



Date: July 11, 2007
 Committee Meeting Date: July 19, 2007
 Board Meeting Date: August 2, 2007
 ACTION X DISCUSSION INFO

BOARD MEMORANDUM

TO: Committee of the Whole
 Santa Clara Valley Transportation Authority
 Board of Directors

THROUGH: Michael T. Burns
 General Manager

FROM: John Ristow
 Acting Chief Congestion Management Agency Officer

SUBJECT: Bicycle & Pedestrian Advisory Committee Appointments

Policy-Related Action: No **Government Code Section 84308 Applies: No**

RECOMMENDATION:

Ratify the appointment to the Bicycle & Pedestrian Advisory Committee to the non-voting position representing the Silicon Valley Bicycle Coalition of Corinne Winter as the member and Jerri-Ann Meyer as the alternate member. The appointments are for the term ending June 30, 2008.

BACKGROUND:

The Bicycle & Pedestrian Advisory Committee (BPAC) advises the VTA Board of Directors on planning and funding for bicycle and pedestrian projects and issues. Prior to March 2007, the BPAC consisted of 16 voting members, one appointed by each of VTA’s 16 Member Agencies (the 15 cities in the county and the County of Santa Clara).

In March 2007, the Board of Directors approved adding a representative of the Silicon Valley Bicycle Coalition (SVBC) as an ex-officio member of the BPAC to foster improved communication, cooperation, integration and partnership between VTA, SVBC, Member Agencies and the bicycling community. This modification resulted in the BPAC’s current composition of 16 voting positions and one non-voting one.

The BPAC bylaws specify that each Member Agency appoints one representative to the BPAC and that the SVBC appoints one representative and one alternate. The bylaws also specify that the appointment term is two years and that members may be appointed to successive terms. Committee members must live, work or both in Santa Clara County during their term. Voting members of the Committee must also be a representative of the Member Agency's local bicycle advisory committee or, for Member Agencies without a local bicycle advisory committee, their representative must be an individual who lives or works in the local jurisdiction and is interested in bicycle or pedestrian issues. BPAC members are also precluded from representing a Member Agency that is their employer.

In accordance with the bylaws, the process to fill BPAC vacancies is that staff notifies the appointing authority of the vacancy or approaching term expiration. They also provide current membership requirements and advise the appointing authority of the standing of its current representative. The appointing authority then appoints one member for the designated membership position. For vacancies occurring in mid-term, the bylaws specify that they be filled for the remainder of the term by the appointing authority. In both cases, the VTA Board must ratify the appointment.

DISCUSSION:

The SVBC, for the term that end June 30, 2008, has appointed Corinne Winter, SVBC Executive Director as its BPAC member and Jerri-Ann Meyer, SVBC Board Secretary, as its alternate. Both appointees are residents of Santa Clara County -- Ms. Winter lives in San Jose and Ms. Meyer lives in Mountain View. Staff recommends that the Board of Director ratify these appointments.

If the VTA Board ratifies the appointments, staff will prepare a letter notifying the BPAC candidates of this action.

ALTERNATIVES:

There are no alternative recommendations.

Prepared by: Stephen Flynn, Sr. Management Analyst