Project for a total contract amount of \$1,750,000.

12. **Silicon Valley Berryessa Extension (SVBX) Real Estate Program**

Bijal Patel, Deputy Director, Property Development and Management, provided a brief overview of the staff report. She noted negotiations for three of the six Resolutions of Necessity, scheduled for presentation to the Board for adoption at the January 2012 meeting, were successful.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole received a report on Silicon Valley Berryessa Extension (SVBX) Real Estate Program.

13. Mission/Warren/Freight Rail Relocation Program (MWT)

Ms. Patel provided an overview of the staff report.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole received an update on the Mission/Warren/Freight Rail Relocation Program.

14. I-280/I-880/Stevens Creek Boulevard Improvements Project

Ms. Patel provided an overview of the staff report.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole received an update on the I-280/I-880/Stevens Creek Boulevard Improvements Project.

15. January 2012 Service Changes

Jim Unites, Deputy Director, Operations, provided an overview of the staff report.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole received a report on the January 2012 Service Changes.

OTHER ITEMS

16. July 2011 Monthly Ridership and Fare Revenue Performance

Joonie Tolosa, Manager, Operations Analysis and Reporting, provided the November 2011 Monthly Ridership and Fare Revenue performance report, highlighting; 1) Increase in bus and light rail ridership, 2) Decline in Light Rail Express ridership, and 3) Decrease in fare revenue due in part to the Youth S'Cool pass and the DeAnza EcoPass.

Member Liccardo requested staff provide information on the relationship between price cuts and ridership to determine the impact on revenues.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole received the November 2011 Monthly Ridership and Fare Revenue Performance Report.

17. Other Significant items for Board Action

The following are items for Board consideration on January 5, 2012:

A. ICMA Retirement Corporation's VantageCare Retirement Health Savings (RHS) Plan

Bill Lopez, Chief Administration Officer, provided a brief overview of the ICMA Retirement Corporation's VantageCare Retirement Health Savings (RHS) Plan scheduled for consideration at the January 5, 2012 Board of Directors meeting.

B. Valley Transportation Plan (VTP) 2040 Project Lists

John Ristow, Chief CMA Officer, provided an overview of VTP 2040 project lists highlighting; 1) Fund Estimates and Revenue Strategy, 2) Capital Program Funding Program Area Allocation, and 3) Constrained Project Lists.

The Committee of the Whole discussed revenue sources for transportation projects including the potential for countywide fees. Member Liccardo suggested it be vetted through the Cities Association of Santa Clara County.

18. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

19. Committee Work Plan

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole reviewed the Committee Work Plan.

20. Committee Staff Report

Dan Smith, TPO Committee Liaison and Chief Operations Officer, provided a written report to the Committee.

Michael T. Burns, General Manager, added the Transportation Investment Generating Economic Recovery (TIGER) grants were announced and no projects in Northern California were awarded.

Upon inquiry of Member Liccardo, Mr. Burns stated the increase in ridership of the Historic Trolley is very significant due in part to the efforts of the VTA Marketing staff and the work of the San Jose Downtown Association.

On order of Vice Chairperson Campos and there being no objection, the Committee of the Whole reviewed the Committee Staff Report.

21. **Chairperson's Report**

There was no Report from the Chairperson.

22. **Determine Consent Agenda for the January 5, 2012 Board of Directors Meeting**

CONSENT:

Agenda Item #8., Authorize the General Manager to execute a contract with the lowest responsible bidder for the procurement and installation of an emergency generator at the Guadalupe Division Rail Repair Facility to replace the existing under sized emergency generator.

Agenda Item #9., Authorize the General Manager to execute a contract with NetXperts in the amount of \$367,324.00 for the procurement and installation of a new core switch for the Supervisory Control and Data Acquisition (SCADA) system that is used to control the Light Rail system.

Agenda Item #10., Authorize the General Manager to execute a contract amendment with CH2MHill, Inc. in the amount of \$7,000,000 for a new contract total amount of \$11,835,168 and extend the contract term to July 31, 2013 to perform final design services for the Santa Clara Alum Rock Bus Rapid Transit Project.

Agenda Item #11., Authorize the General Manager to execute an amendment to the Cooperative Agreement Regarding Implementation of Kato Road Grade Separation with the City of Fremont, in the amount of \$750,000, to perform additional right-of-way acquisition services on the Kato Road Grade Separation Project for a total contract amount of \$1,750,000.

REGULAR:

None

23. **ANNOUNCEMENTS**

There were no Announcements.

24. **ADJOURNMENT**

On order of Vice Chairperson Campos and there being no objection, the meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Menominee McCarter, Board Assistant
Office of the Board Secretary