



Date: April 11, 2006
Committee Meeting Date: April 20, 2006
Board Meeting Date: May 4, 2006
ACTION X DISCUSSION INFO

BOARD MEMORANDUM

TO: Administration and Finance Committee
Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Carolyn M. Gonot
Chief Development Officer

SUBJECT: Fund Transfer Agreements with Caltrans for Fiscal Years 2006 and 2007 State
Transportation Improvement Program Planning, Programming and Monitoring
Program

RECOMMENDATION:

Adopt a resolution authorizing the General Manager to execute fund transfer agreements with
the State of California Department of Transportation for fiscal years 2006 and 2007 State
Transportation Improvement Program Planning, Programming and Monitoring Program.

BACKGROUND:

The VTA Board of Directors, at its December 1, 2005 meeting, approved the 2006 State
Transportation Improvement Program (STIP), which included funds for the Planning,
Programming and Monitoring Program (PPM). The PPM STIP allocation includes \$229,000 for
FY 2006 and \$229,000 for FY 2007.

The PPM funding is provided to Congestion Management Agencies to assist with the costs to
prepare the STIP program every other year, to perform oversight of projects receiving STIP
funding, and to perform project development support activities for STIP projects. VTA uses
these funds for project development and project oversight activities including preparation of the
Programmed Projects Quarterly Monitoring Reports.

**DISCUSSION:**

To receive the PPM funding, VTA is required to execute a fund transfer agreement with Caltrans for FY 2006 and 2007. The recommendation is to approve the attached resolution authorizing the General Manager to execute the agreement with Caltrans.

**ALTERNATIVES:**

There are no practical alternatives. Caltrans requires that a resolution be adopted by the governing body of the recipient authorizing execution of fund transfer agreements as a condition to receiving the funds.

**FISCAL IMPACT:**

If approved, planning, programming and monitoring funds will be available to offset VTA staff costs to monitor STIP projects for the current and next fiscal years. There is no impact on the VTA's Enterprise Account.

Prepared by: Amin Surani, Senior Transportation Engineer  
Reviewed by: Marcella Rensi, Manager, Programming and Grants

Resolution No. \_\_\_\_\_

**RESOLUTION OF THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY  
(VTA) BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO  
EXECUTE FUND TRANSFER AGREEMENTS WITH THE STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR FISCAL YEARS  
2005/2006 AND 2006/2007 STIP PLANNING, PROGRAMMING AND MONITORING  
PROGRAM**

WHEREAS, the Board of Directors, on December 1, 2005, approved the 2006 State Transportation Improvement Program (STIP) that allocated to VTA \$229,000 for fiscal year 2005/2006 and \$229,000 for fiscal year 2006/2007 for the STIP Planning, Programming and Monitoring Program; and

WHEREAS, VTA is eligible to receive STIP funding through the Caltrans; and

WHEREAS, VTA will use these funds to meet the 1997 Senate Bill 45 (chapter 622, stats. 1997) local requirements for program planning, programming and monitoring STIP projects in Santa Clara County; and

WHEREAS, Caltrans has requested the VTA to execute fund transfer agreements in order to receive the STIP funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Santa Clara Valley Transportation Authority that the General Manager is authorized to execute fund transfer agreements and any amendments thereto with Caltrans to receive fiscal years 2005/2006 and 2006/2007 funds for the STIP Planning, Programming and Monitoring Program; and

**BE IT FURTHER RESOLVED** that VTA agrees to comply with all terms and conditions of the fund transfer agreements.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Clara Valley Transportation Authority on \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
**Cindy Chavez, Chairperson**  
Board of Directors

ATTEST:

\_\_\_\_\_  
**Maria Marinos, Board Secretary**

Approved as to Form:

\_\_\_\_\_  
General Counsel