

Date: August 15, 2007  
Committee Meeting Date: N/A  
Board Meeting Date: August 30, 2007  
ACTION  X  DISCUSSION   INF

**BOARD MEMORANDUM**

**TO:** Santa Clara Valley Transportation Authority  
Board of Directors

**THROUGH:** Michael T. Burns  
General Manager

**FROM:** Bill Lopez  
Chief Administrative Officer

**SUBJECT:** Employees of the Month for September 2007

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**RECOMMENDATION:**

Recognize Kermit Cuff, Transit Service Development Specialist III, Service and Operations Planning Department, River Oaks Administration; Tom Matthews, Light Rail Operator, Guadalupe Operations; and Ubaldo Castillo, Transit Mechanic, Chaboya Maintenance, as Employees of the Month for September 2007.

**BACKGROUND:**

Kermit Cuff, Transit Service Development Specialist III in the Service and Operations Planning Department at River Oaks, is September's Administration Employee of the Month. An employee of VTA for over 27 years, Kermit performs his work with very high standards. He possesses extensive knowledge of the bus and light rail system as well as strong project management skills. Working with several schedulers, Kermit manages the timing of all 74 bus routes and three light rail lines. Additionally, Kermit prepares the quarterly sign up assignment list that outlines all tasks for each route, including re-routes, adding and deleting stops, adjusting running time and coordinating with light rail and Caltrain schedules. Most recently, Kermit has been involved with the Comprehensive Operations Analysis planning process and was instrumental in preparing cost analysis reports on the proposed route changes. Kermit's dedication to his work and his high level of professionalism set a great example and help make

VTA a better place to work. Congratulations to Kermit Cuff, Administration Employee of the Month for September!

Thomas Matthews, Guadalupe Division Light Rail Operator, is this month's Operations Award winner. Tom has been with VTA since 1980. He is known for handling difficult situations calmly and efficiently. Recently, Tom demonstrated his awareness of his surroundings by reporting suspicious activities that he observed near a light rail station. He notified VTA's Operations Control Center who in turn called San Jose Police. Thanks to his knowledge of and adherence to safety procedures, Tom was instrumental in the successful resolution of the incident. Tom performs his job with high standards, and is very deserving of this award. Congratulations to Thomas Matthews, Operations Employee of the Month for August!

Ubaldo Castillo, Transit Mechanic at Chaboya Division, is our Maintenance Employee of the Month for September. Ubaldo has over 8 years of service with VTA. He is known among his peers for working quickly and efficiently and displaying a great attitude while helping VTA maintain minimal service loss. Ubaldo's supervisors consider him a pleasure to work with, noting his exceptional ability to create a positive work environment and to get along with others. Definitely an asset to the Operations Control Center as well as the Maintenance department, Ubaldo is an outstanding and worthy recipient. Congratulations to Ubaldo Castillo, Maintenance Employee of the Month for September!

Prepared by: Mitsuno Baurmeister, Employee Relations Department