

Date: July 9, 2007
Committee Meeting Date: July 19, 2007
Board Meeting Date: August 2, 2007
ACTION X DISCUSSION INFO

BOARD MEMORANDUM

TO: Committee of the Whole
Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Donald A. Smith, Jr.
Chief Operating Officer

SUBJECT: Maintenance Career Ladder Training Program

Policy-Related Action: No

Government Code Section 84308 Applies: No

RECOMMENDATION:

Adopt a Resolution to execute a Workforce Investment Act (WIA) Service Provider Subgrant in the amount of \$282,907 with the Sacramento Employment and Training Agency (SETA), a Joint Powers Agency and WIA One-Stop Operator, to fund a Maintenance Career Ladder Training Program under the Workforce Investment Act. Further, authorize the General Manager to increase the FY2008 and FY2009 Adopted Budgets by \$188,605 and \$94,302 respectively for a total of \$282,907. The California Labor and Workforce Development Agency's Employment Development Department provided these WIA funds for the purpose of establishing and conducting a pilot Maintenance Career Ladder Training Program.

BACKGROUND:

In October 2006, the California Labor Federation (CLF) applied for and in January 2007 received \$600,000 in WIA funds targeted at industries with a statewide workforce need. Targeted industries fall into three categories: healthcare/nursing, logistics, and infrastructure development, which includes the construction and mass transit sectors. Grant recipient organizations such as the CLF will provide employment and training services in their targeted industries.

The CLF targeted mass transit and submitted an application for a pilot Transit Training Partnership Program for two Northern California transit agencies: Sacramento Regional Transit District and Santa Clara Valley Transportation Authority (VTA). The \$600,000 award referenced above will be administered by Sacramento Employment and Training Agency (SETA). VTA’s portion of the award is \$282,907.

DISCUSSION:

The Joint Workforce Initiative (JWI) – the formal partnership between VTA and the Amalgamated Transit Union (ATU) – is developing and overseeing a new career ladder maintenance-training program. The JWI submitted a Maintenance Career Ladder Training Program (MCLTP) proposal to the CLF to address current and future maintenance staffing requirements.

VTA employs approximately 119 transit and 22 overhaul and repair mechanics assigned to perform scheduled preventive maintenance and unscheduled repairs on VTA’s active fleet of 440 coaches. Increasing ridership, rapidly changing technologies, skill deficiencies, and an imminent wave of retirements expose the acute need to upgrade the skill levels of current transit mechanics, and to create a viable career path for other employees that leads to transit mechanic.

The local Workforce Investment Board serving San Jose and Santa Clara County does not currently have an existing diesel maintenance-training program for the transit industry, nor do the local community college districts. Development of this industry based labor-management training partnership will create new opportunities to substantially bolster training opportunities and provide a pathway to higher wage jobs for current entry level staff such as service and facility workers.

Table I summarizes the major elements of the program and their respective levels of funding.

Table I

Program Description	Position Classification	Grant Amount	VTA Contribution
Skills Gap Analysis Testing	145 O&R and Transit Mechanics	\$0	\$21,800
Skills Gap Testing and Quality Assurance	One Transit Foreperson	\$94,247	\$94,247
Refresher and Skills Enhancement Training	90 O&R and Transit Mechanics – 24 hours each at OT rate	\$92,000	\$36,226
On-The-Job-Training	3 Transit Mechanic Coaches (mentors) at 5% shift differential	\$25,860	\$0
Mechanic’s Helper toolkits	15 Toolkits at \$400 each	\$6,000	\$0
Curriculum Development	JWI Consultant	\$64,800	\$0
Total		\$282,907	\$152,273

ALTERNATIVES:

The Board of Directors could choose not to accept the grant and direct staff to research and develop other alternatives for developing viable career path options.

FISCAL IMPACT:

The WIA funds of \$282,907 are not currently included in the FY2008 and FY2009 Adopted Budgets. However, VTA's contribution of \$152,273 is included in the FY2008 and FY2009 Adopted Budgets.

Resolution No. _____

RESOLUTION AUTHORIZING EXECUTION OF WORKFORCE INVESTMENT ACT (WIA)
SERVICE PROVIDER SUBGRANT FROM THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(CORPORATE ENTITY)

WHEREAS, Santa Clara Valley Transportation Authority (VTA), a California **special district and public agency organized under California Public Utilities Code section 100000 et seq.** (hereinafter referred to as “SUBGRANTEE”), desires to enter into a WIA SERVICE PROVIDER SUBGRANT with the SACRAMENTO EMPLOYMENT AND TRAINING AGENCY, a Joint Powers Agency and WIA One-Stop Operator (hereinafter referred to as “SETA”), for the operation of a Maintenance Career Ladder Training program under the Workforce Investment Act;

THEREFORE, BE IT RESOLVED THAT the Board of Directors of SUBGRANTEE hereby authorizes the execution of SUBGRANT # ##### by and between SUBGRANTEE and SETA; and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>Michael Burns</u>	<u>General Manager</u>

is hereby authorized on behalf of and in the name of SUBGRANTEE to sign and otherwise enter into SUBGRANT # ##### with SETA; and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>Donald A. Smith</u>	<u>Chief Operating Officer</u>
2. <u>Michael Hursh</u>	<u>Deputy Director – Operations Maintenance</u>
3. <u>Steve Johnstone</u>	<u>Senior Management Analyst</u>

shall be authorized to act on behalf of SUBGRANTEE with respect to this SUBGRANT # ##### by and between SUBGRANTEE and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of SUBGRANTEE pursuant to this resolution; and

BE IT FURTHER RESOLVED THAT the following individuals comprise the entire Board of Directors of SUBGRANTEE:

<u>Name</u>	<u>Address</u>
01. <u>Nora Campos</u>	<u>3331 North First Street, San Jose, CA 95134</u>
02. <u>Dominic Caserta, Alternate</u>	<u>3331 North First Street, San Jose, CA 95134</u>
03. <u>Judy Chirco, Alternate</u>	<u>3331 North First Street, San Jose, CA 95134</u>
04. <u>Dean J. Chu</u>	<u>3331 North First Street, San Jose, CA 95134</u>
05. <u>David Cortese</u>	<u>3331 North First Street, San Jose, CA 95134</u>
06. <u>Don Gage</u>	<u>3331 North First Street, San Jose, CA 95134</u>
07. <u>Breene Kerr</u>	<u>3331 North First Street, San Jose, CA 95134</u>
08. <u>Kathleen King, Alternate</u>	<u>3331 North First Street, San Jose, CA 95134</u>
09. <u>Liz Kniss</u>	<u>3331 North First Street, San Jose, CA 95134</u>

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| 10. <u>Sam Liccardo</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 11. <u>Laura Macias</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 12. <u>Pete McHugh, Alternate</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 13. <u>Chuck Reed</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 14. <u>Dolly Sandoval</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 15. <u>Greg Sellers</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 16. <u>Roland Velasco, Alternate</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 17. <u>Forrest Williams</u> | <u>3331 North First Street, San Jose, CA 95134</u> |
| 18. <u>Ken Yeager, ex-officio</u> | <u>3331 North First Street, San Jose, CA 95134</u> |

AND BE IT FURTHER RESOLVED THAT the authority conferred pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

PASSED AND ADOPTED by the Santa Clara Valley Transportation Authority Board of Directors on August 2, 2007 by the following vote:

AYEs:

NOs:

ABSENT:

Dean J. Chu, Chairperson
Board of Directors

I HEREBY CERTIFY AND ATTEST that the foregoing resolution was duly and regularly introduced, passed, and adopted by the vote of a majority of the Board of Directors of the Santa Clara Valley Transportation Authority, California, at a meeting of said Board of Directors on the date indicated, as set forth above.

Date: _____

MARIA MARINOS, Secretary
Board of Directors

APPROVED AS FORM:

Counsel