



Date: September 11, 2006
 Committee Meeting Date: September 21, 2006
 Board Meeting Date: October 5, 2006
 ACTION X DISCUSSION INFO

BOARD MEMORANDUM

TO: Administration and Finance Committee
 Santa Clara Valley Transportation Authority
 Board of Directors

THROUGH: Michael T. Burns *Michael T. Burns*
 General Manager

FROM: Carolyn M. Gonot *Carolyn M. Gonot*
 Chief Development Officer

SUBJECT: Bicycle & Pedestrian Advisory Committee Reappointment

RECOMMENDATION:

Ratify the reappointment of David Kobayashi to the Bicycle & Pedestrian Advisory Committee representing the County of Santa Clara for the term ending June 30, 2008.

BACKGROUND:

The Bicycle & Pedestrian Advisory Committee (BPAC) is a 16-member committee that advises the VTA Board of Directors on planning and funding for bicycle and pedestrian projects and issues. The BPAC bylaws specify that each Member Agency appoints one representative to the BPAC, that the appointment term is two years, and that members may be appointed to successive terms. Committee members must live, work or both in Santa Clara County during their term. Committee members must also be a representative of the Member Agency's local bicycle advisory committee or for Member Agencies without a local bicycle advisory committee, their representatives must be individuals who live or work in the local jurisdiction and are interested in bicycle or pedestrian issues. BPAC members are also precluded from representing Member Agencies that are their employers.

In accordance with the bylaws, the process to fill BPAC vacancies is that staff notifies the Member Agency of the vacancy or approaching term expiration. They also provide current membership requirements and advise the Member Agency of the standing of its current representative. The Member Agency then appoints one member for the designated membership position. For vacancies occurring in mid-term, the bylaws specify that they be filled for the

remainder of the term by the Member Agency that made the original appointment. In both cases, the VTA Board must ratify the appointment.

DISCUSSION:

The current term for BPAC members expired on June 30, 2006. In February 2006, staff notified Members Agencies of the upcoming term expiration, advised them of their current representative's standing, provided information on the appointment process and requested that they appoint their BPAC representative for the new term.

In response, the County of Santa Clara has reappointed David Kobayashi, its BPAC representative since 2002, for the term that started July 1, 2006. Since Mr. Kobayashi is a current BPAC member in good standing and has served the Committee well, staff recommends that the VTA Board ratify his reappointment.

If the VTA Board ratifies the reappointment, staff will prepare a letter notifying the BPAC candidate of this action.

ALTERNATIVES:

There are no alternative recommendations. The committee may make other recommendations to the VTA Board.

Prepared by: Stephen Flynn, Sr. Management Analyst